**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/1 | July - August 2022  (Approximate 2 months) | Degree Course Major in Multimedia Design, Graphic Design or Drawing Illustration  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To prepare education and publicity materials; and 2. To assist in graphic design, preparing illustrative drawings for nature conservation education purpose | Familiar with Adobe Photoshop, Light Room, Illustrator and excellent drawing skill | AFCD Country Parks Ranger Head Office, Shing Mun |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course / Field of Study / Year of Study** | **Main Duties / Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/2 | Mid -June - August  2022  (Approximate 2 months) | Degree Course Major in Computer studies or other relevant studies  Year of Study: 1st /2nd Year of Study (as at 1.3.2022) | 1. To maintain records for existing database system; 2. To provide general administrative support; and 3. To perform any other related duties as and when required | Proficiency in MS Office applications | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/3 | July - August  2022  (Approximate 6 weeks) | Degree Course Major in Earth System Science Programme or the Earth and Planetary Science  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | To assist production of science popularization and geotourism materials | Good at Chinese and English writing with basic drawing and computer graphic skills | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/4 | June - August 2022  (Approximate 2 months) | Degree Course Major in  Biomedical Science, Medical Laboratory Science, Veterinary Technology or related studies  Year of Study: 2nd / 3rd  Final Year of Study (as at 1.3.2022) | 1. To review ISO/IEC 17025 accreditation system and work flow for testing and calibration laboratory; 2. To perform test validation approach study; 3. To test operation practice; 4. To identify and access all the critical control points of testing methods; and 5. To set up quality improvement plan | Basic knowledge in Biomedical Science or Veterinary Technology and technique for Laboratory experiment | AFCD Tai Lung Veterinary Laboratory |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/5 | June - August 2022  (Approximate 3 months) | Degree Course Major in Life/Natural Science, Agriculture, Journalism and Communication, Animation and Media Arts, Public Relations and Advertising, Multimedia Technology and Innovation or related studies  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in the implementation of publicity programme through the use of infographics and videos on social media; and 2. To conduct studies and surveys for local crop production, farms and brand development | Loving nature and local agriculture; has basic understanding of local veggies and knowledge in photo and video shooting, editing and production, using Photoshop, Premiere/other programmes  Any materials or portfolio to demonstrate their experience in multi-media promotion or design could be an advantage (to be provided in interview) | AFCD Tai Lung Experimental Station |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/6 | June - August  2022  (Approximate 3 months) | Degree Course Major in Ecology, Biodiversity, Biology or related disciplines, Environmental Sciences Studies or Management  Year of Study: 1st / 2nd / 3rd Year of Study (as at 1.3.2022) | 1. To manage complaint database; 2. To analyse complaint data; 3. To compile and organise wild pig-related information collected by AFCD; 4. To assist in daytime and night-time ecological surveys; and 5. To develop publicity and educational materials and perform other administrative work | Knowledge and skill to use Microsoft Office software e.g. Excel, Word. Graphic-design, photography and short file production experience or knowledge on local wildlife would be an advantage  Physically fit to conduct outdoor field work. Need to work in the evening to conduct night-time ecological survey | AFCD  Cheung Sha Wan Offices |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/7 | Mid-June - August  2022  (Approximate 2.5 months) | Degree Course Major in Ecology, Biology, Environmental Science, Arboriculture & Geography and Resource Management or equivalent  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in collecting, sorting, preserving and maintaining herbarium specimens; 2. To assist in specimen scanning and updating the database of herbarium; 3. To assist in proofreading of publications and photo refining work; and 4. To assist in field data collection & processing | Knowledge in ecology, plant biology/botany, plant taxonomy, Office software (Microsoft Word, Excel) usage and photo retouching (Adobe Photoshop);  Outdoor field work may be required | AFCD  Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/8 | June - August  2022  (Approximate 3 months) | Degree Course Major in Accountancy or Business Administration  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2022) | 1. To perform general office works such as filings, updating records, preparing meeting notes; 2. To carry out simple audit works to the co-operative societies and credit unions under the supervision of AFCD officers; and 3. To attend liaison meetings / committee meetings under the supervision of AFCD officers | General knowledge of computer operations (e.g. Word, Excel) | AFCD  Headquarters or other specific locations including remote area |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/9 | June - August  2022  (Approximate 2-3 months) | Degree Course Major in Law  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | 1. To draft legal document related to animal trading and animal boarding activity relate to Cap.139, Cap 139B, Cap 139I, Cap 421, Cap 421A, Cap 167 & Cap 169; 2. To assist in provision of legal reference and precedent case; 3. To give administrative support on “Trap-Neuter-Return” Programme for Stray Dogs; and 4. To perform other related duties | Knowledge about criminal and contract laws | AFCD  Cheung Sha Wan Wholesale Food Market |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/10 | June - August  2022  (Approximate 13 weeks) | Degree Course Major in any discipline; degrees related to Biochemistry, Biotechnology, Ecology and Environmental Science are preferred  Year of Study: 2nd /3rd Year of Study (as at 1.3.2022) | 1. To review education and publicity materials; 2. To research, verify, compile and input data; 3. To perform file management; 4. To provide administrative and logistics support in educational seminars and any other events; and 5. To perform any other related task when required |  | AFCD  Cheung Sha Wan Wholesale Food Market |

