

**THE GOVERNMENT OF
THE HONG KONG SPECIAL ADMINISTRATIVE REGION
AGRICULTURE, FISHERIES AND CONSERVATION DEPARTMENT
TENDER FOR THE PROVISION OF SERVICES**

Tender Ref. : AFCD/SET2023

TENDER FORM

Contract No. : _____

LODGING OF TENDER

To be acceptable as a Tender, this form, properly completed in triplicate and enclosed in a sealed plain envelope marked

“Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries

and Conservation Department (Tender Ref.: AFCD/SET2023)”

and addressed to the Chairman, Tender Opening Committee, Government Logistics Department

must be deposited in the Government Logistics Department

Tender Box situated on Ground Floor, North Point Government Offices,
333 Java Road, North Point, Hong Kong

before 12:00 noon (time) on 17 March 2023 (date) (Hong Kong time). Late Tenders will not be accepted.

PART I — INTERPRETATION

PART II — TERMS OF TENDER

PART III — CONDITIONS OF CONTRACT


PART IV — SCHEDULES

ANNEXES

PART V — OFFER TO BE BOUND

PART VI — MEMORANDUM OF ACCEPTANCE

Dated this 17 day of February 2023


(WONG Tsz-chun)

Government Representative

**Tender for the Provision of Launches Services for Operations of Agriculture,
Fisheries and Conservation Department
(AFCD/SET2023)**

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PART I INTERPRETATION

1. In the Tender Documents and the Contract, unless the context otherwise requires, the following expressions shall bear the same meanings as set out below:-

“Accepted Innovative Suggestions” means those innovative suggestions proposed by the Tenderer and accepted by the Government in the version attached to the Memorandum of Acceptance for identification purposes;

“AFCD” means the Agriculture, Fisheries and Conservation Department of the Government;

“Contractor” means the Tenderer whose Tender for the Contract is accepted by the Government;

“Electronic Tendering” means the making and submission of a Tender through the e-Tender Box whether through the use of a digital certificate or through the use of an Identification Code;

“Estimated Total Contract Value” means the estimate total contract value as quoted in Schedule 1 – Price Schedule of Part IV- Schedules;

“e-Tender Box” or “ETB” means the Electronic Tendering platform of the information technology system known as “Procurement and Contract Management System” or “PCMS” of the GLD for ETB Users to view tender notices and tender documents, and prepare and submit tenders electronically whether through the use of a digital certificate or an Identification Code;

“ETB User” means a person who has registered with the PCMS whether as a GLD supplier, or a GLD subscriber, or a person who is for the time being just an applicant to become a GLD supplier up to the time of the notification of the result of its application;

“Force Majeure Event”	means any of the followings: <ul style="list-style-type: none"> (a) any supervening outbreak of war affecting Hong Kong and/or any other parts of the PRC, hostilities (whether war be declared or not), invasion, acts of foreign enemies, rebellion, revolution, military or usurped power, overthrow (whether by external or internal means) of the Government and/or the government of the PRC, civil war, riot, civil disturbances, fire if not caused or contributed to by the Contractor, its related persons (as defined in Clauses 14.6 and 14.7 of the Terms of Tender) or any employee or agent or ex-employee or ex-agent thereof, civil commotion and acts of God; (b) any supervening catastrophic event which is similar to the foregoing if not caused or contributed to by the Contractor, its related persons (as defined in Clauses 14.6 and 14.7 of the Terms of Tender) or any employee or agent or ex-employee or ex-agent thereof; or (c) any supervening epidemic outbreak in Hong Kong and/or any other part of the PRC; and which, in any case of (a), (b) and (c) above, prevents the performance of the duties and obligations of any party hereunder;
“Government”	means the Government of the Hong Kong Special Administrative Region of the People’s Republic of China;
“Government Property”	means all property, equipment, data, documents, information, text, drawings, pictures, diagrams, images, sound or music, and any other materials of whatsoever nature (tangible or intangible) stored, presented or embodied in any medium, and which are provided or to be provided by the Government to the Contractor under or for the purposes of or in relation to the Contract or otherwise the Contractor has access;
“Government Logistics Department” or “GLD”	means the Government Logistics Department of the Government;
“Government Representative”	means the Director of Agriculture, Fisheries and Conservation acting for and on behalf of Government or any officer authorized by the Director of Agriculture, Fisheries and Conservation to act on his behalf for the purposes of the Contract;
“Hong Kong”	means the Hong Kong Special Administrative Region of the People’s Republic of China;

“Identification Code”	means a unique 8-character code generated by the ETB and sent to the email account registered by the ETB User with the PCMS (viz., “registered email account”) upon the request of the ETB User for the submission of a Tender through the use of such code;
“Invitation to Tender”	means this Government’s invitation to tender for the Contract on the terms and conditions set out in these Tender Documents;
“Launches”	means the two patrol launches to be provided by the Contractor for the provision of the Services under the Contract;
“Marking Scheme”	means where the Technical Proposal and the Price Proposal of a Tender are to be evaluated separately, a scheme which collectively contain those procedures requirements and criteria for the evaluation of such Proposals separately;
“Monthly Charge”	means the monthly remuneration payable by the Government to the Contractor for the Services provided in a particular month calculated in accordance with Clause 10 of the Conditions of Contract subject to and after any adjustment or deductions in respect of that month;
“Non-collusive Tendering Certificate”	means a document known as such and in the form attached to the Tender Form for completion and submission by the Tenderer as part of its Tender under Clause 26.2 of the Terms of Tender;
“Paper-based Tendering”	means the making and submission of a Tender in paper form in accordance with the “Lodging of Tender” section of the Tender Form;
“Rates”	means the Basic Monthly Rate and Hourly Rate of the Launches as quoted in Schedule 1 of Part IV- Schedules;
“Services”	means all services, duties, and obligations to be provided, performed and complied with by the Contractor under the Contract (including the letting of the Launches (with crew) to the Government);
“Tender”	means a tender submitted by a Tenderer in response to this Invitation to Tender;
“Tender Closing Date”	means the latest date and time specified in the Lodging of Tender as the latest date and time before which Tenders must be deposited with the Government, as the same may be extended by the Government pursuant to any applicable provision in the Tender Documents;

“Tender Documents”	means the documents as specified in Clause 1 of the Terms of Tender and any addendum issued prior to the Tender Closing Date;
“Tenderer”	means a person who has submitted a Tender in response to the Invitation to Tender; and
“working day”	unless otherwise defined, mean a day excluding Saturdays, Sundays, public holidays, and any day on which tropical cyclone signal No. 8 or above is hoisted, or black rainstorm warning or “extreme conditions after super typhoons” announced by the Government is/are in force, at any time between 9:00 am and 6:00 pm.

2. In this document, unless the context otherwise requires, the following rules of interpretation shall apply:-

- 2.1 references to statutes or statutory provisions means references to those statutes or statutory provisions as replaced, amended, modified or re-enacted from time to time, and includes all subordinate legislation made under those statutes;
- 2.2 words importing the singular includes the plural and vice versa; words importing a gender includes all other genders; references to any person includes any individual, firm, body corporate or unincorporate (wherever established or incorporated);
- 2.3 headings are inserted for ease of reference only and do not affect the construction of the Tender Documents or the Contract;
- 2.4 references to a document:
 - (a) include all schedules, appendices, annexes and other materials attached to such document; and
 - (b) mean the same as from time to time amended or supplemented in accordance with the terms of the Tender Documents or the Contract;
- 2.5 references to “Tenderer” or “Contractor” include its permitted assigns, successors, or any persons deriving title under them;
- 2.6 references to “Government” include its assigns, successors-in-title and persons deriving title under them, regardless of whether or not any of these persons are mentioned separately in the relevant provisions;
- 2.7 references to “law” and “regulation” include any constitutional provisions, treaties, conventions, ordinances, subsidiary legislation, orders, rules and regulations having the force of law and rules of civil and common law and equity;
- 2.8 any word or expression to which a specific meaning has been attached in any part of the Tender Documents bear such meaning whenever it appears in the same and other parts of the Tender Documents;
- 2.9 references to time and dates in the Tender Documents shall be construed as Hong

Kong time and dates;

- 2.10 references to a day refers to calendar day; and reference to a working day means any day other than Saturdays and Public Holidays as defined in the Interpretation and General Clauses Ordinance (Cap. 1);
 - 2.11 references to a month or a monthly period mean a calendar month;
 - 2.12 any negative obligation imposed on any party means if it were also an obligation not to permit or suffer the act or thing in question, and any positive obligation imposed on any party means if it were also an obligation to procure that the act or thing in question be done;
 - 2.13 any act, default, neglect or omission of any employee, licensee, agent or sub-contractor of the Contractor is deemed to be the act, default, neglect or omission of the Contractor;
 - 2.14 words importing the whole are treated as including a reference to any part of the whole;
 - 2.15 references to “writing” include typewriting, printing, photography, facsimile and the printed out version of a communication by electronic mail and other modes of representing and reproducing words in a legible form; and
 - 2.16 where a general obligation in the Tender Documents or the Contract is followed by more specific obligations, the general obligation is not construed restrictively by reference to the specific obligations or deemed to be fully performed by reason only that the specific obligations have been performed.
3. All rights and powers of the Government under the Contract may be exercised by the Government Representative. If any provision of the Contract provides for a determination of any matter by the Government or the Government Representative, the determination made by the Government or the Government Representative (as the case may be) is, in the absence of manifest error, final and conclusive.

PART II

TERMS OF TENDER

1. Tender Documents

1.1 These Tender Documents identified as AFCD/SET2023 consist of one complete set of the documents in a bound booklet comprising:

- (a) Tender Form;
- (b) Part I – Interpretation;
- (c) Part II – Terms of Tender;
- (d) Part III – Conditions of Contract;
- (e) Part IV – Schedules
 - (i) Schedule 1 – Price Schedule;
 - (ii) Schedule 2 – Details of Tenderer (Section A), Launches (Section B) and Crew members (Section C);
 - (iii) Schedule 3 – Essential Requirements and Checklist (Section A) and Modification Requirements and Checklist (Section B);
- (f) Annexes
 - (i) Annex 1 – Marking Scheme and Assessment Criteria;
 - (ii) Annex 2 – Form of Bank Guarantee;
 - (iii) Annex 3 – Non-collusive Tendering Certificate;
 - (iv) Annex 4 – Registration Form for the Tender Briefing;
- (g) Part V – Offer to be Bound; and
- (h) Part VI – Memorandum of Acceptance.

1.2 Unless otherwise defined, each of the above documents constituting the Tender Documents or the Contract (as the case may be) shall be referred to in the Tender Documents or Contract using the terms of references appearing in quotation marks.

2. Invitation to Tender

- 2.1 Tenders are invited for the execution of the whole of the Services (including the letting of the Launches with crew to provide launch services for the operations of Agriculture, Fisheries and Conservation Department) more particularly described in the Conditions of Contract and the Schedules, subject to and in accordance with the terms and conditions set out in the Contract.
- 2.2 Each Tenderer should read the Tender Documents carefully prior to submitting a Tender and ensure that it understands all requirements of the Tender Documents.
- 2.3 Each Tenderer should obtain such independent advice from its own advisers as it considers appropriate.
- 2.4 Each Tenderer should check the numbers of pages of the Tender Documents. If it finds any missing or indistinct pages, it should inform the Government Representative immediately so that the same can be rectified.
- 2.5 Each Tenderer will be regarded to be thoroughly conversant with all aspects of the Tender Documents (including the Contract) and in general to have obtained all

necessary information of any circumstances which may influence or affect its Tender or its performance of the Contract. The Government does not assume any liability in respect of any errors or mistakes made by a Tenderer or any neglect or failure of a Tenderer to obtain any information or clarification relating to the provision of the Services to the Government in accordance with the Contract.

- 2.6 No error, mistake, neglect or failure by a Tenderer shall affect any provision of the Tender Documents (including the Contract) or relieve the Tenderer from any of its obligations or liabilities under the Tender Documents (including the Contract). For the avoidance of doubt, a successful Tenderer shall not be entitled to any additional payment, compensation, exemption from compliance or observance, or allowance by reason of any such error, mistake, neglect or failure. If a Tenderer is awarded the Contract, it shall not be excused from any obligation or liability under the Contract as a consequence of any misinterpretation by it of any provision in the Tender Documents or the Contract.
- 2.7 Information, statistics and forecasts set out in the Tender Documents are provided for a Tenderer's reference only. The Government does not warrant or represent that the information, statistics and forecasts are complete, true or accurate. The Government does not bind itself to adhere to such information, statistics and forecasts.
- 2.8 Without prejudice to Clause 2.7 above, the estimated requirement of the Services specified in the Price Schedule or Service Specifications is/are estimate(s) of the quantity of the Services that may be required by the Government. They are given for a Tenderer's reference only and are not figures to which the Government binds itself to adhere. The Government's actual requirements may vary depending on the actual need of the Government and the successful Tenderer must accept any increase or decrease of the stated estimates.

3. Tender Preparation and Submission

- 3.1 Unless otherwise specified in the Terms of Tender, the Tenderer must bid for all items specified in the Price Schedule by submitting the Rate for each such item.
Where a Tenderer fails to do so, its Tender will not be considered further.
- 3.2 The Tenderer must submit all of the following in its Tender before the Tender Closing Time:
 - (a) (i) (for Paper-based Tendering) a duly signed Part V "Offer to be Bound" of the Tender Form in English or Chinese containing an original signature by or on behalf of the Tenderer. The Offer to be Bound to be submitted (other than the signature on the Offer to be Bound which must be original) shall be Part V of the Tender Form or a printed copy from a softcopy of Part V of the Tender Form or a photocopy or a scanned copy of such hardcopy or printed copy. Any manner of reproduction of Part V of the Tender Form (including copy-typing) to be submitted as the Offer to be Bound shall not be acceptable and the Tender with the non-conforming Offer to be Bound will not be considered further; or

- (ii) (for Electronic Tendering) the box signifying the Tenderer's agreement with Part V "Offer to be Bound" of the Tender Form must have been checked;
 - (b) the Rate quotations for all items in the Schedule 1 - Price Schedule as stated in the Terms of Tender, the Rate quotations for those items;
 - (c) Schedule 2 containing details of the proposed Launches and members of its crew proposed to be deployed for the Services, including copies of approved layout drawings or plan for modification, Launches' licences, crew certificates and other documents relevant to the proposed Launches including two colour photographs in 3R size showing full view of the Launches as referred to in Schedule 2, and the documents required to be submitted under Schedule 2 in relation to the proposed crew members;
 - (d) (i) (if the Tenderer is the owner of the proposed Launches) a copy of certificate of ownership issued pursuant to section 10 of the Merchant Shipping (Local Vessels) (Certification and Licensing) Regulation (Cap. 548D) should be submitted for evidencing its ownership; or
 - (ii) (if the Tenderer is not the owner of the proposed Launches)
 - (1) a copy of the purchase agreement or lease agreement whereby the Tenderer is to acquire the property in or the right to use the proposed Launches for, inter alia, carrying out the Services during the Contract Period, or a legally binding agreement to enter into such purchase agreement or lease agreement; and
 - (2) a copy of the certificate of ownership issued pursuant to section 10 of the Merchant Shipping (Local Vessels) (Certification and Licensing) Regulation (Cap. 548D) evidencing the ownership;
 - (e) Appendix to Schedule 3 containing an undertaking for renewing the licence throughout the Contract Period stated at Clause 1.1 in the Conditions of Contract;
 - (f) a Technical Proposal in accordance with Appendix to Annex 1 provided;
 - (g) Non-collusive Tendering Certificate (Annex 3) duly completed and signed; and
 - (h) such other items and documents as specified in the Terms of Tender whereby it is provided that failure to submit any of them before the Tender Closing Time will immediately lead to the Tender not being considered further.
- 3.3 Any failure to complete or submit the documents and/or information required under Clause 3.2 may, at the absolute discretion of Government, render a Tender non-conforming and not to be further considered. **However, a Tenderer should note that its Tender will not be considered further if, by the Tender Closing Date, the Tenderer fails to submit:-**

- (a) The Offer to be Bound as required in Clause 3.2 above;
 - (b) Schedule 1 containing the price quotation for the Services;
 - (c) Schedule 2 containing the details of the proposed Launches for the Services; and
 - (d) “Launches Hiring Service Plan” under Execution Plan of technical proposal in accordance with Appendix to Annex 1.
- 3.4 The Tenderer shall complete and submit all Schedules in either English or Chinese and in accordance with other requirements of the Tender Documents. Where a supporting document in its original form is in a language other than English or Chinese, the Tenderer shall provide translation of that supporting document from the language into English.
- 3.5 Where it is stated in the Terms of Tender that the two-envelope system shall be adopted, the Tenderer shall submit its Tender in two (2) separate proposals, one as the Technical Proposal and another as the Price Proposal. A Tenderer shall submit, in one of the following manners, its completed Tender. A Tender submitted through a method other than Paper-based Tendering or Electronic Tendering will not be considered.

