Post-Secondary Student Summer Internship Programme 2020
Agriculture, Fisheries and Conservation Department
(Monthly Allowance in 2020: $10,500)

Entry Requirements:-
(1) Applicants must be permanent resident of the Hong Kong Special Administrative Region; and
(2) Applicants should be full-time students studying in tertiary educational institutions; and other requirements as specified in Appendix I.

Main duties: Please refer to Appendix I.

Place of work: Please refer to Appendix I.

Employment Period: Please refer to Appendix I.

How to Apply:-
Hong Kong students studying in local post-secondary institutions should apply through the Student Affairs Offices/Career Centres of their respective institutions. Applicants are advised to note the deadlines set by the respective institutions.

Students studying in non-local post-secondary institutions should forward the completed Application Form (Appendix II) together with the certificate of their student status to the below address by fax or email on or before the deadline. Please refer to Appendix I for details. The project number concerned should be clearly marked on the completed application form.

Applications which are incomplete or without the required supporting documents will not be considered. All information provided will be treated in strict confidence. Personal data collected will be used for recruitment-related purpose only. Applicants who are not invited to an interview by 15 June 2020 may assume that their applications are unsuccessful.

Address: Please refer to Appendix I

Enquiry Tel/Fax No.: Please refer to Appendix I

Appendix I and Appendix II
### Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study</th>
<th>Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/1</td>
<td>June - August 2020 (2 months)</td>
<td>Major in Ecology, Biodiversity, Biology or related disciplines, Environmental Sciences, Studies or Management Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To manage survey database; (b) To analyse ecological data; (c) To assist in ecological surveys; and (d) To handle other administrative work (where necessary)</td>
<td>Knowledge and skill to use Microsoft Office software e.g. Excel, Word Data-processing and analysis experience would be a benefit Physically fit to conduct outdoor field work</td>
<td>AFCD HQs</td>
<td></td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study</th>
<th>Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/2</td>
<td>June - August 2020 (3 months)</td>
<td>Major in Journalism and Communication, Animation and Media Arts, Public Relations and Advertising, Multimedia Technology and Innovation and related subjects</td>
<td>3rd/Final Year of Study (as at 1.3.2020)</td>
<td>(a) To assist in the implementation of publicity programme through the use of infographics and videos on social media; and (b) To conduct studies and surveys for local crop production, farms and brand development</td>
<td>Knowledge in photo and video shooting, editing and production, using Photoshop, Premiere/other programmes. Any materials or portfolio to demonstrate their experience in multi-media promotion or design could be an advantage (to be provided in interview)</td>
<td>Tai Lung Experimental Station</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address** : 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address** : mailbox@afcd.gov.hk

**Tel No.** : (852) 2150 6668, 2150 6660

**Fax No.** : (852) 2311 3731

**Contact Person** : Ms Gloria Ng, Mr Ben CHOI

**Deadline for application** : 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020
Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/3</td>
<td>June - August 2020 (3 months)</td>
<td>Major in Applied or Natural Science or related subjects (e.g. Chemistry, Food Science, etc.) Year of Study: 2\textsuperscript{nd} / 3\textsuperscript{rd} / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To assist in conducting physical and chemical analysis on vegetable, soil and water samples; and (b) To keep chemical and equipment stock inventory of laboratory and preparing laboratory data reports</td>
<td>Basic laboratory knowledge in chemical and physical analysis Any materials or portfolio to demonstrate their experience in multi-media promotion or design could be an advantage (to be provided in interview)</td>
<td>Tai Lung Experimental Station</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/4</td>
<td>June - August 2020 (3 months)</td>
<td>Major in Computer Science or related subjects Year of Study: 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To input data and analyse data; (b) To set up and maintain social media platform; and (c) To revamp the computer database</td>
<td>Adequate knowledge in Microsoft computer software (Word, Excel, PowerPoint, Access, Acrobat, etc.), knowledge and experience in setting up and administering FB, Instagram, Twitter, and other common social media platform Any materials or portfolio to demonstrate their experience in multi-media promotion or design could be an advantage (to be provided in interview)</td>
<td>Tai Lung Experimental Station</td>
</tr>
</tbody>
</table>

