

2019/20
**AGRICULTURAL PRODUCTS/
MARINE FISH SCHOLARSHIP FUND**

Application for *Senior Secondary* Education Awards

GUIDANCE NOTES

Applicant should read **ALL** of the following points before completing the application form.

I. Conditions of Award

1. Applicants must be students in Form 4 to Form 6 at any full-time secondary school in Hong Kong in 2019-20.
2. Applicants should have right of abode in Hong Kong, or have resided legally in Hong Kong continuously for three completed years immediately prior to the commencement of their courses.
3. Applicants' family background must be directly related to agriculture/agricultural products marketing industry/marine fisheries/marine fish marketing industry in Hong Kong.

Note: Persons from the two marketing industries who are eligible to apply for the two Funds refer to those engaged in wholesale business in the wholesale markets under the Vegetable Marketing Organization or the Fish Marketing Organization, and have registration records with the Organizations, as well as their families and dependants.

4. Scholarships may be awarded to students who achieve a standard of academic excellence acceptable to the Trustee of the Funds. Nevertheless, it should depend on the financial condition of the Funds and other conditions of award to determine whether the applicants would be awarded the scholarships or not. [Note: In general, applicants should achieve a standard of academic excellence at their recent school examinations and pass in Chinese, English and Mathematics (if applicable). Applicants' conduct at school will also be considered.]
5. Grants will be awarded to deserving candidates with good academic results on a financial need basis. [Note: In general, applicants should pass at least 5 subjects at their recent school examinations, including both Chinese Language and English Language. Applicants' conduct at school will also be considered.]
6. Students applying for scholarship may also apply for grant.
7. The recipient of scholarship/grant must undertake to repay, if required, the awards if his/her work or conduct during his/her study is considered unsatisfactory or if he/she withdraws from the study for whatever reason.
8. The recipient must follow the approved course of study and abide by the rules of the school in which he/she studies.
9. An award may be terminated at any time for reason of unsatisfactory conduct, for breaches of the conditions of award or for failure to make satisfactory progress.

II. Instructions for Completing Application Form and Documents to be Submitted

10. A complete application consists of two sets of forms : Form A and Form B. Both sets of forms should be completed with black or dark blue ball pen.

11. Every item of the application form must be completed. “Nil” or “N/A” should be put against any item which does not apply.
12. Applicant must complete Form A and Part I of Form B, which are identical.

FORM A

13. Completed Form A should be returned by the applicant to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon together with the following documents :
 - (a) Two recent passport-size photographs, each attached to a copy of the form in the designated space and should be cross-signed;
 - (b) Photocopy of Hong Kong Identity Card of the applicant;
 - (c) Photocopy of Student Identity Card or Student Handbook of the applicant;
 - (d) Photocopy of certificates of examination (refer to item 20 of the Application Form);
 - (e) Photocopy of school academic results for the 2018/19 school year with explanation of marking or indication of passing mark, and notification of promotion. If admitted to another school, submit photocopy of notification of acceptance by the relevant school (refer to items 21 and 22 of the Application Form);
 - (f) The duly completed and signed Authorization Form (attached) for obtaining personal information; and
 - (g) If you apply for grant, the attached Declaration of Family Financial Circumstances completed by your parent, or in case of an orphan, by the guardian, with the supporting documents required. If the Declaration is not submitted, award of grant will not be considered. If you apply for scholarship only, you need not submit the Declaration.

FORM B

14. Part I of Form B should be completed by the applicant and then forwarded to the Head of School who is requested to complete Part II of the form. Completed Form B (including Part I and Part II) should be returned by the Head of School to the Secretary of the Scholarship Fund at the above-mentioned address.

