**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/1 | July – August 2024  (Approximate 8 weeks) | Degree Course Major in Languages, Business, Marketing, Journalism, Communications, Sciences or related disciplines  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist with the promotion of the agricultural projects such as to launch publicity and promotional events; 2. To assist in in promotional events at various social media and other administrative processes; and 3. To perform any other duties as assigned by supervisors. | Good team player, responsible, open-mindedness, proactive, strong logical analytical, communication and interpersonal skills;  Good written English is a must; and  Outdoor work is required. | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course / Field of Study / Year of Study** | **Main Duties / Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/2 | June – August 2024  (Approximate 12 weeks) | Degree Course Major in Biology, Environmental Science, Marine Ecology, Geography or Surveying  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To process marine fish culture licence applications; 2. To inspect fish farms; 3. To carry out analysis of fish farm data; and 4. To perform other duties as may be required by the supervisor. | Basic knowledge in the use of ArcGIS, database software and applications; and  Experiences in marine science;  Able to work outdoor and know how to swim; and  Experience of working outdoor or at sea is preferred | AFCD Headquarters or Fisheries outstations in Aberdeen, Tai Po and Sai Kung |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/3 | June – August 2024  (Approximate 3 months) | Degree Course Major in Journalism and Communication, Animation and Media Arts, Public Relations and Advertising, Multimedia Technology and Innovation, Marketing or related disciplines  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To assist in the implementation of publicity programmes through the creation of infographics, social media posts, and videos; and 2. To conduct market research and field studies related to local crop production, farms, and brand development. | Knowledge in photo and video shooting, editing and production, including basic operations of Adobe Photoshop, Premiere or other related software.  Any materials or portfolio that demonstrate experience in multi-media promotion or design could be an advantage. (To be provided in interview.) | AFCD Tai Lung Experimental  Station |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/4 | Mid-June – Mid-August 2024  (Approximate 2 months) | Full-time Degree Course Major in Accountancy or Business Administration  Year of Study: 2nd / 3rd of Study (as at 1.3.2024) | 1. To perform general office works such as filings, updating records, preparing meeting notes; 2. To carry out simple audit works to the co-operative societies and credit unions under the supervision of AFCD officers; and 3. To attend liaison meetings / committee meetings under the supervision of AFCD officers. | General knowledge of computer operations (e.g. Word, Excel) | AFCD Headquarters or other specific locations (It may involve locations at remote area) |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/5 | June – July 2024  (Approximate 2 Months) | Degree Course Major in Ecology, Natural Sciences or Environmental Studies  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To provide administrative support for fishermen training programmes; 2. To participate and assist in various outdoor fisheries-related fieldwork (e.g. fishing resources surveys, fishing fleet surveys, etc.) 3. To provide interpretation service at the Fisheries Hall, Lions Nature Education Centre, Sai Kung; and 4. To conduct research and questionnaires related to recreational fisheries activities. |  | Aberdeen Fisheries and Marine Offices, Fisheries Hall, Lions Nature Education Centre, Sai Kung and various outdoor fisheries-related workplace |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/6 | June – August 2024  (Approximate 3 Months) | Degree Course Major in Ecology, Biology, Environmental Science, Arboriculture and Geography or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in collecting, sorting, preserving and maintaining herbarium specimens; 2. To assist in specimen digitizing and updating the plant database of herbarium; 3. To assist in preparation of publications; 4. To assist in photo refining work; and 5. To assist in the daily operations of the reference library. 6. To conduct occasional outdoor field work on need basis. | Knowledge in plant species in Hong Kong, ecology, plant biology/botany, plant taxonomy, Office software (Microsoft Word, Excel) usage and photo retouching (Adobe Photoshop) are preferred. | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/7 | June – July 2024 (Approximate 2 months) | Degree Course Major in Agriculture or Applied/Natural Science  Year of Study: 1st / 2nd / 3rd Year of Study (as at 1.3.2024) | The intern will be assigned to different areas of work in crop production, including but not limited to open field cultivation, plant protection, protected cultivation in greenhouse, hydroponic faming, farm survey, laboratory analysis, database management, market development and promotion, education and publicity work (e.g. making infographics, posts and videos for putting up on social media). | Intern received formal education and training with good knowledge about agriculture and food crop farming would be preferred  Capable to carry out field work | AFCD Tai Lung Experimental  Station |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/8 | July – August 2024 (Approximate 8-10 weeks) | Degree Course Major in Media, Marketing, Creative Media, Graphic Design, Biology and science or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in the preparation and implementation of publicity programmes/activities/workshops through market surveys and the use of infographics, posts and videos on social media; and 2. To perform other duties as may be required by the supervisor. | Knowledge in photo and video shooting, editing and production, as well as using Adobe Photoshop or other related programmes;  General knowledge of computer operations (e.g. Word, Excel); and  Knowledge in conducting simple market surveys. | AFCD Headquarters or Aberdeen Wholesale Fish Market Fish Marketing Organization |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/9 | June – August 2024  (Approximate 3 months) | Degree Course Major in Applied or Natural Science, Earth Science, Environmental Science, Geography, Natural Resource Management, Arboriculture Studies or related disciplines  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To assist in the collection, compilation and analysis of plant data in PEP sites; 2. To assist in on-site checking of infra-red cameras for fauna monitoring; and 3. To assist in the compilation of plantation record in geographic information system. | Research and report writing skills;  Proficiency in Microsoft Excel, Microsoft PowerPoint and QGIS;  Data processing and analysis skills; and  Tree measurement and wildlife identification skills  Experience in hiking and outdoor activities will be an advantage | AFCD Tai Tong Forest Nursery |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/10 | June, July or August 2024  (Approximate 4 weeks) | Degree Course Major in Veterinary Medicine, Registered MLT  Year of Study: 1st / 2nd / 3rd / 4th / 5th / Final Year of Study (as at 1.3.2024) | 1. To rotate among different laboratory sections and assist daily routine laboratory work, e.g. media and reagent preparation, slide preparation and staining, etc.; 2. To assist information search and journal reviews related to animal diseases and their diagnostics, and other public health-related topics, e.g. antimicrobial resistance; 3. To assist veterinary pathology case (diagnostic and forensic cases) post-mortems and follow-up work; 4. To conduct information search on new testing methods, techniques and machines; and 5. To collate and update the soft and hard copies of documents of the laboratory. | Computer knowledge in using Excel, Word, PowerPoint, Photoshop/other programs | AFCD Tai Lung Veterinary Laboratory |