Tender Submission:

(a) Paper-based Tendering

The Tender (and where the two-envelope system is applicable, comprising the Technical and Price Proposals) shall be completed in writing on hardcopy (and if so expressly requested herein on softcopy) and shall be submitted in triplicate in accordance with the “Lodging of Tender” section of the Tender Form as follows:-

- (i) Documents relating to the price information (i.e. the original and two copies of “Schedule 1”, fully completed, signed, chopped and dated) must be enclosed in a sealed envelope clearly marked “Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries and Conservation Department - Price Proposal (Tender Ref.: AFCD/SET2023)”; and
- (ii) Documents relating to the technical information (i.e. the original and two copies of all other remaining information, forms, schedules and documents required by this Invitation to Tender but without any indication on the Rates for Provision of Services) must be enclosed in another sealed envelope clearly marked “Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries and Conservation Department - Technical Proposal (Tender Ref.: AFCD/SET2023)”.
 - (iii) The Tender comprising both “Price Proposal” and “Technical Proposal” should be enclosed in a sealed envelope marked “Tender for the Provision

of Launches Services for Operations of Agriculture, Fisheries and Conservation Department (Tender Ref.: AFCD/SET2023)” and addressed to the person specified in the “Lodging of Tender” section of the Tender Form and deposited to the Tender Box on or before the date and time stipulated in the Quotation Form. Late quotation will not be considered.

(b) Electronic Tendering

The Tender (and where the two-envelope system is applicable, comprising the Technical and Price Proposals) shall be submitted:

- (i) in accordance with the terms and conditions of use of the PCMS and the e-Tender Box; and
- (ii) through the e-Tender Box through the use of any one type of digital certificates recognised by and uploaded to the e-Tender Box or through an Identification Code.

3.6 The Government may not consider a Tender (or will not consider a Tender where it is expressly so stated) if:

- (a) false, inaccurate or incorrect information is given in the Tender; or
- (b) any proposal, document or information requested in the Tender Documents is not furnished in full in the Tender.

3.7 When completing the Tender Documents (including the Offer to be Bound section of the Tender Form), each Tenderer shall ensure that the name of the Tenderer is the same as the name shown in:

- (a) if the Tenderer is a company incorporated in Hong Kong:
 - (i) the Certificate of Incorporation of the Tenderer;
 - (ii) if there is a change of name of the Tenderer since the date of its Certificate of Incorporation, the latest Certificate of Change of Name of the Tenderer; or
 - (iii) its business name as shown in the current business registration certificate of the Tenderer;
- (b) if the Tenderer is a sole proprietorship or a partnership, the current business registration certificate of the Tenderer issued under the Business Registration Ordinance (Cap. 310); or
- (c) if the Tenderer is incorporated, formed or established outside Hong Kong, a document equivalent to that described in Clause 3.7(a)(i), (a)(ii), (a)(iii) or 3.7(b) above (as the case may be) issued by a governmental or competent authority of the place where the Tenderer is incorporated, formed or established.

3.8 Execution and Submission of Tenders

(a) Paper-based Tendering

- (i) A Tender submitted through Paper-based Tendering will be regarded to have been submitted by a Tenderer or authorised to have been submitted by a Tenderer (as the case may be) if the submitted Part V “Offer to be Bound” of the Tender Form is signed in the following applicable manner:
 - (1) if the Tenderer is a sole proprietorship, the Tenderer signing the Tender in the name of the Tenderer (or of the sole proprietorship), or a person authorised by the Tenderer signing the Tender for and on behalf of the Tenderer;
 - (2) if the Tenderer is a partnership, one or more partner(s) of the Tenderer signing in the name of the partnership (and in the case of limited partnership, that partner must be a general partner); or a person authorised by the partnership, signing the Tender for and on behalf of the Tenderer; or
 - (3) if the Tenderer is a company, a director of the Tenderer or one or more persons who are duly authorised by the Tenderer signing the Tender for and on behalf of the Tenderer.

(b) Electronic Tendering

- (i) A Tender submitted through Electronic Tendering will be regarded to have been submitted by a Tenderer or authorised to have been submitted by a Tenderer (as the case may be) if it is submitted in any one of the following ways:
 - (1) submission of the Tender via the e-Tender Box through the use of an Identification Code; or
 - (2) submission of the Tender via the e-Tender Box through the use of such type of digital certificate recognised by the ETB, and uploaded by the Tenderer to the ETB. Save in the case where the Tenderer is a partnership, a Tenderer shall use a digital certificate which is issued in its name as appearing in the applicable document mentioned in Clause 3.7(a), (b) or (c) above; otherwise the Tender will not be considered further. In the case that the Tenderer is a partnership, the Tenderer may use a digital certificate issued in the name of one of its partners (or a general partner in the case of a limited partnership), or a digital certificate issued in the name of the partnership; otherwise the Tender will not be considered further.
- (ii) If any attachment to a Tender submitted by a Tenderer via the e-Tender Box:
 - (1) does not comply with the terms and conditions of use of the PCMS

and the e-Tender Box;

- (2) is found to be contaminated with Virus; or
- (3) is corrupted or otherwise not readable or printable into readable text by the Government,

and such non-compliance of file format, Virus contamination, or file corruption has resulted in failure to submit the relevant proposal, document or information as described in Clause 3.2(a)(ii), (b), (c), (d), (e), (f), (g) or (h) above by the Tender Closing Time, the Tender will not be considered further and its Tenderer will be notified of such.

- (iii) In the case where the Tenderer uses a digital certificate for the submission of Tender via the e-Tender Box, the Government will verify the validity of a Tenderer's digital certificate with the relevant certification authority which has issued such digital certificate. If the directory service or revocation list service of that certification authority or its contractor is/are not available for any reason, the Government may postpone the verification process until such time when the directory service or revocation list service (as the case may be) of the certification authority or its contractor is/are resumed or when the Tender is opened, whichever is the later. If the verification process is postponed, the Tenderer will be informed of this through an on-screen message and an on-line acknowledgement of the Tender.
- (iv) A Tender will not be considered further if the digital certificate used by a Tenderer for submission of Tender via the e-Tender Box is found invalid (i.e. expired, revoked, or it is not a digital certificate recognised in the e-Tender Box for submission of Tenders) upon verification.

3.9 Tender Closing Time

(a) (i) Paper-based Tendering

A Tender must be deposited in the Specified Tender Box before the Tender Closing Time. A Tender deposited in the Specified Tender Box at or after the Tender Closing Time, or a Tender not deposited in the Specified Tender Box, will not be considered.

(ii) Electronic Tendering

Transmission of a Tender through the e-Tender Box shall be successfully completed in accordance with the requirements of the e-Tender Box before the Tender Closing Time. Save as otherwise provided for in the Tender Documents, a Tender will not be considered if the relevant proposal, document or information as described in Clause 3.2(a)(ii), (b), (c), (d), (e), (f), (g) or (h) above is not successfully and completely transmitted through the e-Tender Box before the Tender Closing Time.

- (b) In case Tropical Cyclone Warning Signal No. 8 or above is hoisted, or Black Rainstorm Warning Signal or "extreme conditions after super typhoons"

announced by the Government is/are in force, for any duration between 0900 and 1200 hours on the date specified in the “Lodging of Tender” section of the Tender Form, the latest date and time before which Tenders are to be deposited in the Specified Tender Box and at the e-Tender Box will be extended to 1200 hours on the next working day.

- (c) In case of blockage of the public access to the location of the Specified Tender Box at any time between 0900 and 1200 hours on the Tender Closing Date, the Government will announce extension of the Tender Closing Time until further notice. Following removal of the blockage, the Government will announce the extended Tender Closing Time as soon as practicable. The above announcements will be made via press releases on the website of Information Services Department (<http://www.info.gov.hk/gia/general/today.htm>).

3.10 The Government shall not have or accept any liability, obligation or responsibility whatsoever for any loss of, destruction of or damage to the Tender submission submitted and/or deposited by Tenderers in the Specified Tender Box if such loss, destruction or damage shall be caused by or directly or indirectly due to any outbreak of war, hostilities (whether war be declared or not), invasion, acts of foreign enemies, riot, civil commotion, rebellion, storm or other cause whatsoever beyond the reasonable control of the Government. Following any event which results in such loss, destruction or damage, the Government will announce any arrangements concerning Tender submission as soon as practicable. The above announcements will be made via press releases on the website of Information Services Department (<http://www.info.gov.hk/gia/general/today.htm>).

3.11 If a Tenderer submits a Tender by Electronic Tendering, the Tenderer shall, in addition to compliance with the Tender Documents, observe and comply with all terms and conditions of use of the PCMS and the e Tender Box as set out in or referred to in the e-Tender Box.

3.12 Modification of Tender

- (a) Before the Tender Closing Time, a Tenderer who has lodged a Tender may modify its Tender as considered necessary.

- (b) Paper-based Tendering

Any modification to the submitted Tender considered necessary by the Tenderer shall be the subject of a separate letter accompanying the Tender. Figures and words shall not be altered or erased; any modification shall be effected by striking the incorrect figure or word and inserting the correct figure or word in manuscript above the original figure or word. All such amendments shall be initialled by the Tenderer in manuscript.

- (c) Electronic Tendering

In case of modification to the submitted Tender, the Tenderer shall submit either a complete set of the revised Tender superseding the original Tender, or just the revisions to the original Tender. Either way, this shall be stated clearly in the submission.

- 3.13 Apart from Part V “Offer to be Bound” of the Tender Form (which, in the case of Paper-based Tendering, must be originally signed by or on behalf of the Tenderer as required under Clause 3.2(a)(i) above), wherever there is any provision in the Tender Documents requiring that the original of any document or the document as mentioned in Clause 3.13(a)(ii) below to be submitted as part of the Tender,
- (a) in the case of Paper-based Tendering, (i) the Tenderer may submit a photocopy certified to be true and complete by the person(s) specified in Clause 3.8(a)(i) above; (ii) in the case of any certificate which is required to be issued by a specified body (for example an Independent Accredited Laboratory or a recognised certification body (if applicable)), the photocopy certificate must be certified as true and complete by that specified body or a lawyer duly qualified to practise in Hong Kong or the laws of the place of incorporation, formation or establishment of the Tenderer; and (iii) if only a photocopy without any certification has been submitted, the Government reserves the right to request a certified true copy as required in (i) or (ii) above (whichever is applicable) (“certified true copy”) after the Tender Closing Date. The Tender may not be considered further if the certified true copy is not provided; and
 - (b) in the case of Electronic Tendering, the Tenderer shall first submit the certified true copy as described in Clause 3.13(a)(i) or (ii) above (whichever is applicable) in electronic format as part of its Tender via the e-Tender Box. Subsequently, the Government reserves the right to request a certified true copy (hardcopy) after the Tender Closing Date. If only a photocopy without any certification has been submitted in electronic format as part of its Tender via the e-Tender Box, the Government reserves the right to request a certified true copy (hardcopy) after the Tender Closing Date. The Tender may not be considered further if the certified true copy (hardcopy) is not provided.
- 3.14 In addition to the Tender, speed tests shall be carried out by the Government to determine if a proposed Launch complies with item 3 set out in Section A of Schedule 3 as part of the assessment during Tender evaluation process and also from time to time during the Contract Period to determine the continued compliance by the Launch (or a replacement Launch) throughout the Contract Period. All costs incurred for the demonstration shall be at the expense of the Tenderer concerned. A Tenderer’s failure to carry out the speed tests within 7 calendar days after the request by the Government or failure to demonstrate that the proposed Launches comply with the essential requirements and specifications set out in Section A of Schedule 3 will be disqualified.

4. Tenders to Remain Open

- 4.1 A Tender once submitted by a Tenderer will be binding on the Tenderer. By submitting a Tender, the Tenderer shall be deemed to have represented to the Government that it has done so as the principal but not as an agent of any other person. If the Tenderer submits a Tender as an agent on behalf of another person, full disclosure must be made in the Tender.
- 4.2 It is an essential requirement of this Invitation to Tender that a Tender shall remain valid and open for a period of **one hundred and fifty (150) days** after the Tender Closing Date (“Tender Validity Period”).

- 4.3 If a Tenderer offers in its Tender a period that is shorter than the applicable Tender Validity Period specified in Clause 4.2 above, or if it rejects the Tender Validity Period prescribed in Clause 4.2 above, its Tender will not be further considered.

5. Prices / Charges

- 5.1 Unless otherwise provided for in the Tender Documents, the Tenderer shall quote the Rate for each item in the Price Schedule (Schedule 1 of Part IV – Schedules) in Hong Kong dollars only. The Rate quoted by the Tenderer for an item shall be all-inclusive of all amounts chargeable for the performance by the Tenderer of all obligations as stated in the Contract for or concerning or in relation to such item. Under no circumstances will the Government compensate the Contractor for any loss incurred in the fluctuation of the currency in which the Rates are quoted.
- 5.2 Prices quoted by a Tenderer shall only be shown in the Price Schedule.
- 5.3 A Tenderer must quote fixed Rates for all items and the same Rate for the same item regardless of the quantity. A Tender with any price variation clause, including one based on foreign exchange market fluctuation, will not be considered further.
- 5.4 Each Tenderer shall make sure that all prices and other proposals offered in its Tender are accurate and complete before it submits the Tender. The Tenderer shall be bound by all prices and other proposals offered in its Tender if the Tender is accepted by the Government. The Tenderer may not initiate any request for amendment to its Tender after the Tender Closing Date on any ground (including any mistake made in the Tender). On the other hand, in the event of any apparent arithmetical or typo mistake or inconsistency in a Tender, pursuant to Clause 6 of the Terms of Tender, the Government may, but is not obliged to, ask the Tenderer to clarify, or to confirm another figure to replace the original figure. Where the Tenderer's clarification is not provided or not satisfactory, or the Tenderer refuses to confirm such other figure, or where the Government does not elect to seek clarification or confirmation from the Tenderer, the Government reserves the power to proceed to evaluate the Tender on an as is basis (i.e., in the form as originally submitted prior to the Tender Closing Date) or disqualify the Tenderer on ground that it has provided erratic or inconsistent proposals or quotations for proper evaluation.
- 5.5 Without prejudice to the generality of the Terms of Tender, the Government may require a Tenderer who in the opinion of the Government has submitted an unreasonably low price to justify and demonstrate that such a Tenderer is capable of carrying out and completing the Contract. The Government may reject the Tender if the Tenderer fails to so justify and demonstrate to the Government's satisfaction.

6. Request for Information

- 6.1 Notwithstanding anything herein to the contrary, in the event that the Government Representative determines that:
- (a) clarification in relation to any part of the Tender is necessary; or

- (b) certain document or a piece of information, other than those specified in Clause 3.3 of the Terms of Tender or those which failure of submission will result in automatic disqualification, is missing from any Tender,

it may, but is not obliged to, request the Tenderer concerned to make the necessary clarification, or submit the required document or information. The Tenderer shall within five (5) working days from the date of the request or within such other period as specified in the request submit the clarification, information or document. If the clarification or information or document is not provided by the aforesaid deadline, the Tender may not be considered further.

- 6.2 Any excess proposal or information supplied by a Tenderer which goes beyond what has been requested by the Government pursuant to Clause 6.1 above will be ignored for the purposes of the Tender evaluation or will entitle (but not oblige) the Government not to consider the Tender further.

7. Tenderer's Counter-Proposals

- 7.1 The Tenderer must not submit any proposal that has the effect of varying or modifying (a) any essential requirements specified in Schedule 3 of the Tender Documents; (b) all provisions in the Tender Documents concerning the preparation, submission and evaluation of Tenders and award of Contract; and (c) those additional provisions which are not permitted to be subject to any counter-proposal as identified in the Terms of Tender.
- 7.2 The Tenderer must not directly or indirectly attempt to preclude or limit the effect of any requirements or instructions set out in the Tender Form, these Terms of Tender or the Schedules.
- 7.3 If a Tenderer fails to comply with Clause 7.1 or 7.2 above, subject to any clarification which the Government may, but is not obliged to, seek from the Tenderer, its Tender will not be further considered.
- 7.4 Counter-proposal to other provisions of the Tender Documents not specified in Clause 7.1 or 7.2 above, whilst not strictly disallowed, is not encouraged. If the Tenderer wishes to submit one or more counter-proposals to any provision in the Tender Documents not of the types specified in Clause 7.1 or 7.2 above ("Counter-Proposals"), the Counter-Proposals shall be submitted in the following manner:
 - (a)
 - (i) for Paper-based Tendering, the Counter-Proposals shall be attached to Part V "Offer to be Bound" of the Tender Form; or
 - (ii) for Electronic Tendering, the Counter-Proposals shall be attached as a separate attachment and identified as such;
 - (b) the original provisions which the Counter-Proposals relate to shall be fully recited before the proposed alteration or deletion;
 - (c) the proposed alteration to the original provisions shall be underlined and shall bear the corresponding clause number of the original provisions unless it is an addition;

- (d) if it is an addition, the additional provisions shall be underlined;
 - (e) words to be deleted shall be crossed out by a single line only; and
 - (f) an explanation shall be given below the alteration or deletion and put in square brackets “[]”.
- 7.5 Unless the Government otherwise agrees, Counter-Proposals that are not submitted in accordance with Clause 7.4 above will not be considered by the Government and will not be regarded to form part of the Tender submitted by a Tenderer. In such event, the Tenderer shall be deemed to have agreed to the original provisions to which the Counter-Proposals relate and the Government will continue to consider the Tenderer’s Tender on this basis.
- 7.6 Notwithstanding and without prejudice to the aforesaid, the Government may, but is not obliged to, negotiate with the Tenderer any Counter-Proposal. The Government may at its absolute discretion reject any Counter-Proposal. If the Government does elect to negotiate with a Tenderer concerning a Counter-Proposal, and if after such negotiation, the Tenderer is unwilling to withdraw such Counter-Proposal, or otherwise revise it on terms acceptable to the Government, its Tender may not be considered further. Any accepted Counter-Proposal following from a successful negotiation shall be deemed as part of the Tenderer’s Tender and forms part of the Contract and shall be binding on the Tenderer if the Contract is eventually awarded to it.