---

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/5</td>
<td>June - August 2020 (3 months)</td>
<td>Major in Ecology &amp; Biodiversity, Environmental Science or other relevant subject</td>
<td>(a) To update and enrich the publicity programs including powerpoint, teaching kits and worksheets; (b) To design enrichment activities and booth games for ESRC or other publicity event; (c) To assist with the daily operation of ESRC; (d) To assist in the update of AFCD official website; (e) To design and prepare any education and publicity material including graphic design, modelling products and IT program system; and (f) any other duties assigned by supervisors</td>
<td>Communications skills with large groups and young children; design and computing skills</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020
**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/6</td>
<td>June - July 2020 (2 months)</td>
<td>Major in Biology, Zoology, Biological Science, Ecology, Environmental Science, Life Science Year of Study: 1st / 2nd / 3rd Year of Study (as at 1.3.2020)</td>
<td>(a) To provide general administrative support; (b) To establish and maintaining records of reports, import documents, forms, etc.; (c) To assist in set-up of internal website and collation of information; and (d) To assist in the provision of basic care to animals</td>
<td>Basic knowledge on animal and plant classification. Familiar with English &amp; Chinese input methods and word processing softwares, such as Microsoft Word, Excel and Powerpoint Good communication skills in both English and Cantonese Friendly with animals</td>
<td>HK International Airport</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/7      | June - August 2020 (10 weeks) | Major in Social media marketing, digital marketing or relevant disciplines Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2020) | (a) To review and analyse existing online promotion of different programmes and suggest improvements;  
(b) To prepare promotional materials and assist in daily maintenance and updates on social media platforms;  
(c) To explore different platforms and groups to further promote existing and potential programmes; and  
(d) To assist in publicity and educational events and administrative work | Knowledge and experience in developing, executing and analysing social media promotion is required  
Graphic design skill is preferable | AFCD Tsuen Wan Office |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study</th>
<th>Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/8</td>
<td>June - August 2020 (10 weeks)</td>
<td>Major in Biology, Ecology, Environmental Science or Marine Science</td>
<td>Year of Study: 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To support marine biodiversity surveys (e.g. corals) in Hong Kong; (b) To assist in various education programmes to raise public’s awareness on protecting Hong Kong’s marine biodiversity; and (c) To assist in compilation of marine biodiversity data and administration work</td>
<td>Basic ecological surveys and basic computer literacy are required. Certified SCUBA diver is preferable.</td>
<td>AFCD Tsuen Wan Office</td>
</tr>
</tbody>
</table>

---

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

**Appendix I**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/9      | June - August 2020 (2 months) | Major in Applied and Natural Science, Earth Science, Environmental Science, Geography, Natural Resource Management, Recreation Management or related subject Year of Study: 2\(^{nd}\) / 3\(^{rd}\) Year of Study (as at 1.3.2020) | (a) To prepare and check materials and equipment for tree survey (prepare tags & tools;  
(b) To perform field work for tree survey activities including re-grid of pilot sites, measure DHB, tag trees and take photo;  
(c) To consolidate tree survey data and/or analysis & report;  
(d) To compile a simple report; and  
(e) To assist AFCD staff to keep record of seeds production method, treatment, survival rate and distribution of native species | Research skills and report writing, data processing and analysis, Microsoft Excel and simple statistic programmes, Microsoft Powerpoint presentation, Adobe Photoshop and tree identification skills is preferable  
Experience in hiking and outdoor activities will be an advantage | Tai Tong Nursery |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
**Appendix I**

### Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/10</td>
<td>June - August 2020 (2 months)</td>
<td>Major in Applied and Natural Science, Earth Science, Environmental Science, Geography, Natural Resource Management, Recreation Management or related subject Year of Study: 2(^{nd} )/ 3(^{rd} )/ Final Year of Study (as at 1.3.2020)</td>
<td>(a) To assist in field visits and compile field reports; (b) To perform data compilation and input; and (c) To perform information gathering and research</td>
<td>Research skills and report writing, data processing and analysis, Microsoft Excel and simple statistic programmes, Microsoft Powerpoint presentation, Adobe Photoshop and tree identification skills is preferable Experience in hiking and outdoor activities will be an advantage</td>
<td>AFCD HQs and various country parks management centres</td>
</tr>
</tbody>
</table>

---

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020
**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/11</td>
<td>June - August 2020 (2 months)</td>
<td>Major in Computer studies or other relevant fields Year of Study: 1st / 2nd Year of Study (as at 1.3.2020)</td>
<td>(a) To review the e-system of the exporting certification; and (b) To streamline the procedure or upload template or format the export form into website to facilitate public for easier application</td>
<td>Knowledge in webpage design by using coding skills, HTML, CSS and Javascript.</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/12</td>
<td>June - August 2020 (2 months)</td>
<td>Major in Translation or other relevant fields. Year of Study: 1st / 2nd Year of Study (as at 1.3.2020)</td>
<td>(a) To review and update the bilingual contents of Import and Export Division of AFCD such as websites, forms, permits etc.; and (b) To perform any other related duties as and when required.</td>
<td>Mastery of bilingual (English-Chinese and Chinese-English) translation in scientific field</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

---

**Please apply with a completed application form (Appendix II) to:**

**Address:** 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address:** mailbox@afcd.gov.hk

**Tel No.:** (852) 2150 6668, 2150 6660

**Fax No.:** (852) 2311 3731

**Contact Person:** Ms Gloria Ng, Mr Ben Choi

**Deadline for application:** 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/13     | June - August 2020 (3 months)| Major in Computer Science, Computer Engineering, Information Technology or other relevant disciplines Year of Study: 2nd / 3rd Year of Study (as at 1.3.2020) | (a) To develop a database management system to facilitate the efficient management of data;  
(b) To design a GIS application/computer programme to facilitate the record of data of site inspection;  
(c) To enter data; and  
(d) To perform other duties assigned. | Proficiency in setting up database management system and developing applications or programmes for Geographic Information System  
Experience in photography preferred | AFCD Tsuen Wan Office |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/14     | June – August 2020 (2.5 months) | Major in Ecology, Biology, Environmental Science, Geography and Resource Management & Visual Art or equivalent Year of Study: 2\(^{nd}\) / 3\(^{rd}\) / Final Year of Study (as at 1.3.2020) | (a) To assist in collecting, sorting, preserving and maintaining herbarium specimens;  
(b) To assist in specimen scanning and updating the database of herbarium;  
(c) To assist in proofreading of publications; assist in photo refining work;  
(d) To assist in field data collection & processing; and  
(e) To perform outdoor field work. | Knowledge in ecology, plant biology/botany, plant taxonomy, photo retouching and graphic design | AFCD HQs |

---

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/15</td>
<td>July - August 2020 (1 month)</td>
<td>Major in Medical Laboratory Science, Biomedical Science Year of Study: 2\textsuperscript{nd} / 3\textsuperscript{rd} / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To rotate among different laboratory sections and assist daily routine laboratory work, e.g. media and reagent preparation, slide preparation and staining, etc.; (b) To conduct information search on new testing methods, techniques and machines; and (c) To collate and update the documents of the laboratory.</td>
<td>Computer knowledge in using Microsoft Excel, Word, PowerPoint, Photoshop/other programmes</td>
<td>Tai Lung Veterinary Laboratory</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020
**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/16     | July - August 2020 (4-6 weeks) | Major in Veterinary Medicine Year of Study: 3rd / 4th / 5th / Final Year of Study (as at 1.3.2020) | (a) To assist in researching in the process of establishing the forensic pathology protocol;  
(b) To assist in pathology case (diagnostic and forensic cases) post-mortems and follow-up work;  
(c) To assist in information search and journal reviews related to animal diseases and their diagnostics, and other public health-related topics, e.g. antimicrobial resistance; and  
(d) To assist in other laboratory work as assigned | Computer knowledge in using Microsoft Excel, Word, PowerPoint, Photoshop/other programmes | Tai Lung Veterinary Laboratory |