III. Handling of Information and Personal Data Supplied in Application

15. It is obligatory for the applicant to provide the necessary information including personal data as required in the application. Failure to comply with this requirement will result in the application being disqualified for further processing. The personal data provided and any supplementary information as required by the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee will be used by the Advisory Committee, with the assistance of its agents and the concerned staff for the following purposes :
 - (a) Activities relating to the handling and vetting of the information supplied and data preparation necessary for the assessment of financial assistance under the Agricultural Products/Marine Fish Scholarship Fund; and
 - (b) Activities relating to the handling of the information supplied and data preparation necessary for the compilation of the relevant statistics to facilitate reviews.
16. The personal data provided by means of this application will only be disclosed to those relevant persons/parties :

- (a) for the purposes mentioned in para. 15 above;
 - (b) where the applicant has given his/her consent to such disclosure; and
 - (c) where such disclosure is authorized or required by law.
17. Applicant has the right to obtain access and make corrections to the personal data provided by him/her in the application. Applicant can obtain a copy of the respective personal data subject to the payment of necessary administrative charges. Such request should be addressed in writing to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee.

IV. **Others**

18. Applications will be processed only if they have been duly completed and accompanied by all supporting documents required.
19. Application form must be completed FULLY and TRUTHFULLY. The information supplied by the applicant in the application will form the sole basis of determining the appropriate level of financial assistance to be awarded. Any wilful misrepresentation or omission may lead to disqualification. Any person who does so commits an offence and is liable on conviction to imprisonment for 10 years under the Theft Ordinance, Chapter 210.
20. Applicant must inform the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee in writing immediately for any change of information in the form after submission of the application (e.g. institution and/or course data, address, etc.). Outdated and/or inaccurate information will lead to disqualification or unnecessary delay in processing the application.
21. All applications and documents submitted would not be returned to the applicants.
22. If necessary, the applicant and his/her parent or guardian will be invited to attend an interview with the members of the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee. All original documents not submitted with the application should be brought along for examination at the interview.

V. **Application Procedure and Deadline**

23. Completed application forms (including Form A and Form B) together with the necessary supporting documents should be returned to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon **on or before 6 September 2019.**

*[If the application is submitted by mail, please write the return address at the back of the envelope and make sure the mail item bears **sufficient postage**. Mail items without sufficient postage will be returned by Hongkong Post to the sender, who will be charged with the deficiency plus a surcharge. Mail items without return address will be disposed of by Hongkong Post in accordance with their established procedures for handling undeliverable mail.]*

Office Hours

Monday to Friday 9:00 a.m. to 12:30 p.m.
1:30 p.m. to 5:30 p.m.

24. Application received after the deadline will **NOT** be considered save in exceptional case.

VI. Enquiries

25. Enquiries may be addressed to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee (Telephone no. 2150 6698).

Agriculture, Fisheries and Conservation Department
June 2019

2019/20
**AGRICULTURAL PRODUCTS/
MARINE FISH SCHOLARSHIP FUND**

Application for *Senior Secondary* Education Awards

APPLICATION FORM

<p><u>For Office Use</u></p> <p>Remarks : _____ _____ _____ _____</p>	<p>Paste or glue securely here a recent passport-size photograph and sign across the photograph.</p>
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I. Personal Particulars

1. Name in Full _____
(in BLOCK LETTERS, surname first) (in Chinese)
2. Local Residential Address (in BLOCK LETTERS) _____
_____ Phone No. _____
3. Other Contact Phone No. and E-mail Address

4. Correspondence Address (To be provided if different from local residential address)

5. Sex _____ 6. Hong Kong Identity Card No. _____
7. Age _____ 8. Date and Place of Birth _____
9. Nationality _____ 10. Number of Years of Residence in Hong Kong _____

II. Particulars of Parent/Guardian

11. Name in Full *Mr/Mrs/Ms/Miss _____
(in BLOCK LETTERS) (in Chinese)
12. Relationship with Applicant _____ 13. Occupation _____
14. Name and Address of Place of Work _____
_____ Phone No. _____
15. Correspondence Address _____
_____ Other Contact Phone No. _____