8. Tenderer’s Enquiries

- 8.1 Any enquiries from the Tenderer concerning the Tender Documents up to the date of lodging its Tender with the Government shall be in writing and shall be submitted to the Government no later than three (3) working days before the Tender Closing Date. The request shall be submitted in the manner specified in Clause 9 of the Terms of Tender.
- 8.2 After lodging a Tender with the Government, the Tenderer shall not attempt to initiate any further contact, whether direct or indirect, with the Government on its Tender or the Tender Documents. The Government shall have the sole right to initiate any such further contact and all such contacts and any replies of the Tenderer thereto shall be in writing or formally documented in writing.
- 8.3 Unless otherwise expressly stated by the Government in writing, a statement made by the Government (whether oral or written) in response to any enquiry made by a potential Tenderer shall be for information only. No such statement shall constitute a representation or warranty by the Government of any nature whatsoever (whether expressed or implied), and no invitation is made by the Government to any Tenderer or potential Tenderer to rely on such statement. No such statement shall form part of the Tender Documents or alter, negate or constitute a waiver of any provision of the Tender Documents.

9. Communication with the Government

All communications in relation to the Invitation to Tender shall be conducted directly between the Government and the Tenderer unless the Government elects to contact any proposed sub-contractor or customer or client of the Tenderer directly.

10. Tender Assessment

- 10.1 Tenders will be evaluated based on price as well as technical competence of the Tenderer, understanding of the Government's requirements, relevant job experience and quality of work.
- 10.2 The Tenders will be assessed using the Marking Scheme and assessment criteria in Annex 1.

11. Acceptance

- 11.1 The successful Tenderer will be notified within one hundred and fifty (150) days from the Tender Closing Date (such notification is referred to as "Conditional Acceptance of Tender"). Upon receipt of such Conditional Acceptance of Tender, the successful Tenderer shall, within twenty one (21) days of the notification (or such later date as the Government may allow), be obliged to:
- (a) deliver the Contract Deposit as required in Clause 18 below to the Government;
 - (b) deliver copies of the insurance policies required in Clause 15 of the Conditions of Contract and receipts evidencing payment of premium thereunder to the Government;
 - (c) modify the proposed Launches to ensure that they comply with all those requirements and specifications specified in Section B of Schedule 3 to the satisfaction of the Government Representative. If the Government Representative is not satisfied that the proposed Launches are in compliance with such requirements and specifications, he may, in his absolute discretion, require the Contractor to carry out further modification. Failure of the Contractor to modify the proposed Launches to the satisfaction of the Government Representative within the aforesaid 21-day period or such longer period as the Government may allow shall mean that the Tenderer has failed to fulfil this condition; and
 - (d) comply with other conditions as the Government may specify therein.
- 11.2 Only upon completion of the actions specified in Clause 11.1 from the successful Tenderer in accordance with that Clause, and the Government being satisfied with these actions, the Government will enter into the Contract with the successful Tenderer by issuing the Memorandum of Acceptance pursuant to Clause 11.3 below. The Contract will incorporate the Tender submitted by the successful Tenderer (subject to such other changes as the Government may stipulate in exercise of its powers under the Tender Documents). In the event that the successful Tenderer fails to complete the actions as mentioned in Clause 11.1 (unless and save to the extent they are waived by the Government, if any), the Conditional Acceptance of Tender may be declared void and of no further force by

the Government, and the Government may disqualify the Tenderer concerned. Whereupon it may, but not obliged to, award the Contract to another Tenderer. Without prejudice to other rights and claims of the Government at law, the disqualified Tenderer shall be responsible for the difference in the Tender price submitted by that Tenderer and the eventual Contractor who will be awarded the Contract whether appointed pursuant to this Invitation to Tender exercise or another subsequent invitation exercise.

- 11.3 The successful Tenderer who has complied with Clause 11.1 above to the satisfaction of the Government will receive as an indication of unconditional acceptance the Memorandum of Acceptance in the form set out in Part VI from the Government. This Memorandum of Acceptance shall constitute a binding Contract. Tenderers who do not receive any notification within the Tender Validity Period shall assume that their Tenders have not been accepted. A copy of each of the documents constituting the Contract will be attached to the Memorandum of Acceptance for record.
- 11.4 Without prejudice to the rights and powers under these Terms of Tender, unless and until the Government has issued the Memorandum of Acceptance indicating its unconditional acceptance pursuant to Clause 11.3 above to the successful Tenderer, there is to be no binding Contract with that Tenderer.

12. Offer to be Binding

- 12.1 All parts of these Tender Documents submitted and offered by the Tenderer shall be binding on the Tenderer. A Tenderer is deemed to have satisfied itself as to the correctness of its Tender. In the event that a Tenderer discovers an error in its Tender after the Tender has been deposited, the Tenderer may correct the same in a separate letter before the Tender Closing Date. No request for adjustment or variation whatsoever shall be allowed or entertained after the Tender Closing Date.
- 12.2 By signing the Part V – Offer to be Bound, a Tenderer confirms that its offer has been made subject to the terms and conditions contained in these Tender Documents, and any variation or adjustment agreed with the Government and upon acceptance by the Government will be incorporated into and form part of the Contract.

13. Negotiation

The Government reserves the right to negotiate with any Tenderer about the terms of its Tender and the Contract.

14. Government Discretion

- 14.1 Notwithstanding anything to the contrary in this Tender Documents, the Government reserves the right to disqualify a Tenderer on grounds including any one of the following:
- (a) a petition is presented or a proceeding is commenced which has not been withdrawn any time prior to the Contract award or an order is made or a

- resolution is passed for the winding up or bankruptcy of the Tenderer or a related person of the Tenderer;
- (b) the Tenderer has made or submitted a false, inaccurate or incomplete statement or representation or a forged document in the Tender or in any subsequent submission by the Tenderer or communication between the Government and the Tenderer since submission of that Tender;
 - (c) in the event of (i) a claim or an allegation by any person, or a ruling or judgment by a court, or decision by a competent tribunal or arbitration body that any thing(s), service(s) or material(s) to be supplied or recommended by the Tenderer in its Tender infringes any Intellectual Property Rights or any other rights of any person (“IPR infringement”) (and in the case of any claim or allegation, it was made any time during a period of seven (7) years preceding the Tender Closing Date and up to the time of Contract award); or (ii) the Government having grounds to believe there is or will be such IPR infringement; or (iii) an agreement has been entered into whether by the Tenderer or any other person to settle or compromise any claim or allegation about IPR Infringement (regardless of whether on an admission basis or non-admission basis) which agreement is still valid and subsisting at any time during a period of seven (7) years preceding the Tender Closing Date and up to the time of Contract award;
 - (d) any time during the thirty-six (36) months prior to the Tender Closing Date or between the Tender Closing Date and the award of the Contract, the Tenderer or a related person of the Tenderer (as defined in Clauses 14.6 and 14.7 below and including those who were in such capacity any time within the same period, i.e., thirty-six (36) months prior to the Tender Closing Date or between the Tender Closing Date and the award of the Contract) has committed significant or persistent default(s) or deficiency(ies) in the performance of any requirement or obligation under any other Government contract regardless of the procurement department of such other Government contract, regardless of whether the default(s) or deficiency(ies) led to the actual termination of the relevant Government contract and regardless of whether such default(s) or deficiency(ies) occurs before or after the termination or expiry of the relevant Government contract, and in the case of the latter, provided that the default(s) or deficiency(ies) relates to any provisions which survive such termination or expiry, and regardless of whether such default(s) or deficiency(ies) has been remedied (“Contract Default(s)”); and the Government Representative in its sole judgment is satisfied that such Contract Default(s) casts a reasonable doubt on the capability of the Tenderer to perform the Contract to be awarded in this Invitation to Tender;
 - (e) (i) the Tenderer; or (ii) a related person of the Tenderer; or (iii) a director or management staff of the Tenderer or those of the related person of the Tenderer, has been convicted by the final judgment (i.e. judgment not subject to any appeal to a higher court prior to the Contract award) in respect of one or more serious offences including conviction of offences involving bribery, false accounting, corruption, dishonesty or employment handed down any time during a period of five (5) years preceding the Tender Closing Date and thereafter up to the time of Contract award;

- (f) in the event of the professional misconduct or acts or omissions having been committed during a period of five (5) years preceding the Tender Closing Date and up to the time of Contract award that adversely reflect on the commercial integrity of the Tenderer or a related person of the Tenderer or a director or management staff of the Tenderer or those of the related person of the Tenderer; professional misconduct includes any breach of the Good Industry Practice; or
- (g) any failure of the Tenderer to pay taxes to the Government during a period of five (5) years preceding the Tender Closing Date and up to the time of Contract award.

The grounds specified in Clauses 14.1(a) to 14.1(g) above are separate and independent, and shall not be limited by reference to or inference from the other of them.

- 14.2 For the purposes of Clause 14.1 above, each Tenderer shall provide at the time of submission of its Tender (and thereafter up to the time of award in relation to any event occurring between the time of submission and the time of award) all information at least in relation to itself and those information in relation to its related person or its director or management staff (which it has knowledge and is reasonably relevant to facilitate the Government's determination as to whether to exercise its right of disqualification), including but not limited to the following:

- (a) details of any petition or proceeding mentioned in Clause 14.1(a) above;
- (b) details of all infringement claims, allegations, rulings, judgments, decisions or settlement agreements as mentioned in Clause 14.1(c) above;
- (c) details of all Contract Defaults as mentioned in Clause 14.1(d) above;
- (d) details of conviction as mentioned in Clause 14.1(e) above in Hong Kong or any overseas jurisdiction;
- (e) details of any professional misconduct or act or omission as mentioned in Clause 14.1(f) above; and
- (f) details of any failure to pay taxes as mentioned in Clause 14.1(g) above.

If none of the events as mentioned in Clauses 14.1(a) to 14.1(g) above has ever occurred within the applicable period as mentioned above, the Tenderer shall provide a statement to that effect by completing the relevant part of the Information Schedule at the time of submission of its Tender. If found missing, the Government reserves the right to seek clarification pursuant to Clause 14.3 below. The information provided by the Tenderer is not conclusive. The Government may independently verify the veracity and completeness of any information provided. In the case of Contract Default, the Government will form an assessment as to whether or not such Contract Default has occurred.

- 14.3 In addition to the information mentioned in Clause 14.2 above, the Government reserves the right (but not obligation) to request from a Tenderer or a related person

of the Tenderer or director or management staff of the Tenderer or those of the related person of the Tenderer or other independent sources, such other information that is reasonably relevant to facilitate the Government's determination as to whether to exercise its right of disqualification under Clause 14.1 above.

- 14.4 If the Tenderer fails to comply with the request made by the Government pursuant to Clause 14.3 above within such time as required by the Government, the Government may disqualify the Tenderer pursuant to Clause 6 of the Terms of Tender. If the Tenderer has submitted false, inaccurate or incomplete information, the Government may disqualify the Tenderer pursuant to Clause 14.1(b) above.
- 14.5 In providing the information required under Clauses 14.2 and 14.3 above, the Tenderer may show cause to satisfy the Government that in relation to any of the events as mentioned in Clause 14.1 above, even if it has occurred, it does not cast doubt on the fitness, propriety or capability of the Tenderer to perform the Contract to be awarded in this Invitation to Tender.
- 14.6 If the Tenderer is a company, the expression "related person" of the Tenderer includes any one of the following:
- (a) a shareholder (corporate or individual) which directly or indirectly beneficially owns fifty (50) percent or more of the issued share capital of the Tenderer ("majority shareholder");
 - (b) a holding company or a subsidiary of the Tenderer;
 - (c) a holding company or a subsidiary of a majority shareholder (being a company) of the Tenderer; or
 - (d) a company in which a majority shareholder (being an individual) of the Tenderer directly or indirectly beneficially owns fifty (50) percent or more of its issued share capital or controls the composition of its board of directors.

The expressions "holding company" and "subsidiary" have the meanings given to them in the Companies Ordinance (Cap. 622).

- 14.7 If the Tenderer is a sole proprietor or partnership, the expression "related person" includes any one of the following:
- (a) any partner of the Tenderer (if it is a partnership);
 - (b) the spouse, parent, child, brother or sister of the Tenderer, and, in deducing such a relationship, an adopted child shall be deemed to be a child both of the natural parents and the adopting parent, and a step child to be a child of both the natural parent and of any step parent; or
 - (c) a company in which the Tenderer or any partner of the Tenderer beneficially directly or indirectly owns fifty (50) percent or more of its issued share capital or controls the composition of its board of directors.

- 14.8 References to related persons of the Tenderer, directors and management staff of the Tenderer or those of a related person in any of the applicable Sub-clause of Clause 14.1 above include persons who were in such capacity at such time of the event referred to in that Sub-clause.
- 14.9 Notwithstanding anything to the contrary in the Tender Documents, the Government reserves the right to disqualify a Tenderer on the grounds that the Tenderer has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

15. Provision of Services

The Contractor does not have any exclusive right to provide the Services by virtue of the Contract.

16. Tender Addenda

Should the Government require any amendments, clarifications or adjustments to be made to the Tender Documents before the Tender Closing Date, the Government may do so by issuing numbered addenda giving full details of such amendment, clarification or adjustment. The Tenderer shall acknowledge receipt of these addenda. These addenda if comprising an amendment, clarification or adjustment to any provisions of the Contract, shall form a part of the Contract and shall take priority over the documents previously issued.

17. New Information Relevant to Qualified Status

Tenderers should inform the Government in writing immediately of any factor which might affect their qualified status as an enlisted service provider with the Government, or as a qualified service provider for a particular service. The Government reserves the right to review their qualified status in the light of any new information relevant to their qualification.

18. Contract Deposit and Financial Vetting

- 18.1 If the Estimated Total Contract Value payable by the Government to the successful Tenderer exceeds HK\$1.4 million but is less than or equals to HK\$15 million, the successful Tenderer shall deposit with the Government a Contract Deposit of an amount equivalent to two percent (2%) of the Estimated Total Contract Value specified in Schedule 1 for the entire Contract Period specified in Clause 1.1 of the Conditions of Contract as security for the due and faithful performance of the Contract by the successful Tenderer.
- 18.2 If the Estimated Total Contract Value exceeds HK\$15 million, the successful Tenderer shall submit the following documents for financial vetting to demonstrate their financial capability:

- (a) Originals (or copies certified by its auditors) of the audited accounts of the Tenderer, and the audited consolidated accounts of the group if the Tenderer is a subsidiary of another company for the three (3) financial years prior to the Tender Submission Date. The audited accounts must comply with the following requirements:
- (i) The audited accounts must be prepared in accordance with accounting principles generally accepted in Hong Kong and the disclosure requirements of the Companies Ordinance (Cap. 622);
 - (ii) The latest audited accounts must be for the period ending no more than eighteen (18) months before the Tender Closing Date;
 - (iii) The audited accounts must contain the Director's Report, Auditor's Report, Balance Sheet, Income Statement (or commonly referred to as Profit & Loss Account), Statement of Changes in Equity, Cash Flow Statement and Notes to the Accounts;
 - (iv) All such accounts must have been audited by a certified public accountant (practising) or a corporate practice as registered in the Professional Accountants Ordinance (Cap. 50) or for a non-Hong Kong company, by auditors recognized by its local law;
 - (v) If any such accounts are prepared in a language other than Chinese or English, translations, certified as accurate by the respective consulate or a notary public registered in Hong Kong, must be provided; and
 - (vi) If the Tenderer is a joint venture or partnership, audited accounts for each of the members/participants of the joint venture or partnership must be submitted if the members are incorporated bodies;
- (b) Management accounts up to a period of not more than three (3) months before the Tender Closing Date should be provided if this has not been covered by the latest audited accounts;
- (c) Unaudited accounts are acceptable only if the Tenderer is an unincorporated business where audited accounts are not mandatorily required or the Tenderer is a newly established company where the first accounts are not yet available;
- (d) The management accounts or unaudited accounts mentioned in Sub-clauses (b) and (c) hereof must be certified by the sole proprietor, partners, directors of the Tenderer or by certified public accountants or other accountants acceptable to the Government;
- (e) Projected profit and loss accounts and cash flow statements of the contract and for each contract year and the pre-operating period (if applicable) complying with the following requirements:
- (i) They should be certified by the company's director. For a joint venture or partnership, separate certification from each of the director of the

members/participants of the joint venture or a partner of the partnership is required;

- (ii) The assumptions used in preparing the projections should be reasonable and must be clearly stated. All the supporting schedules and detailed calculations should also be provided;
- (iii) The projections should at least include the projected revenue, details of operating expenses, capital expenditure including the initial investments and sources of finance, and other particulars showing how the Tenderer will deal with the Contract; and
- (iv) The assumptions by the Government included in the Tender Document must be reflected in the Tenderer's projections;
- (f) Copy of the latest annual return filed with the Companies Registry if the Tenderer is a corporate entity or similar statutory filings showing the authorized and issued share capital, name of shareholders and directors if the Tenderer is an overseas company; and
- (g) Tenderers shall upon the request in writing by the Government provide any other financial and corporate information as required by the Government for assessment of the financial capability of the Tenderer to undertake the Contract on or before such date as stated in the written notification by the Government.