**Please apply with a completed application form (Appendix II) to:**

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study</th>
<th>Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/17</td>
<td>June - August 2020 (13 weeks)</td>
<td>Major in Information Technology or any other discipline related to programming or data management</td>
<td>2\textsuperscript{nd} / 3\textsuperscript{rd} Year of Study (as at 1.3.2020)</td>
<td>(a) To design and programming a Database Management System by Microsoft Access or Excel, with functions to create, input, modify, query, sort, merge, and other database functions so that the user can use the system to monitor the daily work performance, monthly summary, account record etc, and with functions for the end user to query and printing of specified reports; (b) To perform data input; (c) To perform data research and verification through telephone and internet; (d) To update Powerpoint presentations; and (e) To perform any other related task when required</td>
<td>Proficiency in setting up database system and VBA programming in Access, Excel, Java Knowledge / hands-on experience in Microsoft Access, Excel and Powerpoint Knowledge of Geographic Information System Proficiency in English and Cantonese.</td>
<td>Cheung Sha Wan Wholesale Food Market</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Appendix I

## Employment of Post-Secondary Student Summer Internship Programme 2020

### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/18     | June – August 2020 (13 weeks) | Major in any discipline; discipline related to translation, marketing or administrative are preferred Year of Study: 2\(^{nd}\) / 3\(^{rd}\) Year of Study (as at 1.3.2020) | (a) To translate documents in Chinese and English;  
(b) To research on the internet, verify and compile data;  
(c) To handle data input;  
(d) To perform file management;  
(e) To provide administrative and logistics support in educational seminars; and  
(f) To perform any other related task when required | | Cheung Sha Wan Wholesale Food Market |

---

**Please apply with a completed application form (Appendix II) to:**

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study</th>
<th>Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/19</td>
<td>July - August 2020 (2 months)</td>
<td>Major in Multimedia Design, Graphic Design, Creative Media, Digital Film Making</td>
<td>2nd / 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To prepare education and publicity materials; and (b) To edit digital photos and videos for nature conservation education purpose</td>
<td>Familiar with Adobe Photoshop, Light Room, Illustrator, iMovie, Final Cut and with good drawing skill</td>
<td>Country Parks Ranger Head Office in Shing Mun</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address:** 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address:** mailbox@afcd.gov.hk

**Tel No.:** (852) 2150 6668, 2150 6660

**Fax No.:** (852) 2311 3731

**Contact Person:** Ms Gloria Ng, Mr Ben Choi

**Deadline for application:** 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/20</td>
<td>June - August 2020 (2 months)</td>
<td>Year of Study: 2(^{nd}) / 3(^{rd}) / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To perform Geographic Information System program development; (b) To perform Database construction; and (c) To perform User manual creation</td>
<td>Proficiency in setting up database system by using VBA in Microsoft Office; Proficiency in SQL; Knowledge of Geographic Information System</td>
<td>AFCD HQs and Tai Lung Experimental Station</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben Choi

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020

### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study</th>
<th>Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/21</td>
<td>June - August 2020 (4-6 weeks)</td>
<td>Major in Computer related Studies</td>
<td>Year of Study: 2&lt;sup&gt;nd&lt;/sup&gt; / 3&lt;sup&gt;rd&lt;/sup&gt; / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To design and program a Database Management System by Access and Excel or other similar software; (b) To perform data input; (c) To research data and verify data through internet; and (d) To perform any other related task when required</td>
<td>Proficiency in setting up database system by using Access and Excel or other similar software</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben Choi

