

Agriculture, Fisheries and Conservation Department

Permit Application for Vehicle entry into Country Parks or Special Areas (except Pak Tam Chung Barrier)

To : Agriculture, Fisheries and Conservation Department
5/F., Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road, Kowloon.
Fax : 2317 0482
E-mail : cpvehicle@afcd.gov.hk

For re-application/renewal of permit, please provide the permit no(s) being expired / soon to be expired: _____

Please tick as appropriate

1. Name of applicant / responsible person (in block letters) : _____
2. Organization / Company name (if applicable) : _____
3. Address* : _____
*(*Please ensure the mailing address is correct for the delivery of permits by post)*
4. Contact telephone no. / Mobile no. : _____ Fax no. : _____
5. E-mail address : _____
6. Reason(s) for application : Official duties (Note: Please provide copies of government documents or memos.)

- Works (Note: Please give details on nature and location of works. Approval documents and location plans should also be attached.)

Details of official duties/works: _____

- Resident (Note: Please produce proof of latest address, such as a copy of water bill, electricity bill or tenancy.)

- Others (Note: No approval will be given unless under exceptional circumstances.)

Details: _____

7. Destination

8. Date / period of entry

9. Frequency of entry

10. Number of persons involved each time

11. Particulars of vehicles (Note: Copies of vehicle registration documents should be attached.)

Vehicle Registration No.	Vehicle Classification (e.g. private car, light goods vehicle, motorcycle)

12. Collection of permit : in person by post

13. Submission of information

In order to process the application promptly, please ensure that the following information has been provided together with your application:

<u>Official Duties and Works</u>	<u>Resident</u>	<u>Organised Event / Commercial Filming</u>
<input type="checkbox"/> Copy of vehicle registration document(s) <input type="checkbox"/> Letter of acceptance of contract / official letter of government departments or organisations <input type="checkbox"/> Location plan(s)	<input type="checkbox"/> Copy of vehicle registration document(s) <input type="checkbox"/> Valid address proof / tenancy agreement <input type="checkbox"/> *Authorisation statement	<input type="checkbox"/> Copy of vehicle registration document(s)

Applicants may be required to submit other supporting documents for issuing vehicle permit(s)

** An authorisation statement shall be provided if the name of applicant (user of vehicle) does not match the name on vehicle registration document(s)*

Notes

- (A) The Department will only consider issuing permits to residents/villagers residing in country parks, persons carrying out official duties or works and other activities approved by the department. Application from individuals for recreational purposes will not be considered. Most of the popular sites inside country parks are accessible by public transport. The public is advised to visit country parks by public transport. Please visit the following website for public transport information:
www.afcd.gov.hk/english/country/cou_vis/cou_vis_cou/cou_vis_cou.html
- (B) Each application will be considered on its individual merit and must be accompanied by copies of relevant supporting documents. The applicant shall acquire any other necessary permission under the Laws of Hong Kong.

Personal Data Collection Statement

Purpose of Collection

1. The personal data provided by means of this form will be used by the Agriculture, Fisheries and Conservation Department (and the Country and Marine Parks Authority) for one or more of the following purposes:
 - a. activities relating to the processing of your submission in this form;
 - b. administration and enforcement of the Country Parks Ordinance (Cap. 208), its subsidiary legislation (Cap.208A) and relevant Hong Kong laws;
 - c. complaint investigations;
 - d. statistical analysis and research purposes;
 - e. to facilitate communications between the Department and yourself; and
 - f. any other legitimate purposes as may be required, authorised or permitted by law.
2. The provision of personal data by means of this form is voluntary. In the event that you do not provide sufficient information, this Department may not be able to process your application.

Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to:
 - a. other Government bureaux and departments, and relevant organisations for the purposes mentioned in paragraph 1 above; and
 - b. other persons as permitted by the relevant legislation.

Access to Personal Data

4. Subject to exemptions under the Personal Data (Privacy) Ordinance (Cap.486), you have the right to request access to and correction of personal data submitted to this Department with respect to your application. The right of access includes the right to obtain a copy of the personal data provided by this application form.

Enquiries

5. Enquiries concerning the personal data collected by means of this application form, including the making of access and corrections, should be addressed to:

(Attn: Personal Data Administration Officer)

5/F, Agriculture, Fisheries and Conservation Department,

Cheung Sha Wan Government Offices,

303 Cheung Sha Wan Road, Kowloon

(Please provide reference number related to the form or relevant permit issued for onward action).

I have read, understood and agreed to the above Personal Information Collection Statement.

Declaration

I, the undersigned, herewith make application to bring vehicle(s) into country park(s)/ special area(s) with the particulars of which are set out above.

I have read and understood the guidelines on permit applications and understand that if I am granted a permit for this application, I will be responsible as a permit holder for observing the terms of every condition in the permit.

Applicant's signature : _____

Applicant's name
(in block letter) : _____

Company chop
(if applicable) : _____

Date : _____

****It is advised to read the guidelines before the submission of an application****

FAQ and guidelines to application:

www.afcd.gov.hk/english/application_form/permit/permit_cou/cou_app_pricp.html

Enquiries: 2150 6868