

**Application for a CITES RE-EXPORT CERTIFICATE**  
**Agriculture, Fisheries and Conservation Department**

**For official use only**

Animal specimens

Plant specimens

**RC**

Please read the attached notes before filling in this application form

1. Name of Applicant/Company & Address   Contact Person's Name: .....  Telephone: ..... Fax: .....	2. Consignee's Name & Address   
3. H.K. Business Registration No. of Company .....  or  Identity Card/Passport No. of Applicant .....	4. (a) Purpose : (Please refer to attached notes) .....  (b) Proposed date of export .....  (c) Transportation : By air/ship/train/truck/others (Please specify)  .....

**Details of Animals and Plants specimens ( If more than one species, please fill in annex)**

No.1	5. (a) The specimen was acquired on : ..... (date)  (b) Invoice No. and Date of items under application relating to importer and all subsequent traders  ..... .....	6. (a) Stock balance of raw materials kept under the permit or certificate stated in Box 12 after deduction by this Re-Export Certificate:  .....  (b) Quantity of specimens deducted by this Re-export Certificate:  .....		
	7. Species of animal/plant (a) Scientific Name   (b) Common Name	8. CITES # Appendix No. (I, II or III) and source. Please declare NC for non-CITES species (please refer to attached notes)   		
	11. Country (Region) of Origin of raw material or specimens	12. CITES# Permit of Previous Export or other Certificate of Origin No.	9. Description of specimens (e.g. live, skin, root)	10. Quantity : number (head/pc), weight (kg), etc.

I have read the attached notes & warning and I declare that the particulars given above are true and correct. I understand that the specimens specified on the certificate may have to be produced for inspection by an authorized officer of the Agriculture, Fisheries and Conservation Department prior to exportation.

Signature of Applicant : .....	Company chop	Date : .....
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Date Received	Remarks/Additional Information	RC issued : .....  Date : .....  By : .....
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**Annex of Application Form (AF245) for a CITES RE-EXPORT CERTIFICATE**  
**Agriculture, Fisheries and Conservation Department**

Please read the attached notes before filling in this application form

No. ___	5. (a) The specimen was acquired on : ..... (date)		6. (a) Stock balance of raw materials kept under the permit or certificate stated in Box 12 after deduction by this Re-Export Certificate:  .....  (b) Quantity of specimens deducted by this Re-export Certificate:  .....	
	(b) Invoice No. and Date of items under application relating to importer and all subsequent traders  .....  .....			
7. Species of animal/plant (a) Scientific Name   (b) Common Name		8. CITES # Appendix No. (I, II or III) and source. Please declare NC for non-CITES species (please refer to attached notes)	9. Description of specimens (e.g. live, skin, root)	10. Quantity : number (head/pc), weight (kg), etc.
11. Country (Region) of origin of raw material or specimens		12. CITES# Permit of Previous Export or other Certificate of Origin No.		

No. ___	5. (a) The specimen was acquired on : ..... (date)		6. (a) Stock balance of raw materials kept under the permit or certificate stated in Box 12 after deduction by this Re-Export Certificate:  .....  (b) Quantity of specimens deducted by this Re-export Certificate:  .....	
	(b) Invoice No. and Date of items under application relating to importer and all subsequent traders  .....  .....			
7. Species of animal/plant (a) Scientific Name   (b) Common Name		8. CITES # Appendix No. (I, II or III) and source. Please declare NC for non-CITES species (please refer to attached notes)	9. Description of specimens (e.g. live, skin, root)	10. Quantity : number (head/pc), weight (kg), etc.
11. Country (Region) of origin of raw material or specimens		12. CITES# Permit of Previous Export or other Certificate of Origin No.		

I have read the attached notes & warning and I declare that the particulars given above are true and correct. I understand that the specimens specified on the certificate may have to be produced for inspection by an authorized officer of the Agriculture, Fisheries and Conservation Department prior to exportation.