III. Family Background

16. Does your parent(s) or your family member on whom you have to depend work in the field of agriculture/fisheries or agricultural products/marine fish marketing industry in Hong Kong? (please ✓ the appropriate)

Yes

No

Name : _____

Relationship : _____

Occupation : _____

Contact Phone No. : _____

Employer : _____

Post : _____

* Name of VMCS/Accredited Farm or Organic Farm No./

Livestock Keeping Licence No. (if known) : _____

* Fishing Vessel No./Mariculture Licence No. : _____

* Wholesale Company/Name Buyer Chop No. : _____

* Delete whichever not applicable

IV. Scholarship/Grant

17. You wish to apply for the following under the Agricultural Products/Marine Fish Scholarship Fund for 2019/20 (please ✓ where appropriate) :

Scholarship

Grant

(Students applying for scholarship may also apply for grant.)

18. Financial assistance obtained by you under the Agricultural Products/Marine Fish Scholarship Fund in the past (state the years, scholarship/grant/loan and the amount):

V. Academic Background

19. Details of Secondary School Attended :

<u>Name and Address</u>	<u>From Month/Year</u>	<u>To Month/Year</u>	<u>Highest Class/ Form Completed</u>
_____	_____	_____	_____
_____	_____	_____	_____

20. Public examination results (Please specify)
(Please attach copies of certificates of examination obtained.)

<u>Examination</u>	<u>Year</u>	<u>Subjects Taken and Results (Grades Obtained)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

21. Academic results you obtained for the 2018/19 school year. Please attach copies of academic results issued by your school with explanation of marking or indication of passing mark.

Name and Address of School _____

_____ Form/Class _____

Subjects taken

Results

_____	_____
_____	_____
_____	_____
_____	_____

22. Details of secondary school to which you will be admitted for the 2019/20 school year. Please attach copy of notification of promotion; or if admitted to another school, submit copy of notification of acceptance.

Name and Address of School _____

_____ Form/Class _____

VI. Others

23. Any other information which you consider relevant to this application :

24. Sources from which you / your relative(s)/friend(s) obtained information about the open application of Agricultural Products/Marine Fish Scholarship Fund this year (can √ more than one option):

<input type="checkbox"/> Homepage of Working Family and Student Financial Assistance Agency	<input type="checkbox"/> Posters (please circle location): (Campus / Co-operative Society / Wholesale market / District Office / Offices of Agriculture, Fisheries and Conservation Department)
<input type="checkbox"/> Homepage of Agriculture, Fisheries and Conservation Department	<input type="checkbox"/> Newspapers (please specify): _____
<input type="checkbox"/> School e-mail/e-notice	<input type="checkbox"/> Others (please specify): _____

VII.Declaration

25. I have read and fully understand the Guidance Notes of the application. I declare that the information provided by me in this application form is complete and true. I also understand that any wilful omission/misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.

26. I further authorize the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee to handle the personal data/information provided in this application form and other documents supplied in accordance with item III of the Guidance Notes and I will undertake to inform my family members of such an arrangement.

Date : _____

Signature of Applicant : _____

Agriculture, Fisheries and Conservation Department
June 2019

**AGRICULTURAL PRODUCTS/
MARINE FISH SCHOLARSHIP FUND**

AUTHORIZATION TO OBTAIN PERSONAL INFORMATION

I, _____ ,
(Name of Applicant in English & Chinese block letters)

HKID Card No. _____ ,

hereby authorize the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee to obtain fully from the organisation/department being requested the information in respect of my personal particulars kept by the organisation/department concerned for matters relating to my application/awards under the Agricultural Products/Marine Fish Scholarship Fund.

Date _____ Signature of Applicant _____

Agriculture, Fisheries and Conservation Department
June 2019

2019/20 AGRICULTURAL PRODUCTS/MARINE FISH SCHOLARSHIP FUND

DECLARATION OF FAMILY FINANCIAL CIRCUMSTANCES

Notes on Completing the Declaration of Family Financial Circumstances :

If the applicant applies for grant, this declaration must be completed and submitted. If this declaration is not submitted, award of grant will not be considered. If the applicant applies for scholarship only, submission of this declaration is not required.