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| AFCD/11 | June – August 2024  (Approximate 3 months) | Degree Course Major in Biology, Ecology, Environmental Science or Marine Science  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in public education activities and programmes; 2. To assist in marine biodiversity surveys and data analysis; 3. To support publicity of local marine conservation through online social media and multimedia; and 4. To assist in compilation of marine biodiversity data. | Basic knowledge on ecological surveys and computer literacy (e.g. video and photo editing) are required.  SCUBA diving qualification or experiences in multimedia design and/or social media promotion is advantageous. | CDW Building, 388 Castle Peak Road, Tsuen Wan |

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| AFCD/12 | June – August 2024  (Approximate 3 months) | Degree Course Major in Graphic Design, Product Design, Multimedia Design or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To design and produce promotional materials, such as souvenir, booklet, poster and banner; 2. To handle the daily maintenance and updates on social media platforms; and 3. To assist in education activities and administration work. | Knowledge in graphic design, product design, multimedia design or social media promotion. | CDW Building, 388 Castle Peak Road, Tsuen Wan |

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| AFCD/13 | June – August 2024 (Approximate 13 weeks) | Degree Course Major in any discipline; Degrees related to Translation or Communication are preferred  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To translate documents in Chinese and English, including educational materials and governmental documents; 2. To review education and publicity materials; 3. To research, verify, compile and input data; 4. To perform file management; 5. To provide administrative and logistics support in educational seminars and any other events; 6. To write and prepare research reports; 7. To provide support in conducting relevant research projects (e.g. Street surveys and interviews); and 8. To perform any other related task when required. |  | AFCD Cheung Sha Wan Wholesale Food Market |

