



Application for Special Permit

(For the Importation/Transit/Transshipment of Animals & Birds)

(Under the Laws of Hong Kong Cap. 139 and Cap. 421)

*I / Our company wish(es) to apply for a Special Permit to import/transit/transshipment the animals described below. *I / Our company hereby undertake to ensure that the terms of the Special Permit and all other relevant legislation will be fully complied with and the particulars given hereunder are correct. If the information provided below is different from that of the imported animals, *I / our company will report it immediately to your department. *I / Our company understand that *I / our company are liable for prosecution if the information provided below is incorrect.

Please complete in **BLOCK LETTERS** and return to: *Permit & Certification Unit, Agriculture, Fisheries and Conservation Department, Counter No.10, 5th Floor, Cheung Sha Wan Gov't. Offices, No.303, Cheung Sha Wan Road, Kowloon, Hong Kong.*
For detailed information, please visit <http://www.afcd.gov.hk> or enquiry at 21507063 during office hours

1. Name of applicant: *Mr./Mrs./Ms.(English) _____ (Chinese) _____
2. *HK Identity Card/Passport No. and issuing country/place: _____
3. Name of company: _____ (*applicable to commercial consignment only*)
4. Correspondence address: _____
5. Telephone No.: _____ Fax No. : _____ E-mail Address: _____
(*if not available, please provide your agent's contact tel / fax no.*)
6. Port and country/place of export: _____
7. Conveyance: by * **Air/Sea/Vehicle** Flight no. (*if known*) _____
8. The expected arrival date: _____
9. * Transit to: _____ by _____ on _____ (*for transshipment only*)
(*country/place*) (*means of conveyance*) (*Date*)
10. Particulars of the animals/ birds to be imported:

Kind & Common Names	Scientific Name (<i>genus/Species</i>) (for dogs and cats, breeds are to be provided)	Quantity	Age		Sex	Colour, description & identifications
			Year	Month		

11. Method of dispatch of the permit (*if granted*): (**Note: The permit will not be dispatched by fax or by registered mail**)
☐ (a) to be collected by myself or the person authorized by me at AFCD office.
☐ (b) by post to the address as provided in paragraph 4 above (*self-addressed envelope is to be enclosed*)
12. Purpose of the importation: # ☐ pet # ☐ trading for pets # ☐ trading for food # ☐ breeding # ☐ others (specify): _____
13. *Animal Trader Licence No. _____ Name of the licensee _____ Expiry date of the Licence: _____
14. Date of application: _____
15. Signature: _____

Notes For Guidance	For Official Use Only:
<ol style="list-style-type: none"> 1. Application fees must be paid upon the submission of the application. The fees are NOT refundable once the permit has been approved. Cash should not be sent by post. Cheque and bank draft should be made payable to "The Government of the Hong Kong Special Administrative Region". 2. The permit, if granted, will normally be valid for 6 months and is good for one consignment only. 3. The submission of this application form cannot be construed as the grant of Special Permit. 4. Final travel arrangement should NOT be made until a permit has been granted. 5. Animals/birds must be transported by the fastest and most direct route as MANIFESTED CARGO. If travelling by air they must be covered by an air waybill. 6. Animals/birds must be crated in suitable containers for humane transportation and in accordance with IATA standard if transported by air. 	Application Serial No.:
	Amount of Fees:
	M.R. No.
	Initial of Shroff & Date:
	Checked by:

*Delete as appropriate, # insert a tick ☒ as appropriate

(Form No.:AF240) (N:\Permit and Certification\application form\AF240-Aug12E.doc)