This declaration should be completed by the applicant’s parent or in the case of an orphan, by the guardian.

Every item on the declaration should be completed, and “Nil” or “N/A” should be put against any item which does not apply.

The following supporting documents must be submitted with the declaration :

- (i) Documentary evidence of income of all family members (including the declarer and the applicant) from 1.4.2018 - 31.3.2019 e.g. copies of tax return/salary statement/Hong Kong Inland Revenue Employer’s Return of Remuneration and Pensions. As regards business owners, please provide a copy of profit and loss account duly certified by a certified Accountant. In case this is not available, please submit a self-prepared income breakdown or profit and loss account. For self-employed or casual workers, self-prepared income breakdown or profit and loss account is acceptable if there is no other documentary evidence; and
- (ii) Photocopies of bank passbooks/statements in respect of all current/savings/fixd deposit accounts held by all family members (including the declarer and the applicant). The documents should include the page showing the name of the holder and account number and all pages showing the transactions from 1.4.2018 - 31.3.2019.

I, _____ (*Male/Female) Age _____ HKID No. _____
(Name in English BLOCK letters) (Name in Chinese)

of _____ Phone No. _____
(Residential address)

_____ Phone No. _____
(Business address)

_____ (Correspondence address) _____ (Other Contact Phone No.)

solemnly and sincerely declare that :

1. The applicant, _____ is my _____
(Name of applicant) (state the relationship, e.g. son, niece, etc.)
2. The names of members of my family are as follows (for those in employment, please state the occupations, places of employment and annual incomes; for those under education, please state the school/college/university names and the classes/years) :

	Name	Age	Occupation and Place of Employment, or School/College/University Name and Class/Year	Total income for the last12 months ending 31 March
(a) Myself	_____	_____	_____	\$ _____
My *wife/husband	_____	_____	_____	\$ _____
	_____	_____	_____	\$ _____
				\$ _____

(b) Unmarried children living with me				\$	
				\$	
				\$	
				\$	
				\$	
(c) Members of my family (other than those listed above) such as my parents, brothers and sisters living with me and supported by me [#]				\$	
				\$	
				\$	
				\$	

* Delete whichever not applicable

[#] Please state the relationship under the "Name" column

(d) Income from other sources during the last 12 months ending 31 March (e.g. rent, interest from fixed deposits, dividends, help from relatives and friends in Hong Kong and abroad) :

Source		\$	
		\$	
Total :		\$	

3. Details of medical expenses actually paid in the last 12 months ending 31 March in respect of members of my family who are chronically sick are as follows :

Name of patient	Illness	Name of doctor/clinic/hospital visited	Medical fee paid
			\$
			\$
Total			\$

4. Any other information in support of the application :

5. I fully understand the arrangement for the handling of information and personal data supplied in the application as stated in the Guidance Notes of the application.

6. The information provided in this Declaration about my family is complete and true. I will report immediately any changes affecting my family financial circumstances, improvement or deterioration.

7. I understand that any wilful omission/misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.

Date : _____

Signature : _____

2019/20
**AGRICULTURAL PRODUCTS/
MARINE FISH SCHOLARSHIP FUND**

Application for *Senior Secondary* Education Awards

GUIDANCE NOTES

Applicant should read **ALL** of the following points before completing the application form.

I. Conditions of Award

1. Applicants must be students in Form 4 to Form 6 at any full-time secondary school in Hong Kong in 2019-20.
2. Applicants should have right of abode in Hong Kong, or have resided legally in Hong Kong continuously for three completed years immediately prior to the commencement of their courses.
3. Applicants' family background must be directly related to agriculture/agricultural products marketing industry/marine fisheries/marine fish marketing industry in Hong Kong.