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| AFCD/14 | June – August 2024 (Approximate 13 weeks) | Degree Course Major in Information Technology, programming, Data Management or related disciplines  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To maintain, design and program a Database Management System by Microsoft Access and Excel, with functions to create, input, modify, query, sort, merge, and other database functions so that the user can use the system to monitor the daily work performance, monthly summary, account record, query and print specified reports, etc.; 2. To handle data input; 3. To research and verify data through telephone and internet; 4. To update PowerPoint presentations; 5. To perform server backup tasks; 6. To be responsible for video production and editing; 7. To provide support in conducting relevant research projects (e.g. street surveys and interviews); and 8. To perform any other related task when required. | Basic programming knowledge in Python, Microsoft Access, SQL, VBA and Excel | AFCD Cheung Sha Wan Wholesale Food Market |

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| AFCD/15 | June – August 2024 (Approximate 13 weeks) | Degree Course Major in any disciplines  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To handle a variety of research related tasks (e.g. data compilation, data cleaning, data input, document coding) and perform other duties as assigned; 2. To assist in the development of research questions and plan; 3. To undertake data identification, organization and management; 4. To conduct basic quantitative analysis using statistical software (e.g. SPSS); 5. To provide support in conducting relevant research projects (e.g. street surveys and interviews); and 6. To perform any other related task when required. |  | AFCD Cheung Sha Wan Wholesale Food Market |

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| AFCD/16 | June – August 2024  (Approximate 2.5 - 3 months) | Degree Course Major in Laws  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in provision of legal references and precedent cases; 2. To assist in the routine online surveillances and publicity campaign to combat the illegal online trading of animals; 3. To draft and review guidelines and manuals for operations in accordance with local legislations on animal trading; 4. To assist in analysing the law enforcement and related criminal elements for prosecution after the amendment of Cap 169; and 5. To perform other related duties. | Knowledge about criminal and contract laws | AFCD Cheung Sha Wan Wholesale Food Market or G/F, No. 45, Shiu Wo Street, Tsuen Wan |

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**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/17 | June – July 2024  (Approximate 2 months) | Degree Course Major in Geo-informatics, Geomatics, Earth Science, Environmental Science, Geography, Natural Resource Management or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To perform data collection and compilation of Country Parks facilities; and 2. To perform spatial data entry and editing graphic or create maps using ArcMap. | Possess spatial data processing, collection and analysis skills, using ArcMap, Microsoft Excel or other basic Computer-Aided Design (CAD) and statistic software, and Microsoft PowerPoint presentation skills is preferable  Experience in hiking and outdoor activities will be an advantage | AFCD Headquarters |

