

Endangered Species Advisory Committee

Serving the Community - Service Standards Committee 44th Monitoring Report

Purpose

To inform members of the performance of the Agriculture, Fisheries and Conservation Department (AFCD) in meeting its pledges with respect to the licensing of endangered animals and plants under the “Serving the Community” Scheme.

Background

2. AFCD published its first Performance Pledge on 1 August 1993. The current Performance Pledge was published in April 2008. The Performance Pledge provides information on the services available from the Department and sets out the performance standards and targets which the Department aims to achieve in respect of twenty of its more popular services.

Monitoring Mechanism

3. To monitor the performance of the Department in achieving its various published standards and targets, a Service Standards Committee was set up. The Committee, chaired by the Deputy Director and comprising six other members drawn from the various divisions of the Department, reviews the results of the performance submitted by the various divisions of the Department on a quarterly basis and reports the findings to the different advisory committees according to their respective areas of interest.

Performance Results

4. The performance results for the quarter ending September 2017, December 2017, March 2018, June 2018 and September 2018 with respect to the licensing of endangered animals and plants as summarised in the **Appendix** have been reviewed by the Service Standards Committee.

5. There were 23,647 applications in the five quarters under review. Overall, 100.0% of the applications met the targets.

Comments by Service Standards Committee

6. The Service Standards Committee was of the view that the overall results were satisfactory. The committee also noted that no complaint on the services provided by the Department was received during the periods covered by this report.

Advice Sought

7. Members are requested to comment on and endorse the findings of the Service Standards Committee.

Agriculture, Fisheries and Conservation Department
February 2019

Performance results with respect to the services/applications on the licensing of endangered animals and plants

Item	Service/Application	Target Turnaround Time	3 rd Quarter (Jul to Sep) of 2017			4 th Quarter (Oct to Dec) of 2017			1 st Quarter (Jan to Mar) of 2018			2 nd Quarter (Apr to Jun) of 2018			3 rd Quarter (Jul to Sep) of 2018		
			No. of Applications	No. of Applications Meeting Targets	% of Applications Meeting Targets	No. of Applications	No. of Applications Meeting Targets	% of Applications Meeting Targets	No. of Applications	No. of Applications Meeting Targets	% of Applications Meeting Targets	No. of Applications	No. of Applications Meeting Targets	% of Applications Meeting Targets	No. of Applications	No. of Applications Meeting Targets	% of Applications Meeting Targets
1	CITES Re-export Certificate for Animals and Plants	2 working days (except those requiring clarification from CITES Secretariat & overseas Management Authorities or overseas applications)	603	603	100.0%	579	579	100.0%	469	469	100.0%	458	458	100.0%	346	346	100.0%
2(a)	CITES Licence to Import (other than live animals)/Export/Re-export/Possess in respect of endangered species	2 working days (except those requiring clarification from CITES Secretariat & overseas Management Authorities or overseas applications)	4,304	4,304	100.0%	3,961	3,960	100.0%	4,174	4,174	100.0%	4,378	4,378	100.0%	3,966	3,966	100.0%
2(b)	CITES Licence to Import in respect of live endangered animals which also controlled under Cap. 139	5 working days (including 3 working days for processing the special permit by the Permit and Certificate Section)	13	13	100.0%	16	16	100.0%	8	8	100.0%	9	9	100.0%	5	5	100.0%
2(c)	CITES Licence to Import in respect of other live endangered animals	2 working days (except those requiring clarification from CITES Secretariat & overseas Management Authorities or overseas applications)	65	65	100.0%	75	75	100.0%	63	63	100.0%	60	60	100.0%	95	95	100.0%
		Total	4,985	4,985	100.0%	4,631	4,630	100.0%	4,714	4,714	100.0%	4,905	4,905	100.0%	4,412	4,412	100.0%
		Total no. of applications in the reporting period	23,647														
		Overall % of applications meeting targets in the reporting period	100.0%														