Note: Persons from the two marketing industries who are eligible to apply for the two Funds refer to those engaged in wholesale business in the wholesale markets under the Vegetable Marketing Organization or the Fish Marketing Organization, and have registration records with the Organizations, as well as their families and dependants.

4. Scholarships may be awarded to students who achieve a standard of academic excellence acceptable to the Trustee of the Funds. Nevertheless, it should depend on the financial condition of the Funds and other conditions of award to determine whether the applicants would be awarded the scholarships or not. [Note: In general, applicants should achieve a standard of academic excellence at their recent school examinations and pass in Chinese, English and Mathematics (if applicable). Applicants' conduct at school will also be considered.]
5. Grants will be awarded to deserving candidates with good academic results on a financial need basis. [Note: In general, applicants should pass at least 5 subjects at their recent school examinations, including both Chinese Language and English Language. Applicants' conduct at school will also be considered.]
6. Students applying for scholarship may also apply for grant.
7. The recipient of scholarship/grant must undertake to repay, if required, the awards if his/her work or conduct during his/her study is considered unsatisfactory or if he/she withdraws from the study for whatever reason.
8. The recipient must follow the approved course of study and abide by the rules of the school in which he/she studies.
9. An award may be terminated at any time for reason of unsatisfactory conduct, for breaches of the conditions of award or for failure to make satisfactory progress.

II. Instructions for Completing Application Form and Documents to be Submitted

10. A complete application consists of two sets of forms : Form A and Form B. Both sets of forms should be completed with black or dark blue ball pen.

11. Every item of the application form must be completed. "Nil" or "N/A" should be put against any item which does not apply.
12. Applicant must complete Form A and Part I of Form B, which are identical.

FORM A

13. Completed Form A should be returned by the applicant to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon together with the following documents :
 - (a) Two recent passport-size photographs, each attached to a copy of the form in the designated space and should be cross-signed;
 - (b) Photocopy of Hong Kong Identity Card of the applicant;
 - (c) Photocopy of Student Identity Card or Student Handbook of the applicant;
 - (d) Photocopy of certificates of examination (refer to item 20 of the Application Form);
 - (e) Photocopy of school academic results for the 2018/19 school year with explanation of marking or indication of passing mark, and notification of promotion. If admitted to another school, submit photocopy of notification of acceptance by the relevant school (refer to items 21 and 22 of the Application Form);
 - (f) The duly completed and signed Authorization Form (attached) for obtaining personal information; and
 - (g) If you apply for grant, the attached Declaration of Family Financial Circumstances completed by your parent, or in case of an orphan, by the guardian, with the supporting documents required. If the Declaration is not submitted, award of grant will not be considered. If you apply for scholarship only, you need not submit the Declaration.

FORM B

14. Part I of Form B should be completed by the applicant and then forwarded to the Head of School who is requested to complete Part II of the form. Completed Form B (including Part I and Part II) should be returned by the Head of School to the Secretary of the Scholarship Fund at the above-mentioned address.

III. Handling of Information and Personal Data Supplied in Application

15. It is obligatory for the applicant to provide the necessary information including personal data as required in the application. Failure to comply with this requirement will result in the application being disqualified for further processing. The personal data provided and any supplementary information as required by the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee will be used by the Advisory Committee, with the assistance of its agents and the concerned staff for the following purposes :
 - (a) Activities relating to the handling and vetting of the information supplied and data preparation necessary for the assessment of financial assistance under the Agricultural Products/Marine Fish Scholarship Fund; and
 - (b) Activities relating to the handling of the information supplied and data preparation necessary for the compilation of the relevant statistics to facilitate reviews.
16. The personal data provided by means of this application will only be disclosed to those relevant persons/parties :

- (a) for the purposes mentioned in para. 15 above;
 - (b) where the applicant has given his/her consent to such disclosure; and
 - (c) where such disclosure is authorized or required by law.
17. Applicant has the right to obtain access and make corrections to the personal data provided by him/her in the application. Applicant can obtain a copy of the respective personal data subject to the payment of necessary administrative charges. Such request should be addressed in writing to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee.

