

The Protection of Endangered Species of Animals and Plants (Amendment) Ordinance 2018
Application Method for Licence to Possess for Ivory

*Applicable for post-Convention ivory and pre-Convention ivory.

Application Documents

The applicant should submit the following documents to this Department:

- Completed application form (AF246), including the actual quantity and marking, if applicable, of the ivory (application forms are available at the headquarter or website of this Department);
- Photocopy of the proof of legal acquisition of the ivory, such as the original Licence to Possess, Pre-Convention Certificate, invoice showing the transaction etc.; and
- Photocopy of the supporting documents in respect of the applicant and the keeping premises, such as Hong Kong Identity Card, Business Registration Certificate, address proof etc. .

Application Submission

The applicant may submit the application through the following channels:

- In person or mail to: Endangered Species Protection (Licensing) Division, Agriculture, Fisheries and Conservation Department, 5/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong
(Office hour: From Monday to Friday : 0830 - 1230; 1330 – 1745);
- Fax to: (852) 2376 3749; or
- E-mail to: hk_cites@afcd.gov.hk

Inspection Arrangement

This Department will arrange an inspection to the ivory stock, including weight measurement, photo taking and putting on tamper-proof hologram stickers etc. .

Licence Collection

If this Department issue a licence, the applicant will be notified to pay the licence fee (new: \$160 per licence; renewal or variation: \$135 per licence) and collect the licence in person at Endangered Species Protection (Licensing) Division.

Points to Note

- This Department will issue a licence only if:
 - (1) all the required documents have been received and verified;
 - (2) the inspection work has been completed; and
 - (3) this Department is satisfied that the ivory was legally acquired.
- The applicant has the responsibility to provide sufficient information for this Department to process the application.
- All Licences to Possess for ivory will expire on or before 30 December 2021.