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/22</td>
<td>June - July 2020 (1 month)</td>
<td>No preference Year of Study: 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To provide logistics assistance in recruitment; (b) To provide assistance in file management; (c) To provide logistics assistance in various functions and events (if any); (e) To provide assistance to supervisors as and when required</td>
<td>Knowledge in Microsoft Word, Excel, Access, Powerpoint, Google Form usage, Chinese and English typing, etc. Fluent in Cantonese and English</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/23</td>
<td>June - August 2020 (3 months)</td>
<td>Degree in Accountancy or Business Administration Year of Study: 2(^{nd}) / 3(^{rd}) / Final Year of Study as at 1.5.2020</td>
<td>(a) To perform general office works such as filings, updating records, preparing meeting note; (b) To carry out simple audit works to the co-operative societies and credit unions under the supervision of AFCD officers; (c) To attend liaison meetings / committee meetings under the supervision of AFCD officers</td>
<td>General knowledge of computer operations (e.g. Microsoft Word, Excel)</td>
<td>AFCD HQs Or other specific locations. (it may involve locations at remote area)</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/24</td>
<td>June - August 2020 (8 weeks)</td>
<td>Major in Environmental Science</td>
<td>(a) To carry out analysis of real-time water quality data; (b) To evaluate the performance of the real-time water quality monitoring system; (c) To perform other duties as may be required by the supervisor; and (d) To perform other duties as may be required by the supervisor</td>
<td>Knowledge in water quality science and experience in operation of water quality monitoring equipment</td>
<td>AFCD HQs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Year of Study: Final Year of Study (as at 1.3.2020)</td>
<td></td>
<td>Experience in field works/work at sea</td>
<td></td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/25</td>
<td>June - August 2020 (8 weeks)</td>
<td>Major in Biology related subjects Year of Study: 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To conduct literature review concerning the use of veterinary products and antimicrobial resistance in fish and aquaculture environment; (b) To assist in fish and environmental sampling and associated laboratory works; and (c) To assist in fish kill and fish disease investigation and diagnosis in field and laboratory</td>
<td>Experiences in laboratory work Able to perform outdoor work on vessel at fish culture zones, able to swim is highly preferred</td>
<td>Aberdeen Fisheries Laboratory</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben Choi

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/26     | June - August 2020 (3 months) | Major in Ecology and Microbiology  
Year of Study: 3rd / Final Year of Study (as at 1.3.2020) | (a) To assist in carrying out field works including visiting fish farms and collecting samples;  
(b) To assist in handling laboratory procedures such as conducting water quality measurement and bacterial culture; and  
(c) To perform data entry and report preparation | Know basic laboratory techniques  
To be able to work both indoor and outdoor | Aberdeen Fisheries Laboratory |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020

### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/27</td>
<td>June - August 2020 (2 months)</td>
<td>Major in Biology, Ecology, Microbiology, Environmental Science related subjects&lt;br&gt;Year of Study: 3rd / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To assist in carrying out field works including visiting fish farms and collecting samples;&lt;br&gt;(b) To assist in fish culture trials and hatchery;&lt;br&gt;(c) To assist in handling laboratory procedures such as conducting water quality measurement; and&lt;br&gt;(d) Perform data entry and report preparation</td>
<td>Know basic laboratory techniques, data management&lt;br&gt;To be able to work both indoor and outdoor</td>
<td>AU Tau Fisheries Office</td>
</tr>
</tbody>
</table>

---

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/28     | May - July 2020 (8 weeks)   | Major in Biology, Environmental Science Year of Study: 2\textsuperscript{nd} / 3\textsuperscript{rd} / Final Year of Study (as at 1.3.2020) | (a) To perform basic water quality tests;  
(b) To perform simple laboratory works;  
(c) To assist in daily fish husbandry;  
(d) To assist in fish nursery; and  
(e) To assist in phytoplankton and zooplankton culture | Basic knowledge in the use of different water sampling and monitoring equipment  
Experiences in laboratory work  
Able to work outdoor and under hot weather  
Experience of working outdoor or at sea is preferred | Ta Kwu Ling Operation Centre |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020

