

**Agriculture, Fisheries and Conservation Department**

**Application for Coaches entering Sai Kung Country Parks (Pak Tam Chung Barrier)**

To: Sai Kung Country Park Visitor Centre (Fax No.: 2792 0973 / e-mail: [skcpvc@afcd.gov.hk](mailto:skcpvc@afcd.gov.hk))



**Application:**

Application should apply on behalf of School / Organization. Application by individual will not be accepted.

**Application Procedure:**

- Applicant is required to submit the application at least three working days in advance of the intended date of visit. Application is accepted up to three months in advance. Applicant should call the Sai Kung Country Park Visitor Centre (Tel: 3129 3056) to register for a quota first. Permit quota policy applied on a first come, first served basis.

Destination	Date	Quota for each Day	Max no. of coaches per school/ organization could apply each day
Hoi Ha	Mon – Sun	AM (09:00~12:00): 5 Coaches PM (12:01~16:30): 5 Coaches	2 Coaches
Wong Shek Pier and others	Mon – Fri	20 Coaches	School: 5 Coaches Organization: 2 Coaches
	Sat, Sun & Public Holiday		2 Coaches

- After getting the quota through phone, applicant should complete and submit this application form to Sai Kung Country Park Visitor Centre (Fax No.: 2792 0973 / e-mail: [skcpvc@afcd.gov.hk](mailto:skcpvc@afcd.gov.hk)) within three working days. Organizations should also submit a copy of registration document (e.g. Business Registration Certificate) together with the application form. Otherwise, the application will be cancelled without notice, and the quota will be replaced by other applicants. Schools are not required to produce the registration document but stamping of school chop is required. Successful applicants will receive a confirmation letter issued by Sai Kung Country Park Visitor Centre.

**Particulars of Applicant:** (Please fill in BLOCK Letter. \* Delete as appropriate.)

1. Name of School / Organization : \_\_\_\_\_

2. Name of Applicant : \_\_\_\_\_ Contact No. : \_\_\_\_\_

3. Representing Travel Agent (If applicable) : \_\_\_\_\_

4. Authorized Person to collect the permit : \_\_\_\_\_ Contact No. : \_\_\_\_\_

5. Receive confirmation letter by :  Email : \_\_\_\_\_ or  Fax : \_\_\_\_\_

6. Date and Time of Arriving Pak Tam Chung : [20\_\_\_\_(yy)\_\_\_\_(mm)\_\_\_\_(dd) – \_\_\_\_\_ am / pm\*]

7. Date and Time of Departure : [20\_\_\_\_(yy)\_\_\_\_(mm)\_\_\_\_(dd) – \_\_\_\_\_ am / pm\*]  
Note: The time of entering the barrier should between 9am and 4.30pm. Other time will not be considered.

8. Destination :  **Hoi Ha** (Tai Mong Tsai Road, Pak Tam Road and Hoi Ha Road)  
(Please tick the appropriate box)  **Wong Shek Pier** (Tai Mong Tsai Road and Pak Tam Road)  
 **Others:** \_\_\_\_\_  
Note: Application for access to Sai Kung Man Yee Road or Sai Kung Sai Wan Road should first be made to Water Supplies Department (enquiry number: 2829 5689). Please provide relevant approval document.

9. No. of Coaches : \_\_\_\_\_ (Coaches should be 16-seater or above)  
Note: Each coach permit allows Single Entry on the appointed date and time of entry and departure.

10. Name of Activity / No. of Participants : \_\_\_\_\_  
\_\_\_\_\_ (No. of Participants : \_\_\_\_\_)

11. Signature of Applicant : \_\_\_\_\_

12. Date : \_\_\_\_\_

13. School/Organization Chop : \_\_\_\_\_  
(Chop of representing travel agent will not be accepted)