

Application for a CITES RE-EXPORT CERTIFICATE
Agriculture, Fisheries and Conservation Department

For official use only

Animal specimens ☐
 Plant specimens ☐

RC

Please read the attached notes before filling in this application form

1. Name of Applicant/Company & Address Contact Person's Name: Telephone: Fax: E-mail Address	2. Consignee's Name & Address
3. H.K. Business Registration No. of Company or Identity Card/Passport No. of Applicant	4. (a) Purpose : (Please refer to attached notes) (b) Proposed date of export (c) Transportation : By air/ship/train/truck/others (Please specify)

Details of Animals and Plants specimens (If more than one species, please fill in annex)

No.1	5. (a) The specimen was acquired on : (date) (b) Invoice No. and Date of items under application relating to importer and all subsequent traders 		6. (a) Stock balance of raw materials kept under the permit or certificate stated in Box 12 after deduction by this Re-export Certificate: (b) Quantity of specimens deducted by this Re-export Certificate: 		
	7. Species of animal/plant (a) Scientific Name (b) Common Name		8. CITES # Appendix No. (I, II or III) and source. Please declare NC for non-CITES species (please refer to attached notes)	9. Description of specimens (e.g. live, skin, root)	10. Quantity : number (head/pc), weight (kg), etc.
	11. Country (Region) of Origin of raw material or specimens	12. CITES# Permit of Previous Export or other Certificate of Origin No.			

I have read the attached notes and warning and I declare that all the particulars given above are true and correct. I understand that the specimens may have to be inspected by an authorized officer of the Agriculture, Fisheries and Conservation Department prior to exportation.

Signature of Applicant :

Company chop

Date :
 (DD/MM/YYYY)

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Date Received	Remarks/Additional Information	RC issued : Date : (DD/MM/YYYY) By :
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CITES : Convention on International Trade in Endangered Species of Wild Fauna and Flora

漁農自然護理署 Agriculture, Fisheries and Conservation Department

AF 245 (Rev. 04/2021)

Annex of Application Form (AF245) for a CITES RE-EXPORT CERTIFICATE
Agriculture, Fisheries and Conservation Department

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No. __	5. (a) The specimen was acquired on : (date) (b) Invoice No. and Date of items under application relating to importer and all subsequent traders 		6. (a) Stock balance of raw materials kept under the permit or certificate stated in Box 12 after deduction by this Re-export Certificate: (b) Quantity of specimens deducted by this Re-export Certificate: 		
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Signature of Applicant :	Company chop	Date : (DD/MM/YYYY)
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Notes to Application Form of Re-Export Certificate

NOTES TO APPLICANT

- (1) Information should be written or typed in BLOCK LETTERS in English. (English, French and Spanish are CITES#’s official and working languages.)
- (2) An application could be made for more than one species in each consignment. If more than one species, you should fill in annex to AF245 application form.
- (3) Photocopies of all supporting documents (eg. CITES# Export Permit of the country (region) of previous export or Certificate of Origin as the case may be and invoice(s)) should be submitted with the application.
- (4) Normally 2 working days will be required for processing an application. However, delays may be resulted if the application is incomplete or supporting documents are lacking. A longer processing time may be required if the application involves checking with other CITES# Management Authorities or the CITES# Secretariat, or inspection of the specimens.
- (5) Appropriate fee will be charged for the issue of a Re-export Certificate. For the latest licence fees, please refer to this department website <http://www.cites.hk/>.
- (6) Application can be submitted by:
 - (a) Mail or in person to Licensing Section, Endangered Species Protection Division, Agriculture, Fisheries and Conservation Department, 5/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong;
 - (b) Fax to 2376 3749; or
 - (c) Email to applycites@afcd.gov.hk.
- (7) For enquiries, please call 1823 or 2150 6973, fax to 2376 3749 or email to hk_cites@afcd.gov.hk.

PERSONAL INFORMATION COLLECTION STATEMENT

- The Information provided by you will be used for the purposes relating to the application for CITES# licences in this department.
- The provision of personal data is voluntary. If you do not provide sufficient information, this department may not be able to process your application.
- The said information of any part thereof may be supplied by this department to other government departments, overseas CITES# Management Authorities or CITES# Secretariat for investigation or statistics purposes.
- Subject to exemptions under the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to personal data.
- Request for personal data access and correction should be addressed to Licensing Section, Endangered Species Protection Division of Agriculture, Fisheries and Conservation Department at 5th Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon. Telephone: 1823 / 2150 6973. Please also quote your reference number in this department.

WARNING

1. The issue of Re-export Certificate is NOT automatic and application may be refused. A Re-export Certificate will not be issued retrospectively for item(s) which has (have) been exported out of Hong Kong.
2. Applicants and their employees or agents must not offer an advantage as defined in the Prevention of Bribery Ordinance (Cap. 201) to any government officer in connection with their applications or while having dealings of any kind with government departments.

Notes to Application Form of Re-Export Certificate

Codes for Purpose of Transaction

B Breeding in captivity or artificial propagation	N Reintroduction or introduction into the wild
E Educational	P Personal
G Botanical garden	Q Circus and travelling exhibition
H Hunting trophy	S Scientific
L Law enforcement / judicial / forensic	T Commercial
M Medical (including biomedical research)	Z Zoo

Codes for Source

A Plants that are artificially propagated in accordance with CITES# Resolution Conf. 11.11 (Rev. CoP18), as well as parts and derivatives thereof, exported under the provisions of CITES# Article VII, paragraph 5, (specimens of species included in Appendix I that have been propagated artificially for non-commercial purposes and specimens of species included in Appendices II and III)	F Animals born in captivity (F1 or subsequent generations) that do not fulfil the definition of ‘bred in captivity’ in Resolution Conf. 10.16 (Rev.) , as well as parts and derivatives thereof
C Animals bred in captivity in accordance with CITES# Resolution Conf. 10.16 (Rev.) , as well as parts and derivatives thereof, exported under the provisions of CITES# Article VII, paragraph 5	I Confiscated or seized specimens
D Appendix-I animals bred in captivity for commercial purposes in operations included in the CITES# Secretariat’s Register, in accordance with CITES# Resolution Conf. 12.10 (Rev. CoP15), and Appendix-I plants artificially propagated for commercial purposes, as well as parts and derivatives thereof, exported under the provisions of Article VII, paragraph 4, of the Convention	O Pre-Convention specimens
	R Ranches specimens: specimen of animals reared in a controlled environment, taken as eggs or juveniles from the wild, where they would otherwise would have had a very low probability of surviving to adulthood
	U Source unknown (must be justified)
	W Specimens taken from the wild
	X Specimens taken in “the marine environment not under the jurisdiction of any State”
	Y Specimens of plants that fulfil the definition for “assisted production” in Resolution Conf. 11.11 (Rev. CoP18) as well as parts and derivatives thereof