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| AFCD/11 | June - August  2022  (Approximate 13 weeks) | Degree Course Major in Information Technology, programming or data management  Year of Study: 2nd /3rd Year of Study (as at 1.3.2022) | 1. To maintain, design and programe a Database Management System by Microsoft Access and Excel, with functions to create, input, modify, query, sort, merge, and other database functions so that the user can use the system to monitor the daily work performance, monthly summary, account record, query and print specified reports, etc.; 2. To handle data input; 3. To research and verify data through telephone and internet; 4. To update PowerPoint presentations and e-forms; and 5. To perform any other related task when required | Basic programming knowledge in Microsoft Access, SQL, VBA and Excel | AFCD  Cheung Sha Wan Wholesale Food Market |

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| AFCD/12 | June - August  2022  (Approximate 13 weeks) | Degree Course Major in any discipline; Degree related to design is preferred  Year of Study: 2nd /3rd Year of Study (as at 1.3.2022) | 1. To use Adobe Illustrator to design graphics for various education materials, including poster, banner, leaflet, booklet, panel, website etc.; 2. To compile text information and designed graphics into education materials; and 3. To perform any other related task when required | Proficiency in Adobe Illustrator Photoshop  Experience in design is preferred | AFCD  Cheung Sha Wan Wholesale Food Market |

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| AFCD/13 | June - August  2022  (Approximate 13 weeks) | Degree Course Major in any discipline; Degrees related to translation or communication are preferred  Year of Study: 2nd /3rd Year of Study (as at 1.3.2022) | 1. To translate documents in Chinese and English, including educational materials and governmental documents; 2. To review education and publicity materials; 3. To research, verify, compile and input data; 4. To perform file management; 5. To provide administrative and logistics support in educational seminars and any other events; and 6. To perform any other related task when required |  | AFCD  Cheung Sha Wan Wholesale Food Market |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/14 | July - August 2022  (4-6 weeks) | Degree Course Major in Veterinary Medicine  Year of Study: 3rd / 4th / 5th / Final Year of Study (as at 1.3.2022) | 1. To assist veterinary pathology case (diagnostic and forensic cases) post-mortems and follow-up work; 2. To assist information search and journal reviews related to animal diseases and their diagnostics, and other public health-related topics, e.g. antimicrobial resistance; 3. To undertake laboratory-related projects; 4. To collate and update the soft and hard copies of documents of the pathology services; and 5. To assist other laboratory work as assigned | Computer knowledge in using Excel, Word, PowerPoint, Photoshop/other programmes | AFCD Tai Lung Veterinary Laboratory |