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**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/18 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Natural Sciences or Environmental Studies  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in various field surveys (conducted on land or at sea) in relation to fisheries; and 2. To assist in data handling and analysis. | Able to work outdoor, at sea and under hot weather | AFCD Headquarters, Au Tau Fisheries Office or Aberdeen |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/19 | July – August 2024  (Approximate 2 months) | Degree Course Major in  Creative Media, Digital Media, Communications, Journalism, Public Relations, Film, Graphic Design or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To prepare and edit contents for posting on social media platforms (including research, copywriting, video shooting and editing and/or graphic design); and 2. To assist in preparation and implementation of publicity plans. | Good knowledge of using social media platforms (such as YouTube, Facebook and Instagram) for promotions; Good knowledge and skills in creating and designing social media content, as well as practical knowledge on software applications, including MS-Office and Adobe applications (such as Illustrator, Photoshop and Premiere Pro); Knowledge and skills in photo and video shooting and editing and/or graphic design; Good communication skills and written Chinese; and be self-motivated and creative.  Social media promotion experience (including managing social media platforms and copywriting) would be a benefit; and  Physically fit to work outdoors, experience in wildlife shooting and/or experience as a Key Opinion Leader (KOL) in social media would be a benefit. | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/20 | July – August 2024  (Approximate 2 months) | Degree Course Major in Ecology, Biodiversity, Biology, Environmental Sciences, Studies or Management or related disciplines  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2024) (prefer Year 2 or above) | 1. To assist in managing survey database; 2. To assist in inputting and analysing ecological data; 3. To assist in compiling biodiversity information; 4. To assist in ecological surveys; and 5. To perform other administrative work where necessary. | Knowledge and skills to use Microsoft Office software (e.g. Excel, Word)  Data-processing and analysis experience would be a benefit  Physically fit to conduct outdoor field work would be a benefit | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/21 | June – July 2024  (Approximate 2 months) | Degree Course Major in Computer Science, Computer Programing or BIS related disciplines  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in designing of application form or e-certificates equipped with data merging; 2. To assist in database management; and 3. To assist in related programming. | Proficiency in SQL, Microsoft Excel Macro Programming and Data Management | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/22 | July – August 2024  (Approximate 2 months) | Degree Course Major in Biology, Zoology, Biological Science, Ecology, Environmental Science or Life Science  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To provide general administrative support; 2. To establish and maintain records of reports, import documents, forms, etc.; 3. To assist in set-up of internal website and collation of information; and 4. To assist in the provision of basic care to animals.   Required to work in office at Hong Kong International Airport. | Basic knowledge on animal and plant classification; and  Familiar with English and Chinese input methods and word processing softwares, such as MS Word, Excel, PowerPoint.  Good communication skills in both English and Chinese; and Friendly and lovely caring with animals. | Hong Kong International Airport |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/23 | June – August 2024  (Approximate 10 weeks) | Degree Course Major in Biological Science or Environmental Science  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To carry out isolation, culture and molecular analysis on local phytoplankton species; 2. To carry out analysis of image data from real-time phytoplankton monitoring system; 3. To produce SEM picture for local phytoplankton species (Advantageous if have relevant experience); and 4. To perform other duties as may be required by the supervisor. | Molecular research and/or electronic microscopy | AFCD Headquarters and Aberdeen Fisheries and Marine Offices |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/24 | June – August 2024  (Approximate 10 weeks) | Degree Course Major in Creative Design, Marketing, Communications and Branding or related disciplines  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To produce and edit video/media for red tide/water quality management programme; 2. To assist in setting promotion strategy in relation to red tide/water quality management programme; 3. To design a mariculturist calendar; and 4. To perform other duties as may be required by the supervisor. | Knowledge in use of video editing software; and/or  Knowledge in marketing communications and branding | AFCD Headquarters and Aberdeen Fisheries and Marine Offices |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/25 | June – August 2024 (Approximate 12 weeks) | Degree Course Major in Biology or