

Agriculture, Fisheries and Conservation Department
Permit Application for Holding Fund-Raising Activities /
Sporting Competitions / Public Meetings / Making Public Speeches

To: Director of Agriculture, Fisheries and Conservation
6/F, Cheung Sha Wan Government Offices
303, Cheung Sha Wan Road, Kowloon
Fax: 2317 0482

Part A-----Particulars of applicant

1. Name of organization / company: _____
2. Address: _____
3. Name of applicant: _____
4. Telephone/mobile phone no.: _____ Fax no.: _____
5. No. of participants: _____ Age range: _____

Part B-----Activity details--- Please ☒ as appropriate

6. Fund-raising activity / sporting competition / public meeting / public speech

(\$520 for each event)

Nature of activity:

☐ sporting competition ☐ public meeting ☐ public speech ☐ others _____

Description of activity (use additional sheet if necessary): _____

Date: _____ Time: _____

Location (country parks and places): _____

Fund-raising activity? ☐ Yes ☐ No

- (Please attach: 1. detailed location map in scale of 1:25000 or larger
2. layout plan of the venue, indicating the position of any shelter, poster, banner, advertisement, sound equipment, table, chair, machinery, reception counter, first aid post, support post, etc.)

7. Construction or erection of shelter (\$317 for each shelter)

Need to construct or erect any shelter ? ☐ Yes ☐ No

Please give details of all shelters (use additional sheet if necessary):

Size	Quantity	Location

(Please attach photos of shelters to be used)

If there is a need to construct or erect any building or hut, please give the details:

8. Display of sign, notice, poster, banner or advertisement (\$250 per month / for period less than a month)

Need to display any sign, notice, poster, banner or advertisement larger than A3?

☐ Yes ☐ No

Need to display any sign, notice, poster, banner or advertisement smaller than A3?

☐ Yes ☐ No

Please give details of any sign, notice, poster, banner or advertisement which are larger than A3 size (use additional sheet if necessary):

Size	Quantity	Description / purpose	Location

(Please attach design of poster or banner)

9. Sound equipment and musical instrument

Need to use any sound equipment or musical instruments?

☐

Yes

☐

No

Please list out all the sound equipment and musical instruments, including their type and quantity:

(Please provide information about and photos of the sound equipment and musical instruments)

10. Other facilities (including table, chair, machinery, backboard, platform, reception counter, first aid post, support post, etc.)

Please give the details of all other facilities (use additional sheet if necessary):

Facility	Size	Quantity	Location

11. Use of vehicles

Need to use vehicles?

☐

Yes; number of vehicles _____

☐

No

(If there is a need to use vehicles, please submit separate application for vehicle entry permit)

Part C-----Submission of information

In order to process the application promptly, please ensure that the following information has been provided together with your application:

- Detailed location map
- Layout plan of the venue
- Photos of shelters (if needed)
- Design of poster(s) or banner(s) (if needed)
- Information about and photos of the sound equipment and musical instrument(s) (if needed)

Part D-----Declaration

I, the undersigned, herewith make application to hold a meeting/activity within country parks/special areas the particulars of which are set out above.

I have read and understood the attached guidelines on permit application and understand that if a permit is granted to me in consequence of this application, I shall, as permit holder, be responsible for observing the terms of every condition which will be contained in the said permit.

Signature of applicant: _____

Name of applicant:
(in block letter) _____

Company chop: _____

Date: _____

Enquiry: 2150 6868

Website: www.afcd.gov.hk/english/application_form/permit/permit_cou/cou_app_pricp.html