Signature of Applicant : .....

Company chop

Date : .....

## Notes to Application Form of Re-Export Certificate

### NOTES TO APPLICANT

- (1) Information should be written or typed in BLOCK LETTERS in English. (English, French and Spanish are CITES's official and working languages.)
- (2) An application could be made for more than one species in each consignment. If more than one species, you should fill in annex to AF245 application form.
- (3) Photocopies of all supporting documents (CITES Export Permit of the country of previous export or Certificate of Origin as the case may be and invoice(s)) should be submitted with the application.
- (4) Normally 2 working days will be required for processing an application. However, delays may be resulted if the application is incomplete or lacks supporting documents.
- (5) Appropriate fee will be charged for the issue of a re-export certificate. For the latest licence fees, please refer to this department website <http://www.cites.org.hk/>.
- (6) Application can be submitted by:
  - (a) Mail to Licensing Section, Endangered Species Protection Division, Agriculture, Fisheries and Conservation Department, 5/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong or
  - (b) Fax to 2376 3749.
- (7) For enquires, please call 1823 or 2150 6973 or fax to 2376 3749.

### PERSONAL INFORMATION COLLECTION STATEMENT

- The Information provided by you will be used for the purposes relating to the application for CITES licences in this department.
- The provision of personal data is voluntary. If you do not provide sufficient information, this department may not be able to process your application.
- The said information of any part thereof may be supplied by this department to other government departments, overseas CITES Management Authorities or CITES Secretariat for investigation or statistics purposes.
- Subject to exemptions under the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to personal data.
- Request for personal data access and correction should be addressed to Licensing Section, Endangered Species Protection Division of Agriculture, Fisheries and Conservation Department at 5th Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon. Telephone: 1823 / 2150 6973. Please also quote your reference number in this department.

### WARNING

1. The issue of re-export certificate is NOT automatic and application may be refused. A re-export certificate will not be issued retrospectively for item(s) which has(have) been exported out of Hong Kong.
2. The Director of Agriculture, Fisheries and Conservation Department may at any time cancel a re-export certificate if he is satisfied that the re-export certificate was issued as a result of false representation of any fact made by the applicant or an unlawful act of the applicant.

## Notes to Application Form of Re-Export Certificate

### Codes for Purpose of Transaction

<b>B</b> Breeding in captivity or artificial propagation	<b>N</b> Reintroduction or introduction into the wild
<b>E</b> Educational	<b>P</b> Personal
<b>G</b> Botanical gardens	<b>Q</b> Circuses and travelling exhibitions
<b>H</b> Hunting trophies	<b>S</b> Scientific
<b>L</b> Law enforcement / judicial / forensic	<b>T</b> Commercial
<b>M</b> Medical (including bio-medical research)	<b>Z</b> Zoos

### Codes for Source

<b>A</b> Plants that are artificially propagated in accordance with Resolution Conf. 11.11, paragraph a), as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 5, of the Convention (specimens of species included in Appendix I that have been propagated artificially for non-commercial purposes and specimens of species included in Appendices II and III)	<b>D</b> Appendix-I animals bred in captivity for commercial purposes and Appendix-I plants artificially propagated for commercial purposes, as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 4, of the Convention
<b>C</b> Animals bred in captivity in accordance with Resolution Conf. 10.16 (Rev.), as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 5, of the Convention (specimens of species included in Appendix I that have been bred in captivity for non-commercial purposes and specimens of species included in Appendices II and III)	<b>F</b> Animals born in captivity (F1 or subsequent generations) that do not fulfil the definition of 'bred in captivity' in Resolution Conf. 10.16 (Rev.), as well as parts and derivatives thereof
	<b>I</b> Confiscated or seized specimens
	<b>O</b> Pre-Convention specimens
	<b>R</b> Specimens originating from a ranching operation
	<b>U</b> Source unknown ( <b>must be justified</b> )
	<b>W</b> Specimens taken from the wild