IV. **Others**

18. Applications will be processed only if they have been duly completed and accompanied by all supporting documents required.
19. Application form must be completed FULLY and TRUTHFULLY. The information supplied by the applicant in the application will form the sole basis of determining the appropriate level of financial assistance to be awarded. Any wilful misrepresentation or omission may lead to disqualification. Any person who does so commits an offence and is liable on conviction to imprisonment for 10 years under the Theft Ordinance, Chapter 210.
20. Applicant must inform the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee in writing immediately for any change of information in the form after submission of the application (e.g. institution and/or course data, address, etc.). Outdated and/or inaccurate information will lead to disqualification or unnecessary delay in processing the application.
21. All applications and documents submitted would not be returned to the applicants.
22. If necessary, the applicant and his/her parent or guardian will be invited to attend an interview with the members of the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee. All original documents not submitted with the application should be brought along for examination at the interview.

V. **Application Procedure and Deadline**

23. Completed application forms (including Form A and Form B) together with the necessary supporting documents should be returned to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon **on or before 6 September 2019.**

*[If the application is submitted by mail, please write the return address at the back of the envelope and make sure the mail item bears **sufficient postage**. Mail items without sufficient postage will be returned by Hongkong Post to the sender, who will be charged with the deficiency plus a surcharge. Mail items without return address will be disposed of by Hongkong Post in accordance with their established procedures for handling undeliverable mail.]*

Office Hours

Monday to Friday 9:00 a.m. to 12:30 p.m.
1:30 p.m. to 5:30 p.m.

24. Application received after the deadline will **NOT** be considered save in exceptional case.

VI. Enquiries

25. Enquiries may be addressed to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee (Telephone no. 2150 6698).

Agriculture, Fisheries and Conservation Department
June 2019

Form No. : SN/SR

2019/20
**AGRICULTURAL PRODUCTS/
MARINE FISH SCHOLARSHIP FUND**

Application for *Senior Secondary* Education Awards

APPLICATION FORM

<p><u>For Office Use</u></p> <p>Remarks : _____ _____ _____ _____</p>	<p>Paste or glue securely here a recent passport-size photograph and sign across the photograph.</p>
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I. Personal Particulars

1. Name in Full _____
(in BLOCK LETTERS, surname first) (in Chinese)
2. Local Residential Address (in BLOCK LETTERS) _____
_____ Phone No. _____
3. Other Contact Phone No. and E-mail Address

4. Correspondence Address (To be provided if different from local residential address)

5. Sex _____ 6. Hong Kong Identity Card No. _____
7. Age _____ 8. Date and Place of Birth _____
9. Nationality _____ 10. Number of Years of Residence in Hong Kong _____

II. Particulars of Parent/Guardian

11. Name in Full *Mr/Mrs/Ms/Miss _____
(in BLOCK LETTERS) (in Chinese)
12. Relationship with Applicant _____ 13. Occupation _____
14. Name and Address of Place of Work _____
_____ Phone No. _____
15. Correspondence Address _____
_____ Other Contact Phone No. _____

III. Family Background

16. Does your parent(s) or your family member on whom you have to depend work in the field of agriculture/fisheries or agricultural products/marine fish marketing industry in Hong Kong? (please ✓ the appropriate)

Yes No

Name : _____ Relationship : _____

Occupation : _____ Contact Phone No. : _____

Employer : _____ Post : _____

* Name of VMCS/Accredited Farm or Organic Farm No./
Livestock Keeping Licence No. (if known) : _____

* Fishing Vessel No./Mariculture Licence No. : _____

* Wholesale Company/Name Buyer Chop No. : _____

* Delete whichever not applicable

IV. Scholarship/Grant

17. You wish to apply for the following under the Agricultural Products/Marine Fish Scholarship Fund for 2019/20 (please ✓ where appropriate) :

Scholarship Grant (Students applying for scholarship may also apply for grant.)