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| AFCD/15 | July - August 2022  (Approximate 4-6 weeks) | Degree Course Major in Medical Laboratory  Science or Biomedical Science  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To rotate among different laboratory sections and assist daily routine laboratory work, e.g. media and reagent preparation, slide preparation and staining, etc.; 2. To conduct information search on new testing methods, techniques and machines; 3. To collate and update the soft and hard copies of documents of the laboratory; and 4. To update laboratory-related projects | Computer knowledge in using Excel, Word, PowerPoint, Photoshop/other programmes | AFCD Tai Lung Veterinary Laboratory |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/16 | June - August 2022  (Approximate 2 months) | Degree Course Major in Ecology, Biodiversity, Biology or related disciplines, Environmental Sciences Studies or Management  Year of Study: 1st /2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To manage survey database; 2. To analyse ecological data; 3. To compile and organize biodiversity information for webpages; and 4. To assist in ecological surveys and other administrative work | Knowledge and skill to use Microsoft Office software e.g. Excel, Word  Data-processing and analysis experience would be a benefit  Physically fit to conduct outdoor field work | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/17 | June - August  2022  (Approximate 3 months) | Degree Course Major in Biology, Ecology, Environmental Science or Marine Science  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in public educational activities and programmes; 2. To assist in marine biodiversity surveys as well as data analysis; 3. To support online publicity of local marine conservation through online social media and multimedia; and 4. To assist in compilation of marine biodiversity data, and administration and promotion work | Biology / Environmental Science background, with basic ecological surveys and computer literacy (e.g. video making/editing) are required  Applicants with (i) SCUBA diving qualification OR (ii) experiences in multimedia design and/or social media promotion is advantageous | AFCD  Tsuen Wan Offices |

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**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/18 | June - August 2022  (Approximate 8 weeks) | Degree Course Major in Natural sciences or environmental studies  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in various field surveys (conducted on land or at sea) in relation to fisheries; and 2. To assist in data handling and analysis | Able to work outdoor, at sea and under hot weather | AFCD Headquarters, Au Tau Fisheries Office |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/19 | June - August 2022  (Approximate 8 weeks) | Degree Course Major in Marketing, Media, Creative Media or relevant studies  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in preparing social media posts to promote fisheries; and 2. To assist in fisheries promotion and publicity planning | Basic knowledge in photo and video shooting, editing and production | AFCD Au Tau Fisheries Office |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/20 | June - August  2022  (Approximate 3 months) | Degree Course Major in Ecology & Biodiversity, Environmental Science or other relevant studies  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist with the daily operation of ESRC; 2. To design enrichment exhibition panels, activities and booth games for ESRC or other publicity event; 3. To assist in the update of AFCD official website; 4. To perform market survey on endangered species; 5. To design and prepare any education and publicity material including graphic design, modelling products and IT program system; and 6. To perform any other duties assigned by supervisor | Communications skills with large groups and young children; design and computing skills; survey design; data collection and analysis; familiar with graphic design software such as Adobe AI | AFCD Headquarters |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/21 | June - August 2022  (Approximate 2 months) | Degree Course Major in Agriculture or Applied/Nature Science studies  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2022) | The intern will be assigned to different areas of work in crop production, including but not limited to open field cultivation, protected cultivation in greenhouse, hydroponic faming, farm survey, laboratory analysis, database management, market development and promotion, education and publicity work (e.g. making infographics, posts and videos for putting up on social media). | Intern received formal education and training with good knowledge about agriculture and food crop farming would be preferred;  Capable to carry out field work | AFCD Tai Lung Experimental Station |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/22 | June - August 2022  (Approximate 2.5 months) | Degree Course Major in Ecology, Natural Sciences or Environmental Studies  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To provide administrative support for fishermen training programmes; 2. To provide administrative support for renovation of Lions Nature Education Centre and Aberdeen Fish Specimen Room; and 3. To participate and assist in various outdoor fisheries-related fieldwork, e.g. fishing resources surveys, fishing fleet surveys, etc. |  | AFCD Aberdeen Fisheries Office |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/23 | June - August 2022  (Approximate 8-10 weeks) | Degree Course in Media, Marketing, Creative Media, Biology and science-related subjects  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in the preparation and implementation of publicity programme/activity through the use of infographics, posts and videos on social media; 2. To perform general office works such as filings, updating records and preparing meeting notes; and 3. To perform other duties as may be required by the supervisor | knowledge in photo and video shooting, editing and production, as well as using Photoshop or other related programmes  General knowledge of computer operations (e.g.Word, Excel) | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/24 | June - August 2022  (Approximate 8-10 weeks) | Degree Course in Media, Marketing, Creative Media, Biology and science-related subjects  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in the preparation and implementation of publicity programme/activity through the market surveys and the use of infographics, posts and videos on social media; 2. To perform general office works such as filings, updating records and preparing meeting notes; and 3. To perform other duties as may be required by the supervisor. | Knowledge in photo and video shooting, editing and production, as well as using Photoshop or other related programmes  General knowledge of computer operations, e.g. Word, Excel    Knowledge in conducting simple market surveys | AFCD Headquarters |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/25 | Mid-June - August 2022  (Approximate 8 weeks) | Degree Course Applied or Natural sciences  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2022) | 1. To review the phytoplankton database; 2. To update the red tide species and potential toxic algal species database; 3. To perform red tide/potential toxic algal species investigation at FCZs; and 4. To perform other duties as may be required by the supervisor | Knowledge in use of computing software and experience in field works/laboratory | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/26 | May - August 2022  (Approximate 12 weeks) | Degree Course in Biology, Food Science or Microbiology  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To conduct literature review concerning the use of veterinary products and antimicrobial resistance in fish and aquaculture environment; 2. To assist in result input, analysis and management; and 3. To assist in microbial culture and AMR related laboratory works | Basic knowledge in microbiology and chemical analysis  Experiences in laboratory work  Able to perform outdoor work on vessel at fish culture zones, able to swim is highly preferred | AFCD Aberdeen Fisheries Office |