**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/29     | June -July 2020 (1 month)   | Major in Biomedical Science Year of Study: 2\(^{nd} / 3^{rd}\) Year of Study (as at 1.3.2020) | (a) To assist NATA accreditation quality system and workflow review;  
(b) To assist in testing validation approach study;  
(c) To assist in testing operational practice;  
(d) To assist in Identifying and accessing process critical control points; and  
(e) To assist in setting up quality improvement plan | Basic knowledge in biomedical sciences and technique for biomedical laboratory experiment | Tai Lung Veterinary Laboratory |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/30     | June - August 2020 (2 months) | Major in all degree courses Year of Study: 2\(^{nd}\) / 3\(^{rd}\) / Final Year of Study (as at 1.3.2020) | (a) To assist in handling the loan applications and other matters of fisheries loans including:  
(i) To input loan data and verify of loan information;  
(ii) To monitor the repayment of loans and follow up work;  
(iii) To conduct data and statistical analysis, and prepare loan-related reports; and  
(b) To perform other loan-related duties as may be required by the supervisor | Good figure work and numeracy skills  
Experience in field work/work at sea is preferred | AFCD HQs |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
### Employment of Post-Secondary Student Summer Internship Programme 2020
**Agriculture, Fisheries and Conservation Department**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
</table>
| AFCD/31     | June - August 2020 (8 weeks) | Major in Biology, Biological Sciences, Ecology and Biodiversity, Environmental Science Year of Study: 2\textsuperscript{nd} / 3\textsuperscript{rd} Year of Study (as at 1.3.2020) | (a) To assist in plant nursery and habitat management works in outdoor Wetland Reserve;  
(b) To assist in design and enhancement of ecological interpretation panel; and  
(c) To assist in ecological monitoring and related administrative work | Basic knowledge on species identification and Microsoft Office, including Word, Excel and PowerPoint  
Basic knowledge on Adobe Photoshop and Illustrator will be an advantage. | Hong Kong Wetland Park |

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/32</td>
<td>May - July 2020 (8 weeks)</td>
<td>Major in Biology, Environmental Science, Marine Ecology Year of Study: 2(^{nd}) / 3(^{rd}) / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To process local fishing vessel registration applications; (b) To perform vessel inspection; (c) To carry out analysis of vessel date; and (d) To perform other duties as may be required by the supervisor</td>
<td>Basic knowledge in the use of database software and applications Experiences in marine science Able to work outdoor Experience of working outdoor or at sea is preferred</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

**Please apply with a completed application form (Appendix II) to:**

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben Choi

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
## Employment of Post-Secondary Student Summer Internship Programme 2020
### Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/33</td>
<td>June - September 2020 (3-4 months)</td>
<td>Business School major in Accounting preferred Year of Study: 1&lt;sup&gt;st&lt;/sup&gt; / 2&lt;sup&gt;nd&lt;/sup&gt; / 3&lt;sup&gt;rd&lt;/sup&gt; Year of Study (as at 1.3.2020)</td>
<td>(1) To assist in compiling various financial management reports for the department including: (a) tidying up of the database downloaded from the government financial management and information system; (b) data-checking of financial management report; (2) To assist in the Purchasing Card Programme; (a) to check the completeness of the documents submitted for Purchasing Card Applications; (b) To review of Purchasing Card usage; and (3) To assist in other accounting management duties as may be required by the supervisor</td>
<td>Good numeracy skills, Proficient in Microsoft Access and Excel is a must</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

---

**Please apply with a completed application form (Appendix II) to:**

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  
**E-mail address**: mailbox@afcd.gov.hk  
**Tel No.**: (852) 2150 6668, 2150 6660  
**Fax No.**: (852) 2311 3731  
**Contact Person**: Ms Gloria Ng, Mr Ben CHOI  
**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
# Employment of Post-Secondary Student Summer Internship Programme 2020