18.3 If the Estimated Total Contract Value exceeds HK\$15 million, the successful Tenderer shall deposit with the Government a Contract Deposit of an amount equivalent to not more than two percent (2%) of the Estimated Total Contract Value (if it passes the financial vetting as stipulated in Clauses 18.2 above) or not more than five percent (5%) of the Estimated Total Contract Value (if it is unable to submit adequate financial information for a meaningful assessment or fails in the financial vetting as stipulated in Clauses 18.2 above) as security for the due and faithful performance of the Contract by the successful Tenderer.

18.4 The Contract Deposit shall be payable within twenty one (21) days from the date of the Conditional Acceptance of Tender and either in cash or in the form of a bank guarantee in the form attached at Annex 2 issued by a bank holding a valid banking licence under the Banking Ordinance (Cap.155) ("Bank Guarantee").

18.5 If a Tenderer elects to provide a Bank Guarantee,

- (a) the Tenderer shall submit an original letter from a licensed bank within the meaning of the Banking Ordinance (Cap.155) confirming that it will provide to the Government within the time specified in Clause 18.4 above a Bank Guarantee in the format set out at Annex 2;
- (b) the Bank Guarantee duly executed shall be submitted to the Government in accordance with Clause 18.4 above; and
- (c) the Bank Guarantee must remain in force from the commencement date until seven months after the expiry of the Contract Period or the date upon which

all of the Contractor's obligations shall have been performed and discharged to the satisfaction of the Government, whichever is the later.

- 18.6 A Tenderer is required to elect the method of providing a Contract Deposit it prefers by completing the Offer to be Bound at Part V. In the event that a Tenderer fails to elect which method of providing a Contract Deposit it prefers, it will be assumed that the Tenderer will pay the Government the Contract Deposit by way of cash.

19. Documents of Unsuccessful Tenderers

Documents of unsuccessful Tenderers will be destroyed not less than three (3) months after the date the Contract has been awarded.

20. Complaints About Tender Process or Contract Award

The Tendering process is subject to internal monitoring to ensure that contracts are awarded properly and fairly. Any Tenderer who feels that its offer has not been fairly evaluated may write to the Director of Agriculture, Fisheries and Conservation. The Tenderer shall lodge the complaint before disposal of documents of unsuccessful Tenderers which shall be within three (3) months after the award of Contract.

21. Personal Data Provided

- 21.1 A Tenderer's personal data (if he is an individual) and the personal data of any individual contained in the Tender submitted by that Tenderer (collectively, "personal data") will be used for the purposes of this Invitation to Tender, and all other purposes arising from or incidental to this Invitation to Tender including without limitation for the purposes of Tender evaluation, Contract award, and resolution of any dispute arising from this Invitation to Tender. If insufficient and inaccurate information is provided, the Tender may not be considered.
- 21.2 A Tenderer acknowledges and consents and has ensured that the relevant individual to whom the personal data has acknowledged and consented that the personal data provided in the Tender may be disclosed to other government departments or public bodies or such other person as the Government considers appropriate having due regard of the purposes mentioned in Clause 21.1 above.
- 21.3 Tenderers (or the individual to whom the personal data belongs) have the right of access and correction with respect to personal data as provided for in Sections 18 and 22, and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486). The right of access includes the right to obtain a copy of the Tenderer's personal data provided in the Tender.
- 21.4 Enquiries concerning the personal data collected by means of this Invitation to Tender, including the making of access and corrections should be addressed to Personal Data Privacy Officer of AFCD.

22. Consent to Disclosure

- 22.1 The Government shall have the right to disclose, without further reference to the successful Tenderer, whenever it considers appropriate or upon request (written or

otherwise) by any third party information on the awarded Contract, the name and address of the successful Tenderer, particulars of the Services awarded to the successful Tenderer, the Rates quoted in its Tender and the date of award of the Contract. In submitting a Tender, each Tenderer irrevocably and unconditionally authorizes the Government to make and consents to the Government making any of the disclosure aforesaid.

22.2 Nothing in Clause 22.1 shall prejudice the Government's power to disclose whenever it considers appropriate information of any nature whatsoever (whether or not specified in Clause 22.1) if the disclosure is made under any one of the following circumstances:

- (a) the disclosure of any information to any public officer or public body, as defined in the Interpretation and General Clauses Ordinance (Cap. 1) or any other person employed, used or engaged by the Government (including agents, advisers, contractors and consultants);
- (b) the disclosure of any information already known to the recipient;
- (c) the disclosure of any information which is public knowledge;
- (d) the disclosure of any information in circumstances where such disclosure is required pursuant to any laws of Hong Kong, or an order of a court of Hong Kong or a court or tribunal with competent jurisdiction;
- (e) the disclosure of any information regarding anti-competitive collusive conduct to the Competition Commission of Hong Kong (and other authorities as relevant); or
- (f) without prejudice to the power of the Government under Clause 22.1, to the extent the information relates to a Tenderer, with the prior written consent of that Tenderer.

23. Contractors' Performance Monitoring

If a Tenderer is awarded a Contract, their subsequent performance will be monitored and may be taken into account when their future tenders are evaluated.

24. Costs of preparing the Tender

A Tenderer shall submit its Tender at its own cost and expense. The Government shall not be liable for any costs and expenses whatsoever incurred by a Tenderer in connection with the preparation or submission of its Tender, including all costs and expenses relating to (a) communication or negotiations with or providing presentation to the Government, (b) attending the briefing session, and (c) conducting demonstration to the Government specified in Clause 3.14 above, whether before or after the Tender Closing Date.

25. Offering Gratuities

The Tenderer shall not and shall ensure that its agents and employees shall not offer or give any advantage as defined in the Prevention of Bribery Ordinance (Cap. 201) to any agent

or employee of the Government. Any breach of or non-compliance with this Clause by the Tenderer shall, without affecting the Tenderer's liability for such breach or non-compliance, invalidate its Tender, and result in Contract termination, if any awarded.

26. Anti-collusion

26.1 The Tenderer must ensure that the Tender is prepared without any agreement, arrangement, communication, understanding, promise or undertaking with any other person (except as provided in Clause 3 of the Non-collusive Tendering Certificate referred to in Clause 26.2 below), regarding, amongst other things, price, Tender submission procedure or any terms of the Tender. Bid-rigging is inherently anti-competitive and is considered serious anti-competitive conduct under the Competition Ordinance (Cap. 619). Tenderers who engage in bid-rigging conduct may be liable for the imposition of pecuniary penalties and other sanctions under the Competition Ordinance.

26.2 The Tenderer shall complete and submit to the Government a Non-collusive Tendering Certificate (in the form set out in Annex 3) as part of its Tender.

26.3 In the event that a Tenderer is in breach of any of the representations and/or warranties in Clause 26.1 above or in the Non-collusive Tendering Certificate submitted by it under Clause 26.2 above, the Government shall be entitled to, without compensation to any person or liability on the part of the Government:

- (a) reject the Tenderer's Tender;
- (b) if the Government has accepted the Tender, withdraw its acceptance of the Tender; and
- (c) if the Government has entered into the Contract with the Tenderer, forthwith terminate the Contract.

26.4 By submitting a Tender, a Tenderer is regarded to have undertaken to indemnify and keep indemnified the Government against all losses, damages, costs or expenses arising out of or in relation to any breach of any of the representations and/or warranties and/or undertakings in Clause 26.1 or in the Non-collusive Tendering Certificate submitted by it under Clause 26.2.

26.5 A breach by a Tenderer of any of the representations and/or warranties and/or undertakings in Clause 26.1 may prejudice its future standing as a Government contractor or tenderer.

26.6 Clause 26.1 shall have no application to the Tenderer's communications in strict confidence with its own insurers or brokers to obtain an insurance quotation for computation of the prices quoted in its Tender, or with its professional advisers, consultants or sub-contractors to solicit their assistance in preparation of its Tender.

26.7 The rights of the Government under Clauses 26.3 to 26.5 are in addition to and without prejudice to any other rights or remedies available to it against the Tenderer.

27. Briefing Session

- 27.1 A Tender briefing session will be held. Tenderers are strongly advised to attend the Tender briefing session before submitting their Tenders in order to fully acquaint themselves with the requirements of the Government and to determine the scale and costs of the Services to be provided. Details of the briefing session are as follows:

Time: 10:00 am
Date: 23 February 2023 (Thursday)
Venue: Room 702
7/F., Cheung Sha Wan Government Office
303 Cheung Sha Wan Road,
Kowloon.

Tenderers wishing to attend the briefing session must complete and return by facsimile (fax no. 2314 2866) the registration form at the Annex 4 on or before 22 February 2023.

- 27.2 Each Tenderer is advised to send no more than two representatives to attend the Tender briefing session due to limited seating capacity.

PART III

CONDITIONS OF CONTRACT

1. Contract Period

- 1.1 The Contract shall be for a term of 33 months commencing from 1 July 2023 to 31 March 2026, both dates inclusive, or such other date as specified in the Memorandum of Acceptance, unless or until earlier terminated or extended in accordance with Clause 1.2.
- 1.2 The Government shall have the option to extend the Contract Period for additional period(s) of not more than six (6) months in aggregate. The Government shall be entitled to exercise such option, not less than one (1) week prior to the expiry of the original Contract Period (as last extended, as the case may be) by giving the Contractor a written notice to that effect specifying in such notice the period of extension.
- 1.3 There is no limit on the number of times the Government exercises its option to extend or the period of each extension pursuant to Clause 1.2 provided that the maximum extended period(s) (excluding the original period of 33 months) do not exceed 6 months.
- 1.4 Upon the Contract Period is extended pursuant to Clause 1.2, the Contract shall continue to be in full force and effect (including this Clause 1) on and subject to the same terms and conditions.

2. Contractor's Obligations

- 2.1 The Contractor shall throughout the Contract Period lease to the Government two (2) Launches complying with all specifications and requirements set out in Schedule 3 and all applicable laws and regulations including the Merchant Shipping (Local Vessels) Ordinance (Cap. 548).
- 2.2 The Contractor shall provide at least such number of crew members as specified in Clause 9 below to navigate and operate the Launches in accordance with the instructions of the Government Representative and the officers on board of the Launches.
- 2.3 The Contractor shall maintain the Launches in a clean, tidy and efficient operational condition to the satisfaction of the Government Representative and shall at its cost be responsible for the procurement all labour, spare parts, consumables, and fuel to be used in navigating, operating and maintaining the Launches.
- 2.4 The Contractor shall carry out all necessary repairs or other works, and if any of the Launches is no longer fit for Services, replace it with another one which complies with all requirements and specifications set out in Schedule 3, in accordance with Clauses 11 and 12 below.
- 2.5 The Government as lessee shall be entitled to unrestricted possession and usage of the Launches. Without prejudice to the generality of the foregoing, any person from

time to time authorised by the Government, or the Director of Agriculture, Fisheries and Conservation may board the Launches without any restriction whatsoever.

- 2.6 The Contractor shall make no changes in the structure of the Launches without the prior written consent of the Government Representative. The Government Representative shall, from time to time be entitled to put in place such special arrangements on the Launches for special Government functions or operations as the Government Representative shall deem fit and the Contractor shall give all necessary assistance and facilities for such special arrangements.

3. Services to be provided by the Contractor

The Contractor shall provide and operate two Launches as specified in the Schedule 2, or the replacement Launch(es) provided pursuant to Clauses 2, 11 and 12 hereof, with crew during the Contract Period to provide launch services for use by the Government in Hong Kong waters (as defined in the Interpretation and General Clauses Ordinance, Cap. 1, “Hong Kong Waters”) in accordance with the provision of this Contract.

4. Normal Working Time

- 4.1 During the Contract Period, the Contractor shall keep the Launches ready for use by the Government. “Normal Working Time” means a continuous nine (9) hours duration, on irregular hours and ad hoc basis, from Mondays to Sundays, including public holidays and any period during which strong monsoon signal, rainstorm signal, tropical cyclone warning signals no.1 or no.3 and thunderstorm warning are valid.
- 4.2 The maximum number of Trips for each calendar month is set as fifty (50) Trips which should be a mix-drawn number by using Launch 1 and Launch 2. A “Trip” means the use of one Launch in one Normal Working Time.
- 4.3 The use of Launches more than the said fifty (50) Trips, or the use of Launches other than Launch 1 and Launch 2 with overlapping period of time (i.e. more than two Launches operation at the same time), would be considered as Services rendered outside Normal Working Time mentioned in Clause 5 in this part.

5. Services Rendered Outside Normal Working Time

- 5.1 Should the Launch be required by the Government for Services outside the Normal Working Time, four (4) hours advance notice of the requirement will be given by the Government Representative to the Contractor and such Services must be performed and carried out by the Contractor as specified in the notice (except that the Services are consecutively provided before or after the Normal Working Time). Services required under this clause shall commence and complete at such times as the Government Representative may direct. Suitable relieving of coxswain and crew members should be arranged by the Contractor without causing the delay of Government Representative.
- 5.2 The Government shall hire Launch for a minimum of four (4) hours each time when it requires the Services outside Normal Working Time except that the Services are consecutively provided before or after the Normal Working Time.

- 5.3 For general information only, the estimated number of hours for the Services rendered outside the Normal Working Time is one thousand one hundred (1,100) hours for the Contract Period. For the avoidance of doubt, information, statistics, forecasts and estimated requirement of the Services set out are provided for reference only. The Government does not warrant or represent that the information, statistics and forecasts are complete, true or accurate. The Government's actual requirements of the Services may vary depending on the actual need and the Contractor must accept any increase or decrease of the stated estimates.

6. Contractor's Warranties and Undertakings

The Contractor warrants and undertakes to the Government that throughout the Contract Period:-

- (a) the Contractor shall carry out the Services with all due diligence and in a proper, skilful and professional manner and shall perform the Services to the satisfaction of the Government Representative;
- (b) the Launches shall comply with all requirements and specifications set out in Schedule 3, and all applicable laws and regulations;
- (c) the Contractor shall keep the Government Representative informed of all matters relating to the Services and shall answer all reasonable enquiries made by the Government Representative;
- (d) the Contractor shall comply with all applicable laws and regulations in the provision of the Services, including the paying of all fees or levies and obtaining and renewing all necessary licences or permits;
- (e) the Contractor shall comply with all reasonable instructions and directions in all matters relating to the Contract as the Government Representative may from time to time issue to the Contractor;
- (f) the Contractor shall take all necessary measures to ensure the safety of all persons aboard or otherwise coming upon or near the Launches;
- (g) in the event of any of the Contractor's employees, agents or sub-contractors suffering any injury or death in the course of or arising out of the Services and whether there be a claim for compensation or not, the Contractor shall within seven (7) working days give notice in writing of such injury or death to the Government Representative;
- (h) the Contractor shall comply with the Employment Ordinance (Cap. 57), the Mandatory Provident Fund Schemes Ordinance (Cap. 485), the Employees' Compensation Ordinance (Cap. 282), the Immigration Ordinance (Cap. 115) and other applicable laws in the employment of its staff for the performance of the Contract or other Government contracts; and
- (i) in relation to the Launches provided by it for performing the Services, the Contractor is either the beneficial owner with valid certificate of ownership issued pursuant to the Merchant Shipping (Local Vessels) (Certification and Licensing)

Regulation (Cap. 548D), or the lessee under valid and subsisting lease agreement granted by the lawful owners of the Launches.

7. Service Area and Reporting and Releasing Place

- 7.1 The Government may require the Launches to be navigated in any navigable areas within Hong Kong Waters as the Government Representative or his nominee may specify from time to time (including the officer on board of the Launches).
- 7.2 The Launches shall report to the Government at the time and place as may be specified by the Government Representative or his nominee, and may be released to the Contractor at any place within Hong Kong Waters.

8. Safety of Operation

The Contractor undertakes and warrants that the coxswain and crew employed, engaged or provided by it in the Launches shall:

- (a) use all proper and professional skill, care and diligence in the management, maintenance, navigation, operation and control of the Launches;
- (b) take special care and precautions to avoid causing danger to the persons on board the Launches or other persons or vessels using Hong Kong Waters and pay special regard to the increasing congested condition of Hong Kong Waters; and
- (c) stay alert, listen to and observe all relevant bulletins regarding the weather and the state of the Hong Kong Waters.

