



## Application for Special Permit/Import Permit

(For the Importation/Transit/Transshipment of Animals & Birds)

(Under the Laws of Hong Kong Cap. 139 and Cap. 421)

\*I / Our company wish(es) to apply for a Special Permit/Import Permit to import/transit/transshipment the animals described below. \*I / Our company hereby undertake to ensure that the terms of the Special Permit/Import Permit and all other relevant legislation will be fully complied with and the particulars given hereunder are correct. If the information provided below is different from that of the imported animals, \*I / our company will report it immediately to your department. \*I / Our company understand that \*I / our company are liable for prosecution if the information provided below is incorrect.

Please complete in **BLOCK LETTERS** and return to: *Permit & Certification Section, Agriculture, Fisheries and Conservation Department, Counter No. 10, 5<sup>th</sup> Floor, Cheung Sha Wan Gov't. Offices, No.303, Cheung Sha Wan Road, Kowloon, Hong Kong.*  
 For detailed information, please visit <http://www.afcd.gov.hk> or enquiry at 21507063 during office hours

1. Name of applicant: Mr./Mrs./Ms.(English) \_\_\_\_\_ (Chinese) \_\_\_\_\_

**Applicable for Importation/Transit/Transshipment of cat/dog(s):**

(a) Applicant, being the owner of dog/cat(s) as stated in item 10 below, I confirm and agree that the sole purpose of the applied permit is for the \*importation/ transit/transshipment of the said dog/cat(s) through the Hong Kong Special Administrative Region only.

(b) Applicant, being an authorized person/agent to apply for special permit on behalf of the owner of the dog/cat(s) as stated in item 10 below (Please complete form UN110 and submit together with this application)

2. \*HK Identity Card/Passport No. and issuing country/place: \_\_\_\_\_

3. Name of company (*applicable to commercial consignment only*): \_\_\_\_\_

4. Correspondence address: \_\_\_\_\_

5. Telephone No.: \_\_\_\_\_ Fax No. : \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
*(if not available, please provide your agent's contact tel / fax no.)*

6. Port and country/place of export: \_\_\_\_\_

7. Conveyance: by \* Air/Sea/Vehicle Flight no. (*if known*) \_\_\_\_\_

8. The expected arrival date: \_\_\_\_\_

9. \* Transit to(*for transshipment only*): \_\_\_\_\_ by \_\_\_\_\_ on \_\_\_\_\_  
*(Destination country/place) (means of conveyance) (Date)*

10. Particulars of the animals/ birds to be imported:

| Kind & Common Names | Scientific Name ( <i>genus/Species</i> )<br>(for dogs and cats, breeds are to be provided) | Quantity | Age  |       | Sex | Colour, description & identifications |
|---------------------|--|----------|------|-------|-----|---------------------------------------|
|                     |  |          | Year | Month |     |                                       |
|                     |  |          |      |       |     |                                       |

11. Method of dispatch of the permit (*if granted*): (**Note: The permit will not be dispatched by fax or by registered mail**)

(a) to be collected by myself or the person authorized by me at AFCD office.

(b) by post to the address as provided in paragraph 4 above (*self-addressed envelope is to be enclosed*)

12. Purpose of the importation: #  pet #  trading for pets #  trading for food #  breeding #  others (specify): \_\_\_\_\_

13. \*Animal Trader Licence No. \_\_\_\_\_ Name of the licensee \_\_\_\_\_ Expiry date of the Licence: \_\_\_\_\_

14. Date of application: \_\_\_\_\_

15. Signature: \_\_\_\_\_

| Notes For Guidance  | For Official Use Only:    |
|---|---------------------------|
| 1. Application fees must be paid upon the submission of the application. The fees are NOT refundable once the permit has been approved. Cash should not be sent by post. Cheque and bank draft should be made payable to "The Government of the Hong Kong Special Administrative Region". | Application Serial No.:   |
| 2. The permit, if granted, will normally be valid for 6 months and is good for one consignment only.  | Amount of Fees:           |
| 3. The submission of this application form cannot be construed as the grant of Special Permit/Import Permit.  | M.R. No.                  |
| 4. Final travel arrangement should NOT be made until a permit has been granted.   | Initial of Shroff & Date: |
| 5. Animals/birds must be transported by the fastest and most direct route as MANIFESTED CARGO. If travelling by air they must be covered by an air waybill.   | Checked by:               |
| 6. Animals/birds must be crated in suitable containers for humane transportation and in accordance with IATA standard if transported by air.  |                           |

\*Delete as appropriate, # insert a tick  as appropriate

**PERSONAL INFORMATION COLLECTION STATEMENT**

- The Information provided by you will be used for the purposes relating to the application for Special Permit/Import Permit in this department.
- The provision of personal data is voluntary. If you do not provide sufficient information, this department may not be able to process your application.
- This Department may disclose part of the information to authorized parties.
- Subject to exemptions under the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to personal data.
- Request for personal data access and correction should be addressed to Permit and Certification Section, Import and Export Division of Agriculture, Fisheries and Conservation Department at 5th Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.