Agriculture, Fisheries and Conservation Department

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Tentative Employment Period</th>
<th>Course/Field of Study Year of Study</th>
<th>Main Duties/Job Nature</th>
<th>Required Experience, Knowledge &amp; Skills</th>
<th>Place of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCD/34</td>
<td>July - August 2020 (2 months)</td>
<td>Major in History, Anthropology, Humanities, Chinese Studies, Cultural Studies or related subjects Year of Study: 2(^{nd}) / 3(^{rd}) / Final Year of Study (as at 1.3.2020)</td>
<td>(a) To collect and collate information on the origin, purpose and development of the ancient trails and their historical role and functions; (b) To collect and collate historical information in relation to country parks; (c) To assist in content write up and perform other duties in relation to production of education materials; and (d) To conduct field study and interview</td>
<td>Familiar with Microsoft Word, Excel and Powerpoint; good writing skills in Chinese and English Experience in conducting research is an advantage</td>
<td>AFCD HQs</td>
</tr>
</tbody>
</table>

Please apply with a completed application form (Appendix II) to:

**Address**: 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

**E-mail address**: mailbox@afcd.gov.hk

**Tel No.**: (852) 2150 6668, 2150 6660

**Fax No.**: (852) 2311 3731

**Contact Person**: Ms Gloria Ng, Mr Ben CHOI

**Deadline for application**: 23:59 on 7 April 2020 (Hong Kong Time)
Application Form for Post-Secondary Student Summer Internship Programme
in the Government of the Hong Kong Special Administrative Region

Notes:
(a) Applicant should complete one application form for each intern vacancy in the Government.
(b) Please complete the form in block letters and in black or blue ink.
(c) Please ensure that the information provided is accurate.
(d) Your application may not be considered if you fail to provide the requested information.
(e) The information provided will be used for recruitment relating to the Post-Secondary Student Summer Internship Programme and other employment-related purposes.
(f) For correction of or access to personal data after submission of the application form, please contact the subject officer of the recruiting departments.

Appendix II

香港特別行政區政府專上學生暑期實習計劃申請書
Application Form for Post-Secondary Student Summer Internship Programme
in the Government of the Hong Kong Special Administrative Region

申請人編號
Candidate No.

申請實習空缺名稱
Title of Intern Vacancy
Summer Intern

政策局／部門
Bureau/Department
及組別
(Division/Section)
Agriculture, Fisheries and Conservation Department

個人資料
Personal Particulars

姓名
Name
(中文Chinese)       (英文English)

香港身分證號碼
Hong Kong Identity Card Number

性別
Sex
男 Male     女 Female

你是否香港特別行政區永久性居民？
Are you a permanent resident of the Hong Kong Special Administrative Region?
是 Yes     否 No

聯絡電話/流動電話*
Contact telephone number /mobile phone*

電郵地址
E-mail address

學歷
Academic Attainment

* 請刪去不適用者
Please delete where inapplicable

(rev. 1/2020)
Education (in chronological order)

<table>
<thead>
<tr>
<th>School, College, University, etc.</th>
<th>Faculty/Major Area of Study</th>
<th>Course and Year of Study</th>
<th>Date (MM/YYYY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Work Experience (including summer employment & part-time jobs) (in chronological order)

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Position Held</th>
<th>Nature of Work</th>
<th>Date (DD/MM/YYYY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Special Skills and Knowledge (e.g. computing knowledge)

Extra-Curricular Activities (e.g. Student Union) (Optional)

Section B (Optional)

Are you a candidate with disability?  Yes ☐ No ☐

If yes, please indicate nature and degree of disability and specify whether you need special arrangement for attending an interview, if any.

Section C

I understand and accept that the information given above will be provided to government departments and other organizations or agencies to release any record or information as may be required for these enquiries.

Signature

Date