18. Financial assistance obtained by you under the Agricultural Products/Marine Fish Scholarship Fund in the past (state the years, scholarship/grant/loan and the amount):

V. Academic Background

19. Details of Secondary School Attended :

<u>Name and Address</u>	<u>From Month/Year</u>	<u>To Month/Year</u>	<u>Highest Class/ Form Completed</u>
_____	_____	_____	_____
_____	_____	_____	_____

20. Public examination results (Please specify)
(Please attach copies of certificates of examination obtained.)

<u>Examination</u>	<u>Year</u>	<u>Subjects Taken and Results (Grades Obtained)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

21. Academic results you obtained for the 2018/19 school year. Please attach copies of academic results issued by your school with explanation of marking or indication of passing mark.

Name and Address of School _____

_____ Form/Class _____

Subjects taken

Results

<u>Subjects taken</u>	<u>Results</u>
_____	_____
_____	_____
_____	_____
_____	_____

22. Details of secondary school to which you will be admitted for the 2019/20 school year. Please attach copy of notification of promotion; or if admitted to another school, submit copy of notification of acceptance.

Name and Address of School _____

_____ Form/Class _____

VI. Others

23. Any other information which you consider relevant to this application :

24. Sources from which you / your relative(s)/friend(s) obtained information about the open application of Agricultural Products/Marine Fish Scholarship Fund this year (can √ more than one option):

<input type="checkbox"/> Homepage of Working Family and Student Financial Assistance Agency	<input type="checkbox"/> Posters (please circle location): (Campus / Co-operative Society / Wholesale market / District Office / Offices of Agriculture, Fisheries and Conservation Department)
<input type="checkbox"/> Homepage of Agriculture, Fisheries and Conservation Department	<input type="checkbox"/> Newspapers (please specify): _____
<input type="checkbox"/> School e-mail/e-notice	<input type="checkbox"/> Others (please specify): _____

VII.Declaration

25. I have read and fully understand the Guidance Notes of the application. I declare that the information provided by me in this application form is complete and true. I also understand that any wilful omission/misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.

26. I further authorize the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee to handle the personal data/information provided in this application form and other documents supplied in accordance with item III of the Guidance Notes and I will undertake to inform my family members of such an arrangement.

Date : _____

Signature of Applicant : _____

Agriculture, Fisheries and Conservation Department
June 2019

**CONFIDENTIAL REPORT OF HEAD OF SCHOOL/DEPARTMENT
IN SUPPORT OF THE APPLICATION OF
*Mr/Miss _____
for a Scholarship/Grant under the Agricultural Products/Marine Fish Scholarship Fund 2019/20**

1. Comments on Financial Need of the Applicant :

- (a) The information given in Part I of the form is *correct/not correct to the best of my knowledge.
- (b) I consider that the applicant is *badly in need/in need/not in need of a Scholarship/Grant.
- (c) Other information : _____

2. Comments on Academic Work and Conduct of the Applicant :

- (a) The applicant's academic progress has been *good/satisfactory/not satisfactory.
- (b) (i) It is *likely/unlikely that the applicant will be promoted/admitted into (class) _____ in the 2019/20 school year.
- (ii) The applicant *has just completed Form _____/is a repeater in Form _____ for the 2018/19 school year.
- (c) The applicant's conduct has been good/satisfactory/not satisfactory.
- (d) Other information : _____

3. Additional Remarks (if any) :

4. Recommendation for this Application :

*Strongly recommended/Recommended/Recommended with reservation/Not recommended.

* Delete whichever not applicable

5. Please provide the passing mark of the examination subjects taken in the Form level the applicant studied in the school year 2018/19. If possible, please indicate the relative ranking of the applicant in the Form level.

Passing Mark : _____ Relative ranking : _____

Signature : _____
Head of School/Department

Name of School (Chop of School)

Address : _____

Date : _____

Phone No. : _____