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**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/27 | June - August 2022  (Approximate 8 weeks) | Degree Course in Biology, Environmental Science, Food Science or Microbiology  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in daily operation of laboratory work and microbiological test; 2. To assist in result input, analysis and management; and 3. To assist in fish disease diagnosis | Basic knowledge in microbiology and chemical analysis  Experiences in laboratory work  Knowledge in quality control and management is preferred  Able to perform outdoor work on vessel at fish culture zones and able to swim is highly preferred | AFCD Aberdeen Fisheries Office |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/28 | Mid-May - August 2022  (Approximate 12 weeks) | Degree Course Major in Food Science  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To conduct review concerning the fishery product development of mariculture; 2. To assist in develop and test new fishery product; and 3. To evaluate the acceptance and pilot scale production of developed mariculture product | Basic knowledge in food product development  Experiences in organizing sensory evaluation  Able to perform outdoor work on vessel at fish culture zones, able to swim is highly preferred | AFCD Aberdeen Fisheries Office |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/29 | June - August 2022  (Approximate 8 weeks) | Degree Course Major in Biology, Ecology, Microbiology or Environmental Science related studies  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in carrying out field works including visiting fish farms and collecting samples; 2. To assist in fish culture trials and hatchery; 3. To assist in handling laboratory procedures such as conducting water quality measurement; and 4. To perform data entry and report preparation | Know basic laboratory techniques, data management  To be able to work both indoor and outdoor | AFCD Au Tau Fisheries Office |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/30 | May - August 2022  (Approximate 12 weeks) | Degree Course Major in Biology or Environmental Science  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To perform basic water quality tests; 2. To perform simple laboratory works; 3. To assist in daily fish husbandry; 4. To assist in fish nursery; and 5. To assist in phytoplankton and zooplankton culture | Basic knowledge in the use of different water sampling and monitoring equipment  Experiences in laboratory work  Able to work outdoor and under hot weather  Experience of working outdoor or at sea is preferred | AFCD Ta Kwu Ling Operation Centre |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/31 | June - August 2022  (Approximate 8 weeks) | Degree Course Major in Biology, Environmental Science or Food Science  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To perform basic water quality tests; 2. To perform simple laboratory works; 3. To conduct routine farm inspection; 4. To assist in fish disease diagnosis; and 5. To assist in data input, analysis and management | Basic knowledge in the use of different water sampling and monitoring equipment  Experiences in laboratory work  Knowledge in quality control and management is preferred  Able to work outdoor, at sea and under hot weather, and  able to swim and not afraid of dog is preferred | AFCD Headquarters |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/32 | Late June - August 2022  (Approximate 8 weeks) | Degree Course Major in Applied and Natural Science, Earth Science, Environmental Science, Geography, Natural Resource Management, Aboriculture Studies or related subjects  Year of Study: 2nd / 3rd Year of Study (as at 1.3.2022) | 1. To verify planting records for preparing a spatial layer which displays all PEP sites (including MC) and NGO PEP sites) in Hong Kong; 2. To perform routine maintenance of one or two pilot PEP sites (e.g. re-erection of ropes and zoning panels); and 3. To conduct surveys at selected MC PEP sites | Research skills and report writing, data processing and analysis, Microsoft Excel and simple statistic programmes, Microsoft Powerpoint presentation, Adobe Photoshop and tree identification skills is preferable  Experience in hiking and outdoor activities will be an advantage | AFCD Tai Tong Nursery |