Environmental Science  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in daily fish husbandry; 2. To perform basic water quality monitoring; 3. To assist in fish nursery; 4. To assist in phytoplankton and zooplankton culture; and 5. To assist in collaborative culture trials with aquaculturists. | Basic knowledge in the use of different water sampling and monitoring equipment; and  Experiences in laboratory work  Able to work outdoor and under hot weather; and  Experience of working outdoor or at sea is preferred | AFCD Ta Kwu Ling Operation Centre |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/26 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Biology, Ecology, Environmental Science, Food Science, Life Science or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To perform basic water quality tests; 2. To perform simple laboratory works; 3. To conduct routine farm inspection; 4. To assist in fish disease diagnosis; and 5. To assist in data input, analysis and management. | Basic knowledge in the use of different water sampling and monitoring equipment;  Experiences in laboratory work; and  Able to perform outdoor work on vessel at fish culture zones  Able to work outdoor, at sea and under hot weather; and  Able to swim and not afraid of dog is preferred | AFCD Headquarters and any outdoor location (fish farm) |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/27 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Creative or digital media/advertising, multimedia technology, imaging design and digital arts or related disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in designing/revising graphic design (e.g. leaflet and poster) for promotion of Accredited Fish Farm Scheme; 2. To assist in multimedia (e.g. photos, videos) editing in relation to Accredited Fish Farm Scheme; 3. To assist in designing souvenir to accredited fish farm mariculturist; and 4. To perform other duties as may be required by the supervisor. | Knowledge in multimedia/digital design with relevant software, and digital advertising | AFCD Headquarters |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/28 | June – July 2024 (Approximate 8 weeks) | Degree Course Major in Biology, Ecology, Microbiology, Environmental Science or related disciplines  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in carrying out field works including visiting fish farms and collecting samples; 2. To assist in aquaculture trials and hatchery; 3. To assist in handling laboratory procedures such as conducting water quality measurement; and 4. To perform data entry and report preparation. | Basic knowledge of laboratory techniques, data management  To be able to work both indoor and outdoor | AFCD Au Tau Fisheries Office |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/29 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Biology, Food Science, Microbiology, Medical Laboratory Science  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To conduct literature review concerning the use of antibiotics and antimicrobial resistance in aquaculture; 2. To assist in result input, analysis, and management; and 3. To assist in microbial culture and AMR related laboratory works. | Basic knowledge in microbiology and chemical analysis  Experiences in laboratory work  Knowledge in foodborne pathogen of aquaculture and antimicrobial resistance | Aberdeen Fisheries and Marine Offices |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/30 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Creative Design, Marketing, Communications and Branding or related disciplines  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To produce and edit media for aquaculture fisheries; 2. To assist in setting promotion strategy in relation to aquaculture fisheries; 3. To design souvenir and image for aquaculture fisheries; and 4. To perform other duties as may be required by the supervisor. | Knowledge in use of video editing software; and/or  Knowledge in marketing communications and branding | Aberdeen Fisheries and Marine Offices |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/31 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Biology, Food Science or Chemistry  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To conduct review and brainstorm concerning the fishery product development of local aquaculture; 2. To assist in develop and test new fishery product; and 3. To evaluate the acceptance and pilot scale production of developed mariculture product. | Basic knowledge in food product development;  Experiences in organizing sensory evaluation; and  Knowledge in aquatic product and texture analysis; | Aberdeen Fisheries and Marine Offices |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/32 | June – August 2024  (Approximate 3 months) | Degree Course Major in Journalism, Communication, Translation, English, Chinese or relevant disciplines  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To assist in organising media events; 2. To draft posts and monitor public responses on various social media platforms; 3. To monitor and evaluate news online and offline; and 4. To perform other work as required by supervisor. | Appropriate biliterate and trilingual abilities (English and Chinese (Cantonese and Putonghua)); and  Microsoft Office application  Photography / graphic design skills preferred | AFCD Headquarters (may need to work at other venues either indoor or outdoor) |