9. Coxswain and Crew

- 9.1 Each of the Launches shall be manned on all voyages with a coxswain who shall be assisted by a minimum of one of competent, duly qualified and trained crew to ensure that all necessary assistance and services are provided to the passengers and the Government efficiently. The Contractor shall ensure that the coxswain and the crew of each of the Launches wear proper and tidy outfits to the satisfaction of the Government Representative or his nominee. In the event that the Government Representative or his nominee is not reasonably satisfied with the conduct and/or performance of the coxswain or any member of the crew of the Launches, the Government Representative or his nominee may give notice thereof to the Contractor requiring the Contractor to arrange for the substitution or replacement of the coxswain or member concerned and upon receipt of such notice, the Contractor shall at its own expense and as soon as practicable arrange to substitute or replace the coxswain or member concerned.
- 9.2 The Contractor warrants that all coxswain and/or crew deployed for performing this Contract possess the qualifications and/or experience given in Schedule 3 throughout the Contract Period. The Contractor shall show that the appointment or replacement of any coxswain and/or crew for the Launch has no lesser qualifications and/or experience than the outgoing coxswain or crew.

10. Payment

- 10.1 In consideration of and subject to the provision by the Contractor of the Services strictly in accordance with the terms and conditions of the Contract to the satisfaction of the Government Representative, provided that a proper invoice has been issued, the Government shall, subject further to any Government rights to make deductions or set-off, pay the Contractor in arrears within thirty (30) days after the end of each month of the Contract Period the Monthly Charges in accordance with the following formula:

$$MR + (HR \times N) - D$$

where MR = Basic monthly rate covering fifty (50) Trips under Normal Working Time by Launch 1 and Launch 2 (“Basic Monthly Rate”)

HR = Hourly rate outside Normal Working Time (“Hourly rate”)

N = Number of hours for Services rendered outside Normal Working Time

D = Such sums the Government is entitled to deduct pursuant to other provisions of the Contract

- 10.2 For each calendar month, whether or not fifty (50) Trips were completely used up, the Basic Monthly Rate shall be paid to the Contractor for each calendar month unless the Contractor is unable to provide Services as required by the Government Representatives under Normal Working Time. In the case where the Contractor is unable to provide Services as required by the Government Representatives under Normal Working Time, deduction of 1/450 of the Basic Monthly Rate (i.e. Basic Monthly Rate divided by (50 Trips × 9 hours)) for each hour of unavailability of Services will be made.
- 10.3 Payment for the use of, and the Services rendered hereunder in respect of any of the Launches outside the Normal Working Time of less than an hour shall be computed as follows:
- (a) use of the Launch and the Services rendered for a period of thirty (30) minutes or less shall be paid half of the Hourly Rate set out in Schedule 1; and
 - (b) use of the Launch and the Services rendered for a period of more than thirty (30) minutes shall be paid the full Hourly Rate.
- 10.4 Subject to the rights and powers of the Government under the Contract, the Monthly Charges payable by the Government shall be paid within thirty (30) days after receipt by the Government of the Contractor’s invoice in respect thereof, or after the due date specified in Clause 10.1, whichever is later. All invoices shall be addressed and despatched in the manner specified in Clause 37. Payment will be made in Hong Kong Dollars.

- 10.5 For the avoidance of doubt, the Contractor shall not be entitled to any payment other than those set out in Clauses 10.1 to 10.3.

11. Inspection and Replacement

- 11.1 The Government Representative or his nominee may inspect any of the Launches at any time and may require the Contractor to replace the same at no extra cost to the Government if it is considered in his opinion to be unsuitable for this Contract in any respect. The Contractor shall allow and facilitate such inspection free of charge as the Government Representative or his nominee may require. The Government Representative or his nominee may inspect the replacement Launch at any time when replacement is needed. The Contractor shall, ensure that the replacement Launch meets all the requirements and specifications set out in Schedule 3, allow and facilitate such inspection free of charge as the Government Representative or his nominee may require.
- 11.2 Where the Government Representative is satisfied that in any particular case that the Contractor has failed to provide the Services in accordance with any terms and conditions or any provisions of the Contract, the Government Representative may (without prejudice to any rights or remedy that the Government has or may have against the Contractor) require the Contractor by either verbal or written instructions to remedy or rectify the failure in order to comply fully therewith. The Contractor shall take immediate and necessary action to rectify such rejected Services within such time as may be specified in the Government notification, unless otherwise justified by the Contractor within such stipulated time period and agreed to by the Government Representative in writing.
- 11.3 Without prejudice to the above, the Government shall also have the right to reject the Services or any part thereof that is performed by the Contractor and to withhold payment of the Monthly Charges until the failures or defects have been rectified by the Contractor.
- 11.4 If the Contractor shall fail to rectify such rejected Services in accordance with Clause 11.3, the Government may, without prejudice to any other rights and remedies available to the Government, carry out and complete such Services by its own resources or by engaging other contractors. All costs and expenses whatsoever which may be incurred by the Government thereof shall be recoverable in full from the Contractor forthwith.

12. Replacement due to Maintenance etc.

If for any reason, any of the Launches is withdrawn from service due to maintenance, dry docking or licensing, the Contractor shall forthwith provide and operate a replacement Launch at no extra cost to the Government. The Government Representative or his nominee may inspect the replacement Launch at any time when replacement is needed. The Contractor shall ensure that the replacement Launch meets all requirements and specifications set out in Schedule 3.

13. Failure to deliver Accepted Innovative Suggestions

- 13.1 The Contractor warrants that it shall perform the Contract in full compliance with all Accepted Innovative Suggestions. In the event that the Contractor fails to deliver any of the Accepted Innovative Suggestions, the Contractor shall, subject to Clauses 13.2 and 13.3, pay to the Government a sum of money calculated according to the following formula as liquidated damages for EACH of such Accepted Innovative Suggestions which it fails to deliver:

$$C \times W(T) \times \frac{M(IS)}{M(TP)} \times \frac{P}{CP}$$

where

C = the Estimated Total Contract Value

W(T) = the weighting, expressed as a percentage, of the technical assessment in the overall Marking Scheme

M(IS) = the marks that would be given to one (1) Innovative Suggestion in accordance with the Marking Scheme (regardless of whether marks are actually given to the relevant Accepted Innovative Suggestion that the Contractor fails to deliver)

M(TP) = the maximum technical marks for the Technical Proposal in the Marking Scheme

P = length of time expressed in number of days during which the Contractor fails to comply with the relevant Accepted Innovative Suggestion

CP = Contract Period expressed in number of days

The amount calculated in accordance with the above formula represents a reasonable sum proportionate to the Government's legitimate interest in the enforcement of the relevant Accepted Innovative Suggestion.

- 13.2 For any given point of time within the Contract Period, the number of Accepted Innovative Suggestions which the Contractor fail to deliver and upon which liquidated damages are payable under Clause 13.1 shall not exceed the maximum number of Innovative Suggestions to which marks could be awarded to a Tenderer in the Tender evaluation process.
- 13.3 The aggregate amount of liquidated damages payable pursuant to Clause 13.1 may not exceed 5% of the Estimated Total Contract Value.

14. Liability and Indemnities

- 14.1 Neither the Government nor any of its employees or agents shall be under any liability whatsoever for or in respect of:
- (a) any loss of or damage to any of the Contractor's property or that of its employees or agents however caused (whether by any Negligence of the Government or any of its employees or agents or otherwise); or

- (b) any injury to or death of the Contractor (in the case where the Contractor is a natural person) or any of its employees or agents, save and except any such injury or death caused by the Negligence of the Government or any of its employees (in the course of employment).

14.2 Without prejudice to any other provision of the Contract, the Contractor shall indemnify each of the Government, its assigns, successors-in-title, and authorised users (including the employees and agents of the Government) (each an “Indemnified Party”) from and against:

- (a) all and any liabilities and indebtedness (including liabilities to pay damages or compensation), losses, damage, costs, charges and expenses incurred or suffered by an Indemnified Party of whatsoever nature (including all legal and expert costs, charges and expenses on a full indemnity basis); and
- (b) all and any demands, claims, actions, arbitrations, proceedings, threatened, brought or instituted by any person against an Indemnified Party or by an Indemnified Party against any person (regardless of whether or not they have been settled or compromised) (collectively, “Claims” and each a “Claim”) and everything stated in Sub-clause (a) above incurred or suffered by an Indemnified Party in all and any such Claims,

which arise directly or indirectly as a result of or in connection with, or which relate in any way to, all or any of the following:

- (i) the breach of any provisions of the Contract by the Contractor;
- (ii) the negligence, recklessness, tortious acts or wilful act or omission of the Contractor, its employees, agents or sub-contractors;
- (iii) any Warranty which is incorrect, inaccurate, incomplete or misleading;
- (iv) any claim or allegation that the use or possession of the materials or third party materials infringes the Intellectual Property Rights or any other rights of any person;
- (v) the non-compliance by the Contractor, its employees, agents or sub-contractor(s) with any applicable law, or regulation, order or requirement of any government agency or authority;
- (vi) any act or omission of the Contractor, or its employees, agents or sub-contractors, in the performance of the Contract notwithstanding that the Contractor is authorised or obliged to do or commit any such act or omission under this Contract;
- (vii) any loss, damage, injury or death referred to in Clause 14.1 above save and except injury or death caused by the Negligence of the Government or any of its employees (in the course of employment); or

- (viii) any injury or death of any third party, or any loss or damage to property sustained by any third party, in consequence of any act, omission, default, or negligence of the Contractor or any of its employees, agents and sub-contractors.

Each of the above is separate and shall be construed independently and shall not prejudice or be limited by reference to or inference from the other of them or other provisions of this Contract.

- 14.3 In the event of any person suffering any injury or death in the course of or arising out of the Contract and whether there be a claim for compensation or not, the Contractor shall verbally inform the Government Representative as early as practicable and deliver to the Government a written report within seven (7) working days after the occurrence of the injury or death, or on an earlier date specified by the Government Representative.
- 14.4 For the purposes of this Clause 14, “Negligence” (appearing in upper case) shall have the same meaning as that assigned to it in section 2(1) of the Control of Exemption Clauses Ordinance (Cap. 71).
- 14.5 The indemnities, payment and compensation given in pursuance of the Contract by the Contractor shall not be affected or reduced by reason of any failure or omission of the Government in enforcing any of the terms and conditions of the Contract.

15. Policy of Insurance and Compensation

- 15.1 The Contractor shall, or shall ensure that the owner of the Launch shall, effect and keep in force, and renew immediately upon expiry, throughout the continuance of the Contract Period at its sole costs policies of insurance in relation to the use of the Launch by the Contractor for performing the Services in accordance with the requirements of the Merchant Shipping (Local Vessels) Ordinance (Cap. 548) and its subsidiary legislation (in particular section 23D of the said Ordinance and the Merchant Shipping (Local Vessels) (Amount of Insurance Cover) Notice (Cap. 548K)) and on such other terms and conditions as shall be required and approved by the Government Representative from time to time.
- 15.2 Upon expiry of any of the policies of insurance required under Clause 15 during the Contract Period, the Contractor shall renew the same on and subject to the original terms and conditions or otherwise such revised terms and conditions as the Government Representative may stipulate. Upon issuance of the renewed insurance policy, the Contractor shall forthwith furnish a copy to the Government Representative for keeping.
- 15.3 Under no circumstances whatsoever shall the Government be responsible for the premium payable under any of the policies of insurance required under Clause 15 or the premium payable for the renewal thereof. The Contractor shall bear the cost of all excesses (deductibles), exclusions or limitations applying under the said policies.
- 15.4 The Contractor shall conform to the terms and conditions of any of the policies of insurance required under Clause 15 and all reasonable requirements of the insurers in connection with the settlement of claims, the recovery of losses and the

prevention of accidents. The Contractor shall not do or permit or suffer to be done any act or omission whereby any of the policies of insurance required under Clause 15 shall be rendered void or voidable, or which would otherwise amount to a breach of such policy(ies). The Contractor shall bear the economic consequences of, and indemnify the Government in full from and against any loss and liability which may arise from any failure of the Contractor to observe and comply with this Clause.

- 15.5 If any of the policies of insurance required under Clause 15 provides that the payment of certain amount of compensation shall be borne by the insured parties, the Contractor shall be solely responsible for such payment.
- 15.6 The Contractor shall lodge all claims with the insurance company and shall deal with the said company upon receipt from the Government or otherwise of a report on any injury, death, loss or damage.
- 15.7 If the Contractor fails to effect and keep in force any of the insurance policies required under Clause 15, or any other insurance which it may be required to effect under the terms of this Contract then and in any such cases without prejudice to the liability of the Contractor under the Merchant Shipping (Local Vessels) Ordinance (Cap. 548), its subsidiary legislation and other applicable laws, the Government may effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount so paid by the Government as aforesaid from any monies due or which may become due to the Contractor or recover the same as a debt due from the Contractor.
- 15.8 The Contractor shall maintain the employees' compensation insurance policy in compliance with the Employees' Compensation Ordinance (Cap. 282).

16. Termination

- 16.1 The Government may forthwith terminate the Contract but without prejudice to any other rights which the Government has or may have if:
 - (a) the Contractor fails to carry out the whole or any part of the Services or to observe or perform any of the terms and conditions of the Contract, or to pay any of the sums payable by the Contractor under the Contract, or is in breach of its warranties or undertakings under the Contract or (in the case of a breach capable of being remedied) the Contractor has failed within fourteen (14) days or such period as the Government may allow after the receipt of a request in writing from the Government Representative (such request to contain a warning of the Government's intention to terminate the Contract) so to do, to remedy the breach;
 - (b) the Contractor goes into liquidation or a petition is filed for the bankruptcy or the winding up of the Contractor's business otherwise than for the purpose of a reconstruction or amalgamation that is previously approved by the Government in writing or the Contractor becomes insolvent or makes any composition or arrangement with creditors;
 - (c) the Contractor assigns or purports to assign any or all the burden or benefits of the Contract without the prior written consent of the Government;

- (d) the Contractor is found to have made false declaration or untruthful revelation in, including but not limited to, its record of convictions of offences under the Employment Ordinance (Cap. 57), the Employees' Compensation Ordinance (Cap. 282), the Immigration Ordinance (Cap. 115), the Criminal Procedure Ordinance (Cap. 221) or the Mandatory Provident Fund Schemes Ordinance (Cap. 485) as stated in the Tender submitted by the Contractor during the tendering process;
 - (e) the Contractor is found to have employed any person who is not lawfully employable or to have aided and abetted another person to breach his condition of stay;
 - (f) the Contractor is in breach of any of the representations, warranties and/or undertakings hereby given or any conditions and/or requirements, or
 - (g) the Contractor, any officer (including director), employee, agent or sub-contractor of the Contractor commits an offence under the Prevention of Bribery Ordinance (Cap. 201) or any law of a similar nature in relation to the Contract or any other contract made by the Contractor with the Government.
- 16.2 The Government may immediately terminate the Contract upon the occurrence of any of the following events:
- (a) the Contractor has engaged or is engaging in acts or activities that are likely to constitute or cause the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
 - (b) the continued engagement of the Contractor or the continued performance of the Contract is contrary to the interest of national security; or
 - (c) the Government reasonably believes that any of the events mentioned above is about to occur.
- 16.3 The Government may terminate the Contract by giving seven (7) days' notice to the Contractor if the Contractor has failed to provide the valid Certificate of Survey and Operating License at any time during the Contract Period as required in the Undertaking set out in Appendix to Schedule 3.
- 16.4 Without prejudice to the foregoing, the Government Representative shall be entitled to terminate the Contract without entitling the Contractor to any compensation whatsoever by giving one (1) month's notice in writing to the Contractor.

17. Termination Consequences

17.1 If the Contract is terminated, the Government shall:

- (a) cease to be under any obligation to pay any fee to the Contractor until all costs, loss and/or damage resulting or arising out from the termination of the Contractor's engagement have been calculated and provided such calculation shows a sum or sums due to the Contractor;

- (b) not be responsible for any losses or expenses suffered or incurred by the Contractor due to the termination of the Contract;
 - (c) be entitled to repossess any of the Government's materials, clothing, equipment or other goods loaned to the Contractor and to have a lien on any of the materials, clothing, equipment or other goods belonging to the Contractor for any sum due hereunder or otherwise from the Contractor to the Government; and
 - (d) have, without prejudice to any claims made or to be made by the Government for breach of the whole or any part of Contract, the right to assign the uncompleted Services to another contractor or other contractors whereupon the Contractor shall be liable for any amounts in excess of the Estimated Total Contract Value.
- 17.2 The above rights of the Government are in addition to and without prejudice to any other rights the Government may have whether against the Contractor directly or pursuant to any guarantee or indemnity.
- 17.3 Any termination of the Contract howsoever occasioned shall not affect any accrued right or liabilities of either party nor shall it affect the coming into force or the continuance in force of any provision thereof which is expressly or by implication intended to come into or continue in force on or after such termination.

18. Government Property

When Government Property is issued to the Contractor under the Contract, the Contractor shall be responsible for the due return of all such property. Should any such property be lost or damaged from any cause whatsoever while in the possession or control of the Contractor or his servants, workmen, agents or sub-contractors, the Contractor shall pay for the same at total original cost. A count of the articles or material in the possession of the Contractor may be made at any time by the Government Representative and the Contractor shall render such assistance as is necessary for this purpose.

19. Government Premises / Contractor Premises

- 19.1 The Contractor shall ensure that all persons engaged by him in carrying out this Contract keep to such parts of Government premises as are necessary for the due discharge of the Contractor's obligations under the Contract.
- 19.2 Where the Services are carried out on the Contractor's premises such premises shall be open to inspection by the Government Representative at all reasonable times.
- 19.3 The safety of any craft, vessel and vehicle used by the Contractor (including the Launches) and brought alongside or onto Government premises, piers or wharves, as the case may be, shall be the responsibility of the Contractor, who shall indemnify the Government in respect of any loss or damage to such Government premises, piers or wharves in accordance with Clause 14.2.