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/33 | Mid-June - August 2022  (Approximate 2 months) | Degree Course Major in Geo-informatics, Geomatics, Earth Science, Environmental Science, Geography, Natural Resource Management or related studies  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To handle data collection and compilation of Country Parks facilities; and 2. To handle Spatial data entry and editing graphic or create maps using ArcMap | Possess spatial data processing, collection and analysis skills, using ArcMap, Microsoft Excel or other basic Computer-Aided Design (CAD) and statistic software, and Microsoft Powerpoint presentation skills are preferable  Experience in hiking and outdoor activities will be an advantage | AFCD Headquarters |

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| Please apply with a complete application form (Appendix II) together with the certificate of their student status and proof of the permanent citizen of the HKSAR. **Students studying in local post-secondary institutions should apply through the Student Affairs Office/Career Centre of their respective institutions.** Students studying in non-local post-secondary institutions should send the applications to AFCD by post, fax or email.  **Address :** 5/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon  **E-mail address :** [mailbox@afcd.gov.hk](mailto:mailbox@afcd.gov.hk)  **Tel No. :** (852) 2150 6669, 2150 6660  **Fax No. :** (852) 2311 3731  **Contact Person :** Ms Kay KWOK, Mr Ben CHOI  **Deadline for application :** 23:59 on 9 April 2022 (Hong Kong Time) |

**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/34 | Late June - August  2022  (Approximate 2 months) | Degree Course Major in Applied and Natural Science, Earth Science, Environmental Science, Geography, Natural Resource Management, Recreation Management or related studies  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in field visits and compile field reports; 2. To perform data compilation and input; and 3. To perform information gathering and research | Research skills and report writing, data processing and analysis, Microsoft Excel and simple statistic programmes, Microsoft Powerpoint presentation, Adobe Photoshop and tree identification skills is preferable  Experience in hiking and outdoor activities will be an advantage | AFCD Headquarters and Country Parks Fire Control Centre |

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**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/35 | Late June – August 2022  (Approximate 2 months) | Degree Course Major in Biology, Environmental Science, Earth Science or related studies  Year of Study: 1st / 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To inspect and record the conditions of various hiking trails and associated visitor facilities; 2. To possess (edit, render and/or upload, etc.) photo and video records taken for reporting and onward review; and 3. To report the inspection finding with appropriate formats | Familiar with hiking or other countryside activities  Physically fit for frequent outdoor activity  Presentation skills, basic photo/video handling skills, design and hand-sketching, etc. will be of advantage | AFCD Ma On Shan / Shing Mun / Kowloon Hills / Clear Water Bay Management Centre |

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**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/36 | Mid-May – August 2022  (Approximate 12 weeks) | Degree Course Major in Biology, Environmental Science, Marine Ecology, Geography or Surveying  Year of Study: 2nd / 3rd / Final Year of Study (as at 1.3.2022) | 1. To process local fishing vessel registration and marine fish culture licence applications; 2. To carry out analysis of vessel and fish farm data; and 3. To perform other duties as may be required by the supervisor | Basic knowledge in the use of ArcGIS, database software and applications  Experiences in marine science  Able to work outdoor and  experience of working outdoor or at sea is preferred | AFCD Headquarters |

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**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/37 | Mid-May – August 2022  (Approximate 12 weeks) | Degree Course Major in Biology, Environmental Science, Marine Ecology, Geography, Surveying  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | 1. To formulate the floor plan on the raft with recreational fishing; 2. To verify the equipment used for recreational fishing in fish culture zones; and 3. To perform other duties as may be required by the supervisor | Basic knowledge in the use of ArcGIS, database software and applications  Experiences in marine science  Able to work outdoor and know how to swim, and experience of working outdoor or at sea is preferred | AFCD Tai Po / Sai Kung Fisheries Office |