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**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/33 | July – August 2024  (Approximate 2 months) | Degree Course Major in Environmental Science, Management or relevant disciplines  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in education and publicity materials of municipal solid waste (MSW) charging scheme in government wholesale food market; 2. To assist in purchasing market operation equipment and materials; and 3. To perform any other related task when required. | Basic knowledge in MS Excel, Word and PowerPoint | Western Wholesale Food Market |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/34 | Mid-June – August 2024  (Approximate 2 months) | Degree Course Major in Law, Public Administration, Information Technology or relevant disciplines  Year of Study: 1st / 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To understand and draft the execution guidelines for the implementation of duty of care requirement under the Prevention of Cruelty to Animals Ordinance (Cap.169) after legislation amendment; and 2. To perform administrative duties such document classification and licence data analysis. | Good communication skill, capable of fast Chinese input. | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/35 | Mid-June – August 2024  (Approximate 2 months) | Degree Course Major in Computer Studies or relevant disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To modify the existing database to improve its efficiency; 2. To address the bug issue in our existing program; 3. To modify the Geographic Information System (GIS); and 4. To create and update the user manual for exist database, Macro Excel and GIS. | Proficiency in working with a database system using VBA in Microsoft Office;  Proficiency in SQL; and  General computer application | AFCD Tai Lung Experimental  Station |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/36 | June – August 2024  (Approximate 3 months) | Degree or Associate Degree Course Major in Biology, Life Science, Ecology, Biodiversity, Environmental Science, Applied Science or Science related disciplines  Year of Study: 1st / 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To perform market survey on endangered species and update data in digital records; 2. To manage office files and records; 3. To assist in managing survey database; 4. To assist in analysing ecological data; and 5. Any other duties assigned by supervisors. | Basic office computer skills, proficiency in using  MS Word, Excel; and  Capable of handling survey design, data collection and analysis | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2024**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/37 | Early June – August 2024  (Approximate 3 months) | Degree Course Major in Design, Fine Arts or relevant disciplines  Year of Study: 1st / 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To design exhibition panels, activities and booth games for Endangered Species Resource Centre or other publicity events; 2. To design and prepare any education and publicity materials; 3. To assist in the update of AFCD official website; 4. To assist in the daily operation of Endangered Species Resource Centre; and 5. To perform any other duties assigned by supervisors. | Proficiency in using graphic design softwares, such as Adobe Illustrator and Photoshop; and  Good interpersonal, communication and presentation skills. | AFCD Headquarters |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/38 | July – August 2024  (Approximate 2 months) | Degree Course Major in Chinese and English Language Studies, History, Cultural Management, Anthropology, Communication or relevant disciplines  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To write and/or translate bilingual materials (e.g. leaflets, pamphlets, articles and panels) for the education and publicity of Country Parks; 2. To assist in fact-checking to ensure accuracy, gather and organize historical materials from library, archives or the collections to enrich the content; and 3. To perform any other related duties when required. | Proficient in word processing software; and  Excellent in Chinese and English writing and expression. | AFCD Headquarters |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/39 | July – August 2024  (Approximate 8 weeks) | Degree Course Major in Geology (HKU) or Earth and Environmental Sciences Programme (Geology and Geophysics Stream) (CUHK)  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | To assist in the production of science popularization and geotourism materials. | Good at Chinese and English writing, with basic drawing and computer graphic skills. | AFCD Headquarters |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/40 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in Biology  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2024) | 1. To assist in collecting and preparing plant pest and weed specimens; 2. To assist in creating a checklist of the database of plant pests and weeds; 3. To assist in taking photos in relation to plant pests and weeds; 4. To assist in field data collection & processing; and 5. To perform outdoor field work/other indoor administrative work. | Adequate knowledge of handling plant/insect specimens; and  Basic computer knowledge in using Microsoft Access, Excel for data input. | AFCD Headquarters, Sha Tin Plant Quarantine Station and Fields all over Hong Kong |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/41 | Early June – July or Early July – August 2024  (Approximate 2 months) | Degree Course Major in Applied and Natural Science, Earth Science, Environmental Science, Geography, Natural Resource Management, Arboriculture Studies, Art and Design or relevant disciplines  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To conduct of survey and maintenance for vegetation at plantation areas; 2. To conduct of survey for condition of hiking paths and trails; 3. To conduct of survey and maintenance of recreational sites and facilities; 4. To possess (edit, render and/or upload, etc.) photo and video records taken for reporting and onward review; 5. To perform revision of plantation and recreational facilities record; 6. To assist in vegetation maintenance; and 7. To report the inspection finding with appropriate formats. | Familiar with tree inspection, hiking or other countryside activities; and  Physically fit for frequent outdoor activities  Presentation skills, basic photo/video handling skills, design and hand-sketching, etc. is preferred  Experience in hiking and outdoor activities is preferred | AFCD Headquarters, Tai Tong Management Centre, Shing Mun Country Park Management Centre (May report duty at Ma On Shan, Kowloon Hills or Clear Water Bay Management Centre according to operational needs.) |

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| AFCD/42 | Mid-June – August 2024  (Approximate 2 months) | Degree Course Major in Computer Studies, Design or relevant disciplines are preferred  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2024) | 1. To create, manage and maintain an efficient database; 2. To provide technical supports to the existing computer systems; 3. To utilise Adobe Illustrator, Photoshop or other computer software to design graphics/text information for various promotional/educational materials, including posters, banners, leaflets, booklets, panels, websites and etc.; 4. To provide other general administrative supports.; and 5. To perform any other duties as assigned by supervisors. | Proficient in using MS office, MS excel (Visual Basic for Applications), Adobe Illustrator, Photoshop and Google Maps (Building and Editing). | AFCD Cheung Sha Wan Wholesale Food Market |

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| AFCD/43 | June – July 2024  (Approximate 8 weeks) | Degree Course Major in any disciplines  Year of Study: 3rd / Final Year of Study (as at 1.3.2024) | 1. To assist in the compilation and publication of fresh food supply information; 2. To assist in general office administration and other related matters; 3. To assist in education and publicity on waste recovery; and 4. To assist in education and promotion of the Municipal Solid Waste charging program | Basic knowledge in MS Excel, Word and PowerPoint | AFCD Cheung Sha Wan Wholesale Food Market |

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