20. Illegal Workers

The Contractor undertakes not to employ illegal workers in the execution of any Government contracts including this Contract. Should the Contractor be found to have employed illegal workers in breach of this undertaking, the Government may terminate the Contract pursuant to Clause 16.1(e).

21. Probity

21.1 The Contractor acknowledges it has been reminded that:

- (a) dishonesty, theft and corruption on its part or that of its employees, agents or sub-contractors are criminal offences and may lead to prosecution under section 9 of the Prevention of Bribery Ordinance (Cap. 201), sections 17, 18D and 19 of the Theft Ordinance (Cap. 210) and section 161 of the Crimes Ordinance (Cap. 200); and
- (b) the soliciting or accepting of advantages, as defined in the Prevention of Bribery Ordinance (Cap. 201) is not permitted.

21.2 The Contractor shall inform its officers, employees (whether permanent or temporary), agents and sub-contractors that the soliciting or accepting of advantages (as defined in the Prevention of Bribery Ordinance, Cap. 201) is not permitted. The Contractor shall also caution its officers, employees and agents and sub-contractors against soliciting or accepting any excessive hospitality, entertainment or inducement which may impair their impartiality in relation to the selection of its sub-contractors, if any, or the supervision of the work of the sub-contractors.

21.3 The Government may terminate the Contract immediately if the Contractor or any of its employees, agents and sub-contractors is convicted of an offence under the Prevention of Bribery Ordinance (Cap. 201), the Theft Ordinance (Cap. 210) or the Crimes Ordinance (Cap. 200).

22. Heat Stroke Prevention

22.1 The Contractor shall provide other outdoor workers at the site, as appropriate, with either:

- (a) Umbrellas for protecting them against sunshine;
- (b) Wide-brimmed hats or equivalent for serving similar functions to protect for protecting them against sunshine and, upon request, a pair of arm sleeves which are made of thin and vapour permeable fabric, if long-sleeved working clothes for protecting them against sunshine are not provided; or
- (c) Upon request, a portable fan to increase air flow to the worker.

22.2 If the Contractor has a duty under this contract to provide portable fans or both portable fans and cooling arm sleeves / towels to specified workers upon request, the Contractor shall also inform such workers of the availability of portable fans / cooling towels or both portable fans and cooling arm sleeves / towels accordingly for their use upon their request.

23. Publicity

The Contractor shall submit to the Government Representative all advertising or other publicity material relating to the Contract or the products supplied or other work done in connection with the Contract wherein the Government's name is mentioned or language used from which a connection with the Government can reasonably be inferred or implied. The Contractor shall not publish or use any advertising or other publicity material without the prior written consent of the Government Representative.

24. Confidentiality

24.1 The Contractor shall not disclose any information (i) furnished by or on behalf of the Government or by any other person to the Contractor or any of its employees, agents or sub-contractors (collectively "Contractor Personnel"); or (ii) otherwise is accessible by or available to the Contractor or any of the Contractor Personnel in the course of performing the Services (collectively "confidential information"), provided that the restrictions on disclosure contained in this Clause 24.1 shall not apply to the disclosure of any confidential information:

- (a) to any person employed, used or engaged by the Contractor in the conduct of the Services in circumstances where such disclosure is necessary for the performance of the Contractor's duties and obligations under the Contract, provided that the Contractor has imposed on the said person employed, used or engaged an absolute and legally binding obligation to the Contractor to refrain from disclosing the said information to a third party;
- (b) already known to the recipient other than as a result of disclosure by the Contractor or anyone of the Contractor Personnel or their respective associates or associated persons;
- (c) which is or becomes public knowledge other than as a result of disclosure by the Contractor or anyone of the Contractor Personnel or their respective associates or associated persons;
- (d) in circumstances where such disclosure is required pursuant to any laws of Hong Kong or an order of a court of Hong Kong; or
- (e) with the prior consent in writing of the Government.

24.2 Any disclosure permitted under Clause 24.1 (excluding Clause 24.1(d) above) shall be in strict confidence and shall extend only so far as may be necessary for the purposes specified in Clause 24.1 and the Contractor shall ensure the confidentiality of any such disclosure by taking appropriate action to restrain or restrict any further disclosure.

24.3 The Contractor shall not, and shall procure and ensure each one of the Contractor Personnel, and their respective associates and associated persons, shall not disclose, make use of or reproduce any confidential information other than to the extent necessary for the performance of the Contractor's obligations under the Contract or with the prior written consent of the Government.

- 24.4 The Contractor shall ensure that all of the Contractor Personnel and any other persons engaged in any work in connection with the Contract are aware of and comply with the provisions of this Clause 24 and the Official Secrets Ordinance (Cap. 521) and the Contractor shall indemnify and keep the Government, its authorised users, assigns and successors-in-title fully and effectively indemnified on the terms set out in Clause 14 as a result of any breach of confidence (whether actionable based on this Contract or at law) by any such persons.
- 24.5 The Contractor shall promptly notify the Government of, and give the Government all reasonable assistance in connection with, any proceedings which the Government may institute against any person pursuant to any of the provisions in this Clause 24.

25. Force Majeure

- 25.1 Within 3 days after the occurrence of a Force Majeure Event, the Contractor must notify the Government in writing of the full particulars of the Force Majeure Event including its nature, extent and likely duration of its effect on the Contractor's ability to perform its obligation under the Contract. In the occurrence of a Force Majeure Event, the Government may on its own issue a notice to the Contractor noting the occurrence of the Force Majeure Event and requiring the Contractor to suspend all or any of the obligations under the Contract. A notice issued by the Contractor or the Government pursuant to this Clause is hereinafter referred to as the "Suspension Notice".
- 25.2 Following the issue of a Suspension Notice by the Contractor or the Government, the Contractor must keep the Government informed at reasonable intervals, and upon the request of the Government, of:
- (a) the likely duration of the relevant Force Majeure Event and of its effect on the Contractor's ability to perform its obligations under the Contract;
 - (b) the actions taken or proposed to be taken by the Contractor to mitigate or minimise the effects of that Force Majeure Event; and
 - (c) any other matters relevant to that Force Majeure Event or the Contractor's performance affected by that Force Majeure Event.
- 25.3 To the extent that the performance of obligations by the Contractor under the Contract is prevented by a Force Majeure Event, the Contractor's performance of such obligations will, subject to Clause 25.4, be suspended to that extent from the date the Contractor or the Government gives a Suspension Notice in respect of that Force Majeure Event until the Contractor ceases to be so prevented ("Cessation Date"). Notwithstanding anything in the Contract to the contrary, as soon as the Government issues a Suspension Notice to the Contractor, the Contractor must forthwith suspend the performance of the obligations to the extent specified in the Suspension Notice.
- 25.4 During the suspension of any obligations under Clause 25.3:
- (a) the Contractor must use its best endeavours (including incurring any reasonable expenses and re-deploying its manpower and resources) to remove

or mitigate the effect of each Force Majeure Event on the Contractor's performance of the obligations under the Contract;

- (b) the Government may make alternative arrangements for the performance of any suspended obligations, whether by another person or otherwise; and
- (c) the Contractor will not be entitled to any cost, fee or charge or such pro rata portion thereof in respect of the suspended obligations for the suspended period.

25.5 As soon as the relevant Force Majeure Event has ended, the Contractor must forthwith notify the Government of the Cessation Date, or the Government may on its own, after consultation with the Contractor, by notice in writing to the Contractor, determine the appropriate Cessation Date. The Contractor must immediately after the Cessation Date resume performance of the suspended obligations in accordance with the terms and conditions of the Contract. In the event of any disagreement between the Government and the Contractor on the appropriate Cessation Date, the Government's decision will be final in the absence of manifest error.

25.6 Should suspension of the performance by the Contractor of its obligations under the Contract persist or be likely to persist as a result of a Force Majeure Event, the Government will be entitled to terminate the Contract forthwith.

26. Disclaimer

26.1 The Contractor acknowledges to the Government that it has not relied on or been induced to enter into the Contract by any warranty, representation, forecast, estimate, or projection given by the Government or any of its officers, employees, agents or advisers.

26.2 The Contractor shall not in any way be relieved from any obligation under the Contract nor shall it be entitled to claim against the Government on grounds that any information, whether obtained from the Government or otherwise (including information made available by the Government), is incorrect or insufficient and shall make its own enquiries as to the accuracy and adequacy of all such information.

27. Set-off

Whenever under the Contract any sum of money shall be recoverable from or payable by the Contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the Contractor under the Contract or any other Government contracts.

28. Relationship of the Parties

28.1 Nothing herein shall be construed as in any way constituting a partnership, agency or joint venture between Government and the Contractor. The Contractor shall not (without the consent in writing of the Government) commit the Government to any obligation whatsoever.

- 28.2 The Contractor enters into this Contract with Government as an independent contractor only and shall at all times remain as an independent contractor throughout the Contract Period.
- 28.3 For the avoidance of doubt, the Contractor shall not represent itself as an employee agent or servant of Government.

29. Contract Deposit

- 29.1 The Contract Deposit, if in the form of cash, will be retained by the Government, or if in the form of a Bank Guarantee, must remain in force, in either case, from the date of the commencement of the Contract (a) until seven months after the expiry or early termination of the Contract Period (unless (b) is applicable), or (b) in the case if at the time of expiry or early termination of the Contract Period, all or any of the Contractor's obligations and liabilities under or in relation to the Contract shall not have been performed, completed and discharged to the satisfaction of the Government Representative, or there is any right or claim which has accrued to the Government arising from antecedent breach(es) by the Contractor of the Contract or otherwise accrued to the Government prior to the expiry or termination of the Contract, the date falling twenty-four months after the early termination or expiry of the Contract.
- 29.2 Notwithstanding the early termination or expiry of the Contract, only upon the expiry of the aforementioned, the Contract Deposit (if in the form of cash and if any is remaining) will be refunded to the Contractor without interest; or, if in the form of a Bank Guarantee shall be discharged or released but in the case of Bank Guarantee, strictly in accordance with the terms thereof.
- 29.3 The Government Representative shall have the right to deduct from time to time from the Contract Deposit or call on the Bank Guarantee (irrespective of whether or not a demand for payment has been made against the Contractor) any amount due or payable by the Contractor to the Government under the Contract but which remains outstanding, in such order as the Government in its absolute discretion deems fit. The Contract Deposit (whether in cash or in the form of the Bank Guarantee) may be deducted or called on, without the Government first having recourse to any other security or rights or taking any other steps or proceedings against the Contractor or any other person, or may be enforced for any balance due after resorting to any one or more other means of obtaining payment or discharge of the monies, obligations and liabilities owing by the Contractor to the Government.
- 29.4 If any deduction shall be made by the Government from the Contract Deposit or a call shall be made on the Bank Guarantee during the continuance of the Contract, the Contractor shall, within fourteen (14) days on demand in writing by the Government, deposit a further sum or provide a further Bank Guarantee, in a sum equal to the amount so deducted or so called which further sum shall be added to the residue of and form part of the Contract Deposit and, where applicable, the additional security amount required under Clause 18 of the Terms of Tender.

30. Assignment

The Contractor shall not, without the written consent of the Government Representative, assign, transfer, sub-contract or otherwise deal with any of its rights or obligations under the Contract, or any part share or interest therein, and the performance of the Contract by the Contractor shall be deemed to be personal to it. Notwithstanding any written consent, the Contractor shall be responsible for all acts, omission, and defaults of its sub-contractors (of whatever tier) and agents (of whatever tier), and the employees and agents of each such sub-contractor and agent as if they were its own acts, omissions or defaults.

31. Entire Agreement and Amendment

31.1 The Contract supersedes all prior agreements, arrangement and undertakings between the parties and constitutes the entire Contract between the parties relating to the subject matter hereof. No addition to or modification of any provision of the Contract shall be binding upon the parties unless made by a written instrument signed by a duly authorised representative of each of the parties hereto for and on its behalf.

31.2 Save and to the extent expressly provided for in the Contract which enables the Government to on its own make such supplement or amendment to the Contract pursuant to such provision, no variation of the Contract shall be valid unless it is in writing and signed by each of the Government and the Contractor.

32. Order of Precedence

32.1 In the event of, and only to the extent of, any conflict or inconsistency amongst or between any provisions of the Contract, the following order of precedence shall be applied, but only in so far as is necessary to resolve that conflict or inconsistency:

- (a) the Conditions of Contract;
- (b) Schedule 3;
- (c) the Memorandum of Acceptance;
- (d) Schedule 1;
- (e) Schedule 2;
- (f) the Terms of Tender;
- (g) the Offer to be Bound;
- (h) Non-collusive Tendering Certificate;
- (i) Undertaking for renewing the Operating Licence of Launches; and
- (j) the Interpretation.

33. Severability

In the event that any provision of the Contract or any part of any such provisions shall at any time be adjudged to be invalid, unlawful, illegal, voidable or otherwise howsoever

unenforceable under any applicable law of Hong Kong, such provision or such part of such provision, as the case may be, to but only to the extent required by such law, shall be severed from the Contract and rendered ineffective so far as possible without modifying the remaining provisions thereof.

34. Rights and Remedies Cumulative

Notwithstanding anything herein to the contrary, all rights and powers of the Government under the Contract are cumulative, and may be exercised at the same time or separately. They do not exclude any other rights, powers and remedies provided by applicable laws and regulations.

35. Waiver

35.1 Time shall be of the essence of the Contract but no failure, delay, forbearance or indulgence by any party to the Contract to exercise any right, power or remedy available to it under the Contract or at law or in equity shall operate as a waiver thereof; nor shall any single or partial exercise of the same preclude any other or further exercise thereof or the exercise of any other right, power or remedy. A right or a remedy of each party under the Contract shall be cumulative and not exclusive of any other rights, power or remedies provided by the Contract, at law or in equity. Without limiting the foregoing, no waiver by any party of any breach by the other party of any provision hereof shall be deemed to be a waiver of any subsequent breach of that or any other provision hereof.

35.2 Without prejudice to the generality of Clause 35.1 above, any right of termination of the Contract or any other right, power or remedy of whatsoever nature conferred upon the Government under the Contract shall be exercisable by it in addition to and without prejudice to any other rights and remedies available to it under the Contract or at law (and, without prejudice to the generality of the foregoing, shall not extinguish any right to damages to which the Government may be entitled in respect of the breach of the Contract) and no exercise or failure to exercise a right of termination shall constitute a waiver by the Government of any other right, power or remedy.

36. Admission of Contractor Personnel to Government Premises

36.1 Upon request from time to time by the Government, the Contractor shall provide to the Government a list of the names, posts, staff identity card numbers, addresses and telephone numbers of all Contractor's employees, agents, sub-contractors and those employees and agents of the aforementioned sub-contractors (collectively "Relevant Personnel") who may at any time require admission on behalf of the Contractor to any premises occupied by the Government for the purposes of the Contract if so required by the Government Representative, and in that event such list shall specify the capacities in which those persons are employed by or connected with the Contractor and shall contain such other particulars as the Government Representative may reasonably require.

36.2 The Contractor shall ensure that while any of the Relevant Personnel is on the Government's premises they will conform to the Government's normal codes of staff and security practice.

- 36.3 The Government Representative reserves the right to refuse to admit to the Government premises any person, whose admission would be, in the reasonable opinion of the Government Representative, undesirable.
- 36.4 In the event that the Contractor fails to comply with this Clause 36 and it is determined that such failure is prejudicial to the interests of the Government, the Government Representative may thereupon terminate the Contract forthwith.

37. Notices

- 37.1 Each notice, demand, invoice, correspondence or other communication given or made under the Contract by a party shall be in writing and delivered or sent to the other party at the applicable postal address, facsimile number or email address stated below (or such other replacement postal address, facsimile number or email address as the addressee has by no less than seven (7) working days' prior written notice specified to the other party):

To the Contractor: at the correspondence address, facsimile number and email address as specified in Section A of Schedule 2.

To the Government: Director of Agriculture, Fisheries and Conservation
8/F, Cheung Sha Wan Government Office,
303 Cheung Sha Wan Road, Kowloon
Fisheries Enforcement and Special Projects Division
Sea Enforcement Section
(Attn: Mr. WONG Tsz-chun)
Facsimile: (852) 2314 2866
Email: adrian_tc_wong@afcd.gov.hk

- 37.2 Such notices, demands, invoice, correspondence or other communications shall be addressed as provided in Clause 37.1 above and, if so addressed, shall be deemed to have been duly given or made as follows:
- (a) if sent by personal delivery during normal business hours on a working day, upon delivery at the address of the relevant party;
 - (b) if sent by post (regardless of whether during or outside normal business hours), two (2) working days (for any place in Hong Kong) and seven (7) working days (for any place outside Hong Kong) after the date of posting which is a working day;
 - (c) if sent by facsimile during normal business hours on a working day, when despatched with confirmed receipt as evidenced by the transmission report generated at the end of the transmission of such facsimile by the facsimile machine used for such transmission; or
 - (d) if sent by email during normal business hours on a working day, upon despatch unless the sender has received a non-delivery notification from his own computer system.
- 37.3 Notice, demand, invoice, correspondence or other communication to the Contractor from the Government in the prescribed manner specified in Clause 37.2 above shall

be deemed to have been served provided that the notice, demand, invoice, correspondence or other communication has been sent to the correct applicable contact of the Contractor as specified in Clause 37.1 above.