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**Appendix I**

**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/38 | July - August  2022  (Approximate 2 months) | Degree Course Major in any discipline related to public administration or management  Year of Study: Final Year of Study (as at 1.3.2022) | 1. To purchase market operation equipment and materials; 2. To perform office clerical works; and 3. To perform office administrative duties | Basic knowledge in MS Excel, Word & PowerPoint | AFCD Western Wholesale Food Market |

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**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/39 | June - August  2022  (Approximate 8 weeks) | Degree Course Major in any studies  Year of Study: 3rd / Final Year of Study (as at 1.3.2022) | 1. To assist in the compilation and publication of fresh food supply information; 2. To assist in general office administration and other related matters; 3. To conduct research work; and 4. To assist in file and records management |  | AFCD Headquarters |

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**Employment of Post-Secondary Student Summer Internship Programme 2022**

**Agriculture, Fisheries and Conservation Department**

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| **Project No.** | **Tentative Employment Period** | **Course/Field of Study Year of Study** | **Main Duties/Job Nature** | **Required Experience, Knowledge & Skills** | **Place of Work** |
| AFCD/40 | July - August  2022  (Approximate 7 weeks) | Degree Course Major in Languages, Business, Marketing, Journalism, Communications, Sciences or related studies  Year of Study: 1st / 2nd/ 3rd (as at 1.3.2022) | 1. To assist with the promotion of the agricultural projects such as to launch publicity and promotional events; 2. To assist in promotional events at various social media and other administrative processes; and 3. To perform any other duties as assigned by supervisors | Good team player, responsible, open-mindedness, proactive, strong logical analytical, communication and interpersonal skills    Good written English is a must and outdoor work is required | AFCD Headquarters |

