

**Application for a LICENCE TO EXPORT/RE-EXPORT  
Protection of Endangered Species of Animals and Plants Ordinance, Cap. 586**

For official use only

Animal specimens  
Plant specimens

**EL  
RL**

Please read the attached notes before filling in this application form

<p>1. Name of Applicant/Company &amp; Address</p> <p>Contact Person's Name: .....</p> <p>Telephone: .....Fax: .....</p>	<p>2. Consignee's Name &amp; Address</p>
<p>3. H.K. Business Registration No. of Company .....</p> <p>or</p> <p>Identity Card/Passport No. of Applicant .....</p>	<p>4. (a) Purpose : (Please refer to attached notes) .....</p> <p>(b) Proposed date of export .....</p> <p>(c) Transportation : By air/ship/train/truck/others (Please specify)</p> <p>.....</p>

5. If specimens are originated from Hong Kong and are marked, the numbers of the marks appearing on the specimens shall be indicated on the related export licence. Please use additional page to provide numbers of the marks.

**Details of Animals and Plants specimens ( If more than one species, please fill in annex)**

No. ___	<p>6. (a) The specimen was acquired on : ..... (date)</p> <p>(b) Licence to Import No. : APO/IL .....</p> <p>(c) Licence to Possess No. : APO/PL .....</p>	<p>(d) Stock balance of specimens after deduction by this Export Licence: .....</p> <p>(e) Quantity of specimens deducted by this Export Licence: .....</p>	
<p>7. Species of animal/plant</p> <p>(a) Scientific Name</p> <p>(b) Common Name</p>	<p>8. CITES # Appendix No. (I, II or III) and source (please refer to attached notes)</p>	<p>9. Description of specimens (e.g. live, skin, root)</p>	<p>10. Quantity : number (head/pc), weight (kg), etc.</p>
<p>11. Country (Region) of Origin, CITES # Permit No. and Date</p>	<p>12. Country (Region) of Previous Export, CITES # Permit No. and Date</p>		

I have read the attached notes & warning and I declare that all the particulars given above are true and correct. I understand that any licence, if issued, is valid only when all the licence conditions stipulated on the licence are fully complied with and that the specimens must be inspected by an authorized officer of the Agriculture, Fisheries and Conservation Department prior to exportation.

Signature of Applicant : ..... Company chop Date : .....

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Date Received	Remarks/Additional Information	<p>Licence prepared :</p> <p>APO/EL .....</p> <p>or</p> <p>APO/RL .....</p> <p>Date : ..... By : .....</p>
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**Annex of Application Form (AF244) for a LICENCE TO EXPORT/RE-EXPORT**

Please read the attached notes before filling in this application form

No. ___	6. (a) The specimen was acquired on : ..... (date)		(d) Stock balance of specimens after deduction by this Export Licence: .....	
	(b) Licence to Import No. : APO/IL .....		(e) Quantity of specimens deducted by this Export Licence: .....	
	(c) Licence to Possess No. : APO/PL .....		.....	
7. Species of animal/plant (a) Scientific Name		8. CITES # Appendix No. (I, II or III) and source (please refer to attached notes)	9. Description of specimens (e.g. live, skin, root)	10. Quantity : number (head/pc), weight (kg), etc.
(b) Common Name				
11. Country (Region) of Origin, CITES # Permit No. and Date		12. Country (Region) of Previous Export, CITES # Permit No. and Date		

No. ___	6. (a) The specimen was acquired on : ..... (date)		(d) Stock balance of specimens after deduction by this Export Licence: .....	
	(b) Licence to Import No. : APO/IL .....		(e) Quantity of specimens deducted by this Export Licence: .....	
	(c) Licence to Possess No. : APO/PL .....		.....	
7. Species of animal/plant (a) Scientific Name		8. CITES # Appendix No. (I, II or III) and source (please refer to attached notes)	9. Description of specimens (e.g. live, skin, root)	10. Quantity : number (head/pc), weight (kg), etc.
(b) Common Name				
11. Country (Region) of Origin, CITES # Permit No. and Date		12. Country (Region) of Previous Export, CITES # Permit No. and Date		

I have read the attached notes & warning and I declare that all the particulars given above are true and correct. I understand that any licence, if issued, is valid only when all the licence conditions stipulated on the licence are fully complied with and that the specimens must be inspected by an authorized officer of the Agriculture, Fisheries and Conservation Department prior to exportation.

Signature of Applicant : .....

Company chop

Date : .....

## Notes to Application Form of Endangered Species (LICENCE TO EXPORT/RE-EXPORT)

### NOTES TO APPLICANT

- (1) Information should be written or typed in BLOCK LETTERS in English. (English, French and Spanish are CITES's official and working languages.)
- (2) An application could be made for more than one species in each consignment. If more than one species, you should fill in annex to AF244 application form.
- (3) Photocopies of all supporting documents (CITES Export Permit of the country of previous export or previous H.K. Licence to Import/Possess, invoices, etc.) should be submitted with the application.
- (4) Normally 2 working days will be required for processing an application. However, delays may be resulted if the application is incomplete or lacks supporting documents.
- (5) Appropriate fee will be charged for the issue of a licence. For the latest licence fees, please refer to this department website <http://www.cites.org.hk/>.
- (6) Application can be submitted by:
  - (a) Mail to Licensing Section, Endangered Species Protection Division, Agriculture, Fisheries and Conservation Department, 5/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong or
  - (b) Fax to 2376 3749.
- (7) For enquires, please call 1823 or 2150 6973 or fax to 2376 3749.

### PERSONAL INFORMATION COLLECTION STATEMENT

- The Information provided by you will be used for the purposes relating to the application for CITES licences in this department.
- The provision of personal data is voluntary. If you do not provide sufficient information, this department may not be able to process your application.
- The said information of any part thereof may be supplied by this department to other government departments, overseas CITES Management Authorities or CITES Secretariat for investigation or statistics purposes.
- Subject to exemptions under the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to personal data.
- Request for personal data access and correction should be addressed to Licensing Section, Endangered Species Protection Division of Agriculture, Fisheries and Conservation Department at 5th Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon. Telephone: 1823 / 2150 6973. Please also quote your reference number in this department.

### WARNING

1. The issue of a licence is NOT automatic and application may be refused. Applicant SHOULD NOT import, export or possess any scheduled species unless and until a licence has been granted. Failure to observe this may lead to prosecution, fine and forfeiture of the species concerned.
2. The Director of Agriculture, Fisheries and Conservation Department may at any time cancel a licence if he is satisfied that the licence was issued as a result of false representation of any fact made by the applicant or an unlawful act of the applicant.

## Notes to Application Form of Endangered Species (LICENCE TO EXPORT/RE-EXPORT)

### Codes for Purpose of Transaction

<b>B</b> Breeding in captivity or artificial propagation	<b>N</b> Reintroduction or introduction into the wild
<b>E</b> Educational	<b>P</b> Personal
<b>G</b> Botanical gardens	<b>Q</b> Circuses and travelling exhibitions
<b>H</b> Hunting trophies	<b>S</b> Scientific
<b>L</b> Law enforcement / judicial / forensic	<b>T</b> Commercial
<b>M</b> Medical (including bio-medical research)	<b>Z</b> Zoos

### Codes for Source

<b>A</b> Plants that are artificially propagated in accordance with Resolution Conf. 11.11, paragraph a), as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 5, of the Convention (specimens of species included in Appendix I that have been propagated artificially for non-commercial purposes and specimens of species included in Appendices II and III)	<b>D</b> Appendix-I animals bred in captivity for commercial purposes and Appendix-I plants artificially propagated for commercial purposes, as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 4, of the Convention
<b>C</b> Animals bred in captivity in accordance with Resolution Conf. 10.16 (Rev.) , as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 5, of the Convention (specimens of species included in Appendix I that have been bred in captivity for non-commercial purposes and specimens of species included in Appendices II and III)	<b>F</b> Animals born in captivity (F1 or subsequent generations) that do not fulfil the definition of 'bred in captivity' in Resolution Conf. 10.16 (Rev.) , as well as parts and derivatives thereof
	<b>I</b> Confiscated or seized specimens
	<b>O</b> Pre-Convention specimens
	<b>R</b> Specimens originating from a ranching operation
	<b>U</b> Source unknown ( <b>must be justified</b> ) )
	<b>W</b> Specimens taken from the wild