- 37.4 Nothing in this Clause 37 shall affect the validity of any notice, demand, invoice or communication despatched by personal delivery or by fax or by email outside normal business hours whether on a working day or a non-working day. Any such notice, demand, invoice, correspondence or other communication fulfilling the conditions specified in Clause 37.2 above shall be deemed to have been duly given or made on the next working day following from the date of personal delivery or fax or email. Where posting is not done on a working day, it shall be deemed to have been done on the next working day after such day.

38. Governing Law

The Contract shall be governed by and construed in accordance with the laws of Hong Kong and the parties hereby agree to submit to the exclusive jurisdiction of the courts of Hong Kong in relation to any matters arising out of the Contract.

39. Retention of Records

The Contractor must keep and maintain until 1 year after the expiry of the Contract, or such longer period as may be agreed by the parties, full and accurate records of the Contract including the Services provided under it, all expenditure reimbursed by the Government, and all payments made by the Government. If requested by the Government, the Contractor must afford the Government or its representative access to the records as may be requested by the Government.

40. Assistance in Legal Proceedings

- 40.1 If and whenever requested to do so by the Government Representative, the Contractor must provide to the Government all relevant information, documents (including documentation and statements from staff) and other assistance in connection with any inquiry, investigation, arbitration, tribunal hearings or court proceedings in which the Government may become involved or any internal disciplinary hearing of the Government that arises out of or in connection with the Contract or the Contractor's presence at the Government's premises. If requested by the Government, the Contractor must arrange for relevant staff to give evidence at such inquiries, investigations, arbitrations, hearings or proceedings.
- 40.2 Where the Contractor or any employees, agents or sub-contractors of the Contractor become aware of an incident, accident or other matter which may give rise to a claim or legal proceedings by a third party against the Government or the Contractor or in respect of the Contract, it must notify the Government Representative immediately in writing giving full details of such incident, accident or matter as the Government Representative may require.

41. Contracts (Right of Third Parties) Ordinance

The parties hereby declare that nothing in this Contract confers or purports to confer on any third party any benefit or any right to enforce any term of this Contract pursuant to the Contracts (Rights of Third Parties) Ordinance (Cap. 623).

Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries and Conservation Department

Schedule 1 Price Schedule

Item	Rate
(a) Basic Monthly Rate covering fifty (50) Trips under Normal Working Time by Launch 1 and Launch 2 (Note 1)	HK\$_____ (i) (per month)
(b) Hourly Rate for Services rendered outside the Normal Working Time (Note 2)	HK\$_____ (ii) (per hour)
Estimated Total Contract Value	(i) x 33 months + (ii) x 1,100 hours (Note 3) = HK\$_____

Note 1: See Clauses 4 and 10.2 of Conditions of Contract

Note 2: See Clauses 5 and 10.3 of Conditions of Contract

Note 3: See Clause 5.3 of Conditions of Contract

Signature of Person Authorized
to sign Tender

:

Name of Authorized Person

:

Name of Tenderer

:

Phone / Fax

:

Date

:

Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries and Conservation Department

Schedule 2 Section A - Details of Tenderer

Name of the Tenderer in English:	
Name of the Tenderer in Chinese:	
Business Status of the Tenderer:	a sole proprietorship / a partnership / a company*
Business Address in Hong Kong:	
Correspondence Address in Hong Kong (if different from above):	
Business Registration Number:	
Employees Compensation Insurance Policy No.:	
Name of insurance company:	
Insurance Period:	
Nam of the Contact Person:	
Telephone No.:	
Facsimile No.:	
Email Address:	

*delete where inapplicable

Signature of Person Authorized
to sign Tender

:

Name of Authorized Person

:

Name of Tenderer

:

Phone / Fax

:

_____ / _____

Date

:

Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries and Conservation Department

Schedule 2 Section B - Details of Launch

The Tenderer certifies and warrants that the Launches particularized below be provided for the Services under the Contract and that each of the Launches complies in all respects with the requirements and specifications set out in Section A of Schedule 3 as at the date of submission of its Tender and will comply with such requirements and specifications throughout the Tender Validity Period and the Contract Period:

	<u>Launch 1</u>	<u>Launch 2</u>
Name of Launch		
Certificate of Ownership Number		
Validity Period of Operating Licence		
Length (m) & Breadth (m)		
Service speed (knots)		
Carrying Capacity (excluding crew)		
Number of Engines		
Total engine horse power		
Third Party Insurance Policy Certificate No. & Expiry date		

Remarks:

Please attach to this Schedule 2 two colour photographs in 3R size showing full view of the proposed Launches, copies of approved layout drawings or plan for modification (if any), photocopies of the Launches' licences, crew certificates and other documents relevant to the proposed Launches.

Tender for the Provision of Launches Services for Operations of Agriculture, Fisheries and Conservation Department

Schedule 2 Section C - Details of Crew Members

	Crew Member 1	Crew Member 2
Name:		
Position:		
HK Identity Card No.:		
Monthly salary:		
Working hours and conditions:		
Certificate of Competency No.:		
Year of issuance:		
Grade of certificate:		
Radar Observer Certificate No.:		
Year of issuance:		
Issuance institute:		
Workman compensation insurance policy certificate no.*:		
Expiry date*:		
Relevant working experience & Salary per month:		

Remarks

1. In respect of each of the proposed crew member, please submit photocopies of his Hong Kong Identity Card, Certificate of Competency, and Radar Observer Certificate (if applicable). The Government may require the Tenderer to produce the original documents for inspection.
2. Under normal circumstance, each shift of the crew shall not be more than 12 hours.

* to be filled-in as applicable

	Crew Member 3	Crew Member 4
Name:		
Position:		
HK Identity Card No.:		
Monthly salary:		
Working hours and conditions:		
Certificate of Competency No.:		
Year of issuance:		
Grade of certificate:		
Radar observer certificate No.:		
Year of issuance:		
Issuance institute:		
Workman compensation insurance policy certificate no.*:		
Expiry date*:		
Relevant working experience & Salary per month:		

Remarks

1. In respect of each of the proposed crew member, please submit photocopies of his Hong Kong Identity Card, Certificate of Competency, and Radar Observer Certificate (if applicable). The Government may require the Tenderer to produce the original documents for inspection.
2. Under normal circumstance, each shift of the crew shall not be more than 12 hours.

*** to be filled-in as applicable**

	Crew Member 5	Crew Member 6
Name:		
Position:		
HK Identity Card No.:		
Monthly salary:		
Working hours and conditions:		
Certificate of Competency No.:		
Year of issuance:		
Grade of certificate:		
Radar observer certificate No.:		
Year of issuance:		
Issuance institute:		
Workman compensation insurance policy certificate no.*:		
Expiry date*:		
Relevant working experience & Salary per month:		

Remarks

1. In respect of each of the proposed crew member, please submit photocopies of his Hong Kong Identity Card, Certificate of Competency, and Radar Observer Certificate (if applicable). The Government may require the Tenderer to produce the original documents for inspection.
2. Under normal circumstance, each shift of the crew shall not be more than 12 hours.

*** to be filled-in as applicable**

	Crew Member 7	Crew Member 8
Name:		
Position:		
HK Identity Card No.:		
Monthly salary:		
Working hours and conditions:		
Certificate of Competency No.:		
Year of issuance:		
Grade of certificate:		
Radar observer certificate No.:		
Year of issuance:		
Issuance institute:		
Workman compensation insurance policy certificate no.*:		
Expiry date*:		
Relevant working experience & Salary per month:		

Remarks

1. In respect of each of the proposed crew member, please submit photocopies of his Hong Kong Identity Card, Certificate of Competency, and Radar Observer Certificate (if applicable). The Government may require the Tenderer to produce the original documents for inspection.
2. Under normal circumstance, each shift of the crew shall not be more than 12 hours.

*** to be filled-in as applicable**

Schedule 3

Section A – Essential Requirements and Checklist

Item	Essential Requirements for the proposed Launches	Checklist result
1.	- have a valid operating licence issued under the Merchant Shipping (Local Vessels) (Certification and Licensing) Regulation (Cap. 548D); and an appropriate and valid certificate of survey issued under the Merchant Shipping (Local Vessels) (Safety and Survey) Regulation (Cap. 548G); *Tenderers shall submit an undertaking for renewing the licence throughout the Tender Validity Period (See Appendix to Schedule 3)	
2.	- have an approved passenger carrying capacity of not less than 20 persons and shall provide seats with backrests for all passengers;	
3.	- have a normal service speed of not less than 18 knots (Note 1);	
4.	- carry on board sufficient approved type of fire fighting and life saving equipment and appliances in good working condition as required for or by the licence of the Launch;	
5.	- have a ship's length of not less than 15 metres, the maximum loaded draft of not more than 2 metres and the wheel house deck should not less than 2.5 metres above sea level at the maximum loaded draft;	
6.	- be equipped with air-conditioning system inside the cabin;	
7.	- be equipped with a functional marine very high frequency (VHF) radio with channels 6, 10, 11, 12, 13, 14, 16, 60, 62, 64, 67, 68, 71, 73 and 74; and	
8.	- be equipped with a fully operational radar of a type approved by the Director of Marine and installed a radar reflector over the deck house or at an appropriate position to enhance the radar detection by the other vessels.	

The Tenderer's proposed Launches must comply with the essential requirements listed in the table above at the time of submission of Tender and throughout the Tender Validity Period, failing which its Tender will not be considered further.

Note 1:

Speed tests shall be carried out by the Government to determine if a proposed Launch complies with item 3 in the table above as part of the assessment during Tender evaluation process and also from time to time during the Contract Period to determine the continued compliance by the Launch (or a replacement Launch) throughout the Contract Period. The criteria for the speed test are as follows:-

a) Loading condition:

- (i) Four (4) Government officers plus at least two (2) crew members on board.
- (ii) Fresh water capacity – The fresh water tank(s) shall be at least 25% filled.
- (iii) Fuel oil capacity – The fuel oil tank shall be at least 25% filled.

b) Duration of test:

The Launch shall continuously maintain the specified “normal service speed” or above, as stated in item 3, for at least one minute.

c) Testing equipment:

A GPS speed-testing device provided by the Agriculture, Fisheries and Conservation Department.

Schedule 3

Section B – Modification Requirements and Checklist

Item	Modification Requirements for the proposed Launches	Checklist result
1.	<p>- be manned by a coxswain and a sufficient number (to the satisfaction of the Government Representative) of competent, duly qualified and trained crew at all levels who shall be:</p> <ul style="list-style-type: none"> - duly qualified and certificated where applicable; and - with a minimum of 5 years' experience in the safe and efficient operation of the Launch. <p>The said crew shall include:</p> <ul style="list-style-type: none"> - a person who is the holder of a valid local certificate of competency as coxswain; - a person who has satisfactorily completed a radar training course approved by the Director of Marine; and - a person who is the holder of a valid local certificate of competency as engine operator; or - a person who is the holder of both certificates if the Launch is permitted to be operated by a combined coxswain and engine operator. <p>In addition, the said crew should wear tidy clothing as follows:</p> <p>Summer: Long deep blue trousers and short sleeved white/light blue shirt;</p> <p>Winter: Long deep blue trousers, long sleeved white/light blue shirt and deep blue overcoat;</p> <p>Working clothing: White or dark blue boiler suit; and</p> <p>Shoes: Black shoes;</p>	
2.	- be equipped with a properly lashed chair for the Agriculture, Fisheries and Conservation Department Officer for keeping proper look-out, and a retractable board/desk for paper work of size about 46cm (L) × 30cm (W);	
3.	- be equipped with a set of Differential Global Positioning System (DGPS) where the data of the DGPS shall be incorporated into the Electronic Navigational Charts (ENC);	
4.	- be equipped with a set of echo sounder;	
5.	- be equipped with a portable loud hailer;	
6.	- be equipped with an Automatic Identification System (AIS);	
7.	- be equipped with 3 spare sockets for electricity supply of 220 Volt AC and 24 Volt DC for miscellaneous equipment;	
8.	- be equipped with a torch provided with batteries;	
9.	- be equipped with emergency backup power for lighting, communication devices and main engines;	
10.	- be equipped with a fixed office desk not smaller than 1.5m (L) × 1m (W), with a properly lashed chair and desk light, and a fixed cupboard for not less than 12 standard size file holders;	
11.	- be equipped with a microwave oven, refrigerator and water dispenser with sufficient distilled water for daily consumption;	

Item	Modification Requirements for the proposed launches	Checklist result
12.	- be equipped with a set of updated charts and harbour plan covering the waters of Hong Kong and a set of parallel ruler and dividers;	
13.	- be equipped with a set of flags as required by local regulations;	
14.	- be equipped with a fixed search light, manually adjustable from the wheelhouse, with a power of 500W or above;	
15.	- be equipped with a portable & rechargeable cordless search light of not less than 500,000 candle power (cp);	
16.	- be equipped with a toilet with flushing system and washing basin with freshwater supply;	
17.	- maintain the Launch hull in the colour of grey, black and white and the similar physical appearance of an Agriculture, Fisheries and Conservation Department patrol launch;	
18.	- display the words “On Hire to Government of HKSAR” and “香港特別行政區政府租用” in a prominent position on both sides of the Launch whilst on hire and should be fully covered whilst not on hire;	
19.	- print the words “漁農自然護理署”, “AFCD”, “FISHERIES + number (to be assigned by the Government Representative)” and the logo of Agriculture, Fisheries and Conservation Department outside of the Launches and should also be fully covered whilst not on hire;	
20.	- be equipped with a cleared space should be available at the stern of at least one of the Launches for fitting a removable device (or rack) for the deployment of a piece of equipment into the sea by the Government Representative when necessary. The size of the device (or rack) is about 3.6m (L) × 0.7m (W) × 0.6m (H);	
21.	- carry on board a standard first aid box placed inside the cabin;	
22.	- be equipped with a magnetic compass; and	
23.	- be equipped with a red warning signal light.	

Modification: The successful Tenderer shall, within 21 days as specified in Clause 11.1(c) of the Terms of Tender, modify the proposed Launches to ensure that they comply with all those modification requirements as specified in the table above. Failure of the Contractor to modify the proposed Launches to the satisfaction of the Government Representative within the aforesaid 21-day period or such longer period as the Government may allow shall mean that the Tenderer has failed to fulfil this condition precedent under Clause 11.1(c) of the Terms of Tender. The successful Tenderer may then be disqualified under Clause 11.2 of the Terms of Tender.

Appendix to Schedule 3**UNDERTAKING**

To: The Government of the Hong Kong Special Administrative Region as represented by the Director of Agriculture, Fisheries and Conservation (“the Government”)

Agriculture, Fisheries and Conservation Department
8th Floor, Cheung Sha Wan Government Offices,
303 Cheung Sha Wan Road,
Kowloon

Re: Tender for the Provision of Launches Service for Operations of Agriculture, Fisheries and Conservation Department (Tender Ref.: AFCD/SET2023)

The Tenderer hereby undertakes in favour of the Government the following:-

- (i) the Tenderer shall renew the Certificate of Survey and Operating Licence of the Launches throughout the Tender Validity Period; and
- (ii) the Government shall be entitled to terminate the Contract by giving a 7 calendar days’ written notice under Clause 16 of “Part III - Conditions of Contract” if the Contractor failed to provide the valid Certificate of Survey and Operating License at any time during the Contract Period.

Signed by the Tenderer / Signed by an
authorised signatory for and on behalf of :
the Tenderer

Name of the authorised signatory (where :
applicable)

Title of the authorised signatory (where :
applicable)

Date :

ANNEX 1

Marking Scheme and Assessment Criteria for Provision of Launches Service for Operations of Agriculture, Fisheries and Conservation Department

1. A two-envelope approach with a technical to price weighting of 50:50 will be adopted for this Tender evaluation whereby the price assessment will be conducted separately and subsequent to the technical assessment.
2. For Tender evaluation, a Tender assessment panel (“Tender Assessment Panel”) will be formed. The Tender Assessment Panel will evaluate the Tenders in five stages as set out below.

Stage I – Completeness Check

3. All Tenders received will be checked on whether all the documents and information required in **Clause 3.3 of Part II - Terms of Tender** have been submitted. **A Tender will not be considered further if, by the Tender Closing Date, the Tenderer fails to submit any of the following documents:**
 - (a) The Offer to be Bound as required in Clause 3.2 of the Terms of Tender;
 - (b) Schedule 1 containing the price quotation for the Services;
 - (c) Schedule 2 containing the details of the proposed Launches for the Services; and
 - (d) “Launches Hiring Service Plan” under Execution Plan of technical proposal in accordance with Appendix to Annex 1
4. Tenders which have passed Stage I evaluation will proceed to Stage II evaluation.

Stage II – Checking for Compliance with Essential Requirements

5. Tenders which have passed Stage I evaluation will be checked to ensure their compliance with the essential requirements as set out in Section A of Schedule 3. Information and documents submitted in a Tender to substantiate the Tenderer’s compliance of the essential requirements will be evaluated by the Tender Assessment Panel. A physical examination of the proposed Launches will be carried out for compliance checking and speed test mentioned in Note 1 of Schedule 3 will be carried out after the recommendation by the Tender Assessment Panel. Tenders which have passed this Stage II assessment will proceed to Stage III assessment.

Stage III – Technical Assessment

6. Technical proposals of Tenders which have passed Stages I and II evaluation will be further evaluated according to the Assessment Criteria and Marking Guidelines in **Appendix to Annex 1**.

7. **Any Tender which fails to score the passing mark (10 out of 40) under the assessment criterion (1) (Launches Hiring Service Plan) of the Assessment Criteria in Appendix to Annex 1 will not be considered further.**
8. The weighted technical score will be worked out for Tenders which have passed Stages I to III evaluation. The highest scoring Tender that has passed Stage III will be given the maximum weighted technical score of 50 and the remaining Tenders will be given a weighted technical score in accordance with the following formula:

$$50 \times \frac{\text{Total technical mark attained by the Tender being assessed}}{\text{Highest total technical mark among Tenders that have passed Stages I to III evaluation}}$$

Stage IV – Price Assessment

9. (a) The price proposals of those Tenders which have passed Stages I to III evaluation will be assessed.
- (b) The price assessment will be based on the Estimated Total Contract Value in Schedule 1 (Price Proposal).
10. The lowest Tender price submitted by a Tenderer amongst all the Tenderers whose Tenders have passed Stages I to III evaluation will be given the maximum weighted price score of 50 and the remaining Tenders will be given a weighted price score in accordance with the following formula:

$$50 \times \frac{\text{Lowest Estimated Total Contract Value among the Tenders that have passed Stages I to II evaluation and completed Stage III assessment}}{\text{Estimated Total Contract Value of the Tender being assessed}}$$

[Note: The weighted technical score and weighted price score of each Tender will be rounded to the nearest 2 decimal places. Figures with the value at the third decimal place larger than or equal to 0.005 will be rounded up by adding 0.01 to the figures and curtailing the third decimal place onward whereas figures with the value at the third decimal place below 0.005 will be rounded down by curtailing the third decimal place onward without changing the value at the second decimal place.]

Stage V – Calculation of Combined Score

11. (a) The weighted technical score and weighted price score of a Tender will be added up to calculate the Tender's combined score.
- (b) The Tenderer whose Tender attains the highest combined score will normally be recommended for the award of the Contract.

Appendix to Annex 1**Provision of Launches Service for Operations****Assessment Criteria and Marking Guidelines for Stage III - Technical Proposal**

Assessment Criteria		Maximum Mark	Passing Mark*
(A) Execution Plan			
(1)	Launches Hiring Service Plan (see Note 1 and 3)	40	10
(2)	Coxswain and Crew Management Plan (see Note 2 and 3)	30	--
(3)	Innovative Suggestions		
	(a) Type I – directly relevant to the Service (see Note 4)	12	--
	(b) Type II – not directly relevant to the Service but can bring positive values or benefits to Government or the public (see Note 5)	9	--
Sub-total for (A)		91	--
(B) Other Specific Criteria			
(4)	Additional Launches (see Note 6)	9	--
	Sub-total for (B)	9	--
Total Technical Mark		100	--

Explanatory Notes for Stage III – Technical Assessment**(A) Execution Plan****(The Execution Plan shall be put into the Technical Proposal Envelope.)**

A Tenderer shall submit an Execution Plan containing the following plans (“Plans”):

- (1) Launches hiring service plan (“Launches Hiring Service Plan”); and
- (2) Coxswain and crew management plan (“Coxswain and Crew Management Plan”).

Tenderers should provide detailed information in their Plans which shall meet Assessment Criteria (1) and (2) as specified in Notes 1 and 2 below respectively. The Plans should demonstrate the Tenderer’s ability to coordinate and deliver the Services promptly with quality assurance measures. Marks will be given according to the marking guidelines provided below. All information included in the Plans submitted by the Contractor and to the extent as accepted by the Government shall form part of the Contract.

Note 1: for Assessment Criterion (1) – Launches Hiring Service Plan (max. mark: 40)

The Launches Hiring Service Plan shall cover the following items:

1.1 Operational arrangement

- (a) programmes for optimal launches deployment and other supporting and logistical functions;
- (b) measures to deal with unforeseen changes and situation, such as engine failure and marine traffic accident, other than those stated in the Conditions of Contract;
- (c) a reviewing mechanism on the effectiveness of service;
- (d) communication channel during bad weather conditions; and
- (e) measures to enhance security control for equipment/tools/users' personal belongings, etc. stored in the Launches during launch hiring service.

1.2 Contingency measures

- (f) arrangements to meet ad hoc urgent requests (e.g. mobilising Launches to cater for non-scheduled service needs);
- (g) procedures and support for emergency situations (e.g. unforeseen problems such as operations during typhoons and other natural disasters); and
- (h) duty team to oversee and execute contingency operations.

Marks will be given according to the marking guidelines provide in Note 3 below. **Any Tender which fails to score the passing mark of 10 under Assessment Criterion (1) (Launches Hiring Service Plan) will not be considered further.**

Note 2: for Assessment Criterion (2) – Coxswain and Crew Management Plan (max. mark: 30)

The Coxswain and Crew Management Plan shall cover the following items:

2.1 Relating to Maritime Navigation Safety

- (a) a programme for regular maritime navigation safety briefing for coxswains and crews to enhance maritime navigation safety awareness;
- (b) an “Accident and Incident Reporting and Investigation” mechanism to report and investigate accidents and incidents occurred with corrective actions proposal within a certain period (say, 3 days for accident involving casualty);
- (c) a mechanism to suspend crew staff's service according to the crew staff offence incurred; and
- (d) a mechanism to ensure the provision of sufficient rest time for coxswains and crews between each duty period.

2.2 Relating to Staff Management

- (e) procedures and arrangements for disseminating orders/messages to coxswains and crews;
- (f) supervisory measures to enhance coxswains' performance;
- (g) training programmes to enhance coxswains' performance, including politeness, good route knowledge, steering skills and manner, punctuality and readiness to assist; and
- (h) a mechanism for users to provide feedback on coxswains' performance and behaviour.

Marks will be given according to the marking guidelines provide in Note 3 below.

Note 3: Marking Guidelines for Assessment Criteria (1) and (2) in (A) Execution Plan

Assessment of the Proposed Plans

Marks (excluding those reserved for innovative suggestions) will be given for each Plan in accordance with the following five-grade approach:

<u>Percentage of Maximum Marks</u>	<u>Marking Standard</u>
100%	The proposed plan is practical with detailed information for all of the required items.
75%	The proposed plan is practical with detailed information for <u>6 – 7</u> required items and brief information for the remaining items.
50%	The proposed plan is practical with detailed information for <u>4 – 5</u> required items and brief information for the remaining items.
25%	The proposed plan is practical with brief information covering all of the required items.
0%	The proposed plan is impractical or fails to provide information on any of the required items.

Note 4: for Assessment Criterion (3)(a) –Type I Innovative Suggestions (Max. mark: 12)

- (a) Tenderers are encouraged to provide innovative suggestions for Assessment Criteria (1) and (2) to enhance the performance of the Services.
- (b) The innovative suggestions may not necessarily be technology-related. They can be application of innovative technology, innovative application of existing technology, or any ideas or suggestions not envisaged in the Contract. Marks will be given if the proposed innovative suggestions are directly relevant to, effective and practicable in improving the delivery of the Services as compared with how the Services are delivered under the existing contract or the conventional mode of service delivery adopted by the Government in general.
- (c) Innovative Suggestions shall be proposed for the following Plans respectively:

- (i) Innovative suggestions for the Launches Hiring Service Plan (max. mark: 6)

The Tenderer should propose innovative suggestions that are directly relevant to the Launches Hiring Service Plan, so as to enhance quality, effectiveness and efficiency for delivery of the launches hiring service (e.g. installation of solar panel for the provision of electricity inside the Launches and collision avoidance system).

- (ii) Innovative suggestions for the Coxswain and Crew Management Plan (max. mark: 6)

The Tenderer should propose innovative suggestions that are directly relevant to:-

- (1) Maritime Navigation Safety, so as to enhance the awareness of coxswains and crews on maritime navigation safety during delivery of the launches hiring service (e.g. provision of devices for real-time alerts of speeding, deceleration, acceleration, lane departure or collision); and/or
- (2) Staff Management, so as to enhance performance and morale of staff, including coxswains and supporting staff (e.g. family-friendly employment practices).
- (d) Distribution of marks for Type I Innovative Suggestions meeting the requirements for each Plan under (c) above is as follows:

<u>Marks</u>	<u>Marking Standard</u>
6	The proposed plan contains 3 or more effective and practicable innovative suggestions for the respective Plan.
4	The proposed plan contains 2 effective and practicable innovative suggestions for the respective Plan.
2	The proposed plan contains 1 effective and practicable innovative suggestion for the respective Plan.
0	The proposed plan does not contain any innovative suggestions for the respective Plan.

- (e) Marks will not be given to any innovative suggestion which a Tenderer will neither be capable of nor responsible for implementation in the opinion of the Government.
- (f) An innovative suggestion that scores marks under Type I will not earn marks again under Type II and vice versa. In case a Tenderer specifies the type of an innovative suggestion under both Types I and II and the Tender Assessment Panel considers that the same innovative suggestion could earn marks under both Types I and II, it will be taken as scoring marks under Type I only. Furthermore, an innovative suggestion scores marks under one Plan will not earn marks again under another Plan. If the Tender Assessment Panel considers that the same innovative suggestion could score marks under more than one Plan, it will be taken as scoring marks under the first relevant Plan. For example, if a Tenderer proposes the same innovative suggestion which could earn marks under both Launches Hiring Service Plan and Coxswain and Crew Management Plan, it will be taken as scoring marks under Launches Hiring Service Plan only.
- (g) Tenderers shall propose innovative suggestions by filling in the details in Schedule of Innovative Suggestions under this Appendix to Annex 1 to facilitate Tender evaluation. If a Tenderer does not use the schedule and fails to specify the type (i.e. Type I or Type II) of innovative suggestion which the proposed innovative suggestion belongs to, it will be deemed as proposed under Type II.
- (h) Apart from the Schedule of Innovative Suggestions mentioned in (g) above, Tenderers shall submit the following information for demonstrating the effectiveness and practicability of the innovative suggestions. Marks will not be given if the Tenderers only propose a concept without sufficient details. The information that shall be provided by the Tenderers includes the following –
- (1) If the suggestion is concerned with a kind of technology, equipment, tool, system, material, facility and launch, etc.: scope of the services involved, details on how to

implement, specifications, catalogues, features, functions, quantity, coverage, locations and outcome, etc. as appropriate;

- (2) If the suggestion is concerned with a kind of measure, service, scheme and activity, etc.: the objective, scope of the services involved, details on how to implement, functions, quantity, monetary value, scale, coverage, locations, frequency, duration, outcome and number of target beneficiaries, etc. as appropriate; and
 - (3) If the suggestion is related to manpower: the objective, scope of the duties involved, details on how to implement, work shifts (full time or part time), posts, recruitment method, means to approach the target candidates, quantity, monetary value, scale, coverage, locations, frequency, duration, outcome and number of target beneficiaries, etc. as appropriate.
- (i) Tenderers may be requested to provide supporting documents or a demonstration to prove the practicability of their innovative suggestions. All proposed innovative suggestions will be assessed on the basis of the information provided in the Tender submissions and factual supporting documents (e.g. test reports/certificates) provided by the Tenderers upon request by the Government. The demonstration will not be taken into account in marking. It only serves as a means to enable members of the Tender Assessment Panel to have a better understanding of the innovative suggestions proposed by the Tenderers. During the demonstration, Tenderers are also not allowed to provide additional information not contained in their original Tender submissions.
- (j) All effective and practicable innovative suggestions accepted by the Government shall form part of the Contract.

Note 5: for Assessment Criterion (3)(b) –Type II Innovative Suggestions (Max. mark: 9)

- (a) Tenderers are also encouraged to provide innovative suggestions which may not be directly relevant to the performance of the Services but which can bring about positive values or benefits to the Government or the public at large.
- (b) The innovative suggestions may not necessarily be technology-related. They can be application of innovative technology, innovative application of existing technology, or any ideas or suggestions not envisaged in the Contract, which can bring positive values or benefits to the Government or the public.
- (c) Marks will be given if the proposed innovative suggestions are effective and practicable for the following areas:

(i) Green Performance (max. mark: 6)

Propose innovative suggestions to enhance green performance in the delivery of the Services, which may include, without limitation, the following:

- (1) measures for wider use of environmental-friendly products and spare parts; or
- (2) a mechanism to monitor proper disposal and recycling of waste metal, waste lubricant oil, waste battery and waste refrigerant.

Marks will be given as follows:-

<u>Marks</u>	<u>Marking Standard</u>
6	The proposed plan contains 3 or more effective and practicable innovative suggestions.
4	The proposed plan contains 2 effective and practicable innovative suggestions.
2	The proposed plan contains 1 effective and practicable innovative suggestion.
0	No innovative suggestions proposed.

(ii) Other positive values or benefits (max. mark: 3)

Any innovative suggestions, excluding those related to Green Performance, which can bring about positive values or benefits to the Government or the public at large, such as development of new technology and employment of persons with disabilities or the underprivileged in the society.

Marks will be given as follows:-

<u>Marks</u>	<u>Marking Standard</u>
3	The proposed plan contains 3 or more effective and practicable innovative suggestions.
2	The proposed plan contains 2 effective and practicable innovative suggestions.
1	The proposed plan contains 1 effective and practicable innovative suggestion.
0	No innovative suggestions proposed.

(d) Clauses (e) and (j) of Note 4 above are also applicable to this Note.

(B) Other Specific Criteria

Note 6: for Assessment Criterion (4) – Additional Launches (max. mark: 9)

Marks will be given if any additional conforming launches can be offered which can enhance operation arrangement of the Government to deal with unforeseen situation or ad hoc urgent requests. Information of the additional conforming launches, with supporting documents, should be provided in the format of Section B of Schedule 2. Otherwise, no marks will be given.

Marks will be given as follows:-

<u>Marks</u>	<u>Marking Standard</u>
9	2 or more additional conforming launches could be available.
5	1 additional conforming launch could be available.
0	No additional launch proposed; or no information of the additional conforming launches provided.

Schedule of Innovative Suggestions

(Please refer to Notes 4 & 5 of the Explanatory Notes for Marking Scheme for details.)

Tenderers shall provide details of the proposed innovative suggestions in the following tables. If there is not enough space, please use supplementary sheets if necessary.

Type I – Directly Relevant to the Services

- **For the Launches Hiring Service Plan**

Proposed innovative suggestions	Brief description on improvements/benefits/positive values that can bring about	How to implement	Supporting documents (if any)

- **For the Coxswain and Crew Management Plan**

Proposed innovative suggestions	Brief description on improvements/benefits/positive values that can bring about	How to implement	Supporting documents (if any)

Type II – Not Directly Relevant to the Services

Proposed innovative suggestions	Brief description on improvements/benefits/positive values that can bring about	How to implement	Supporting documents (if any)

Signed by the Tenderer / Signed by an authorised signatory for and on behalf of the Tenderer :

Name of the authorised signatory (where applicable) :

Title of the authorised signatory (where applicable) :

Date :

ANNEX 2**Form of
Bank Guarantee**

THIS GUARANTEE is made on the day of 20.....
BY.....
of, a licensed bank within the meaning of the Banking
Ordinance (Cap. 155) ("Guarantor")

IN FAVOUR OF

The Government of the Hong Kong Special Administrative Region of the People's Republic of
China ("Government")

WHEREAS

(A) By a contract (hereinafter called the "Contract") dated the ____ of _____ 20____
made between _____
of _____ (hereinafter
called the "Contractor") of the one part and the Government of the other part (designated as
Agriculture, Fisheries and Conservation Department [Contract No.: AFCD/SET2023]), the
Contractor agreed and undertook to provide the Services (as defined in the Contract) upon the terms
and conditions of the Contract.

(B) The Guarantor has agreed to guarantee in the manner and on the terms and conditions
hereinafter appearing, the due and faithful performance of the Contract by the Contractor.

Now the Guarantor HEREBY AGREES with the Government as follows:-

(1) Where applicable, words and expressions used in this Guarantee (including the
recitals) shall have the meaning assigned to them under the Contract.

(2) In consideration of the Government's acceptance of the bank named herein as the
Guarantor under this Guarantee:-

- (a) The Guarantor hereby irrevocably and unconditionally guarantees, as a continuing obligation, the due and punctual performance and discharge by the Contractor of all of his, her or their obligations and liabilities under the Contract and the Guarantor shall pay to the Government on demand and without cavil or argument all monies and discharge all liabilities which are now or at any time hereafter shall become due or owing by the Contractor to or in favour of the Government under or in connection with the Contract together with all costs, charges and expenses on a full indemnity basis which may be incurred by the Government by reason or in consequence of any default on the part of the Contractor in performing or observing any of the obligations terms conditions stipulations or provisions of the Contract, notwithstanding any dispute between the