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| **香港特別行政區政府專上學生暑期實習計劃申請書**  **Application Form for Post-Secondary Student Summer Internship Programme**  **in the Government of the Hong Kong Special Administrative Region** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 備註Notes: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (a) 申請人必須就每一個申請的實習空缺填寫一份申請書。Applicant should complete one application form for each intern vacancy in the Government. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (b) 請用黑色/藍色墨水筆或原子筆，以正楷填寫申請書。Please complete the form in block letters and in black or blue ink. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (c) 申請人須提供正確資料。Please ensure that the information provided is accurate. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (d) 申請人如未能提供所需的資料，申請書可能不獲受理。 Your application may not be considered if you fail to provide the requested information. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (e) 申請人所提供的資料，將用於與專上學生暑期實習計劃有關的招聘工作以及其他與僱用有關的事宜上。The information provided will be used for recruitment relating to the Post-Secondary Student Summer Internship Programme and other employment-related purposes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (f) 提交申請書後，如欲更改或查詢個人資料，請與招聘部門負責人聯絡。 For correction of or access to personal data after submission of the application form, please contact the subject officer of the recruiting departments. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 申請實習空缺名稱 | | | Summer Intern  Project No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | 政策局╱部門 及組別 | | | | | | | | | | Agriculture, Fisheries and Conservation Department  ( ) | | | | | | | | | | | | | | | | | | | | | | | |
| Title of Intern Vacancy Applied For | | | Bureau/Department  (Division/Section) | | | | | | | | | |
| **A部 Section A** | | | |  | | |  | | | | | | | | | | | | |  | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **個人資料 Personal Particulars** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 姓名  Name |  | | | | | | | | | | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
| (中文Chinese) | | | | | | | | | | | | |  | | (英文English) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 香港身分證號碼  Hong Kong Identity Card Number | | | | |  | | | | | | | | |  | | | | 性別  Sex | | | | | | | 男 女  Male □ Female □ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 你是否香港特別行政區永久性居民？  Are you a permanent resident of the Hong Kong Special Administrative Region? | | | | | | | | | | | | | | | | | | | | | | | | | 是 否  Yes □ No □ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 聯絡電話/流動電話\*  Contact telephone number /mobile phone\* | | | | | | | |  | | | | | | | | | | | | | | | | 電郵地址  E-mail address | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | |
| 地址  Address |  | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **學歷 (按考獲資格的日期順序列出) Academic Attainment (in chronological order )** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 學院/頒發機構  (例如 : 香港考試及評核局) | | | | | | 頒發日期  (日/月/年) | | | | | | 學歷  (例如 : 香港中學文憑考試) | | | | | | | | | | | | | | | | | | | | | 及格科目及成績  (例如 : 成績等級、及格、良好、  榮譽學位等級、主修、副修科目等) | | | | | | | | | | | | | | | | | | | | | | |
| Institute/Issuing Authority  (e.g. Hong Kong Examinations and Assessment Authority) | | | | | | Date Issued  (DD/MM/YYYY) | | | | | | Qualifications  (e.g. Hong Kong Diploma of Secondary Education Examination) | | | | | | | | | | | | | | | | | | | | | Subjects Passed and Level Attained  (e.g. Grade, Pass, Credit, Class, Division, Major, Minor, etc.) | | | | | | | | | | | | | | | | | | | | | | |
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| ***\**** *請刪去不適用者* Please delete where inapplicable (rev. 1/2020) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **教育程度 (按接受教育日期順序列出) Education (in chronological order )** | | | | | | |
| 曾經/現正就讀的學校、學院、大學 | | 學系/主修學枓 | | 課程名稱及就讀班級 | 就讀日期(月/年)Date (MM/YYYY) | |
| Schools, Colleges, Universities, etc. Attended/Attending | | Faculty/Major Area of Study | | Course and Year of Study | 由From | 至To |
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| **工作經驗 (包括暑期工和兼職) (請按任職日期順序列出）Work Experience (including summer employment & part-time jobs) (in chronological order)** | | | | | | |
| 公司名稱 | 職位 | | 工作性質 | | 日期(日/月/年) Date (DD/MM/YYYY) | |
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| **特別技能及知識 (例如：電腦操作) Special Skills and Knowledge (e.g. computing knowledge)** | | | | | | |
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| **課外活動 (例如：學生會) (可選擇是否填寫) Extra-Curricular Activities (e.g. Student Union) (Optional)** | | | | | | | | | |
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| **B部 (可選擇是否填寫) Section B (Optional)** | | | |  | | |  | | |
| 你是否殘疾人士？ Are you a candidate with disability? | | | | | 是 Yes □ 否 No □ | | |  | |
| 如為殘疾人士，請註明殘疾性質及程度，以及在參加面試時是否需要特別的安排 -  If yes, please indicate nature and degree of disability and specify whether you need special arrangement for attending an interview, if any - | | | | | | | |  | |
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| (註Note: | 政府遴選時對殘疾人士及其他申請人會一視同仁。申請人如需獲得為殘疾人士而設的聘任相關安排，有關部門可能要求提交醫生證明其為殘疾人士。Candidates with disabilities are considered on equal terms with other applicants. The Government may require medical proof of their disability if candidates wish to make use of the appointment arrangements applicable to candidates with disabilities.) | | | | | | |  | |
| **C部 Section C**  本人明白倘若故意在填寫本申請書時虛報資料或隱瞞重要事實，或未有在申請書內所提供資料已作更改後通知招聘部門，可令本人喪失獲政府錄用的資格；即使已獲政府錄用，亦可遭終止聘用。 I understand that if I wilfully give any false information or withhold any material information in this application form, or fail to notify the recruiting department any subsequent change of information provided, it will render me liable to disqualification for employment by the Government or termination of employment, if already employed by the Government.  本人同意政府可就與專上學生暑期實習計劃有關的招聘工作以及僱用有關的事宜，及為核實上述資料而進行必要的查詢。本人授權所有政府部門及其他組織或機構可就這些查詢，透露任何有關的紀錄及資料。 I consent to the Government making any necessary enquiries for purposes relating to the Post-Secondary Student Summer Internship Programme and employment with the Government and for the verification of the information given above. I authorise all government departments and other organizations or agencies to release any record or information as may be required for these enquiries.  本人明白並同意，如有需要，上述資料會送交獲授權處理有關資料的政府部門及其他組織或機構，用以進行與政府招聘工作及僱用有關的事宜。I understand and accept that the information given above will be provided to government departments and other organizations or agencies authorized to process the information for purposes relating to recruitment by and employment with the Government. | | | | | | | | | |
| 日期Date | | |  | 簽署Signature | | |  | | |