

Agriculture, Fisheries and Conservation Department, Hong Kong
Phytosanitary Certificate for Re-Export – Guidelines for Applicants

The International Standards for Phytosanitary Measures (ISPM) provides for the issue of Phytosanitary Certificate for Re-Export by the re-exporting place to meet the requirement of the importing place. The ISPM No.7 & No.12* detail the circumstances under which a Phytosanitary Certificate for Re-Export can be applied. To facilitate the exporting trade in Hong Kong, the Agriculture, Fisheries and Conservation Department (AFCD) provides the service for the issue of Phytosanitary Certificate for Re-Export.

(*<https://www.ippc.int/en/core-activities/standards-setting/ispms/>)

The application procedure is as follows:

- (a) Applicants are required to complete and submit in person / by post (preferably 7 days in advance to allow flexibility for making inspection arrangement) the application form (PPRD11064B) and the original Phytosanitary Certificate issued by the exporting place prior to the departure of the consignment to the Plant and Pesticides Regulatory Division (Counter No. 1), 5/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong. Application forms and guidelines can be obtained from the above office, or by fax through the interactive voice response system at (852) 2708 8885. They can also be downloaded from AFCD website (<http://www.afcd.gov.hk>).
- (b) The Department will collect the original Phytosanitary Certificate of the exporting place. If the application is accepted, the applicant will then be required to pay an Endorsement Fee of HK\$155. The fee can be settled by one of the following methods –
 - (i) In person: Cash, Crossed cheque (made payable to “The Government of the HKSAR”) or EPS;
 - (ii) By post: Crossed cheque (made payable to “The Government of the HKSAR”); or
 - (iii) Online payment: Credit card (an email address should be provided on the application form to receive a payment URL).

After the payment, the applicant can make an appointment with officers of this Department on the date, the place and the time for checking the consignment, which will be arranged within 1 week. Please note that no check will be carried out on Saturdays, Sundays and public holidays. The applicant must ensure easy accessibility to the entire consignment for a thorough check and provide labour to move and unpack the goods if necessary.

- (c) Under our performance pledge, a Phytosanitary Certificate for Re-Export will be issued within 2 working days after the check if all the phytosanitary requirements are met. It is required to be collected over Counter No.1 of this office. On collection of the certificate, the applicant is required to pay a Duplication Fee of HK\$125 for duplication of the original Phytosanitary Certificate. Since Phytosanitary Certificate for Re-Export will only be issued upon satisfactory check results, applicants are strongly advised not to load the consignment until the check results are known. Applicants are also advised to ensure that the consignment is free from soil, injurious pests and diseases between the check and the departure of their consignment from Hong Kong.
- (d) Please note that a Phytosanitary Certificate for Re-Export is valid only if it is issued within 14 days prior to the export of the consignment. If application for the same re-export consignment is required, applicant is required to submit the Phytosanitary Certificate for Re-Export already issued.

Under the Protection of Endangered Species of Animals and Plants Ordinance, Cap.586, export or re-export of endangered plant, whether wild or artificially propagated (e.g. orchids, pitcher plants and cacti, etc), requires a CITES Licence to Export/Re-export issued in advance by this Department. Applications for a CITES Licence to Export/Re-export may be made at Counter No. 6 of the same office hall. For details, please contact the Endangered Species Protection Division (Licensing Section) of this Department by phone at (852) 2150 6974 or by fax at (852) 2376 3749.

To obtain further details of the phytosanitary certification service, you may approach the above office (Counter No. 1) in person or contact us by email (plantlic@afcd.gov.hk), by phone (852) 2150 7000 or by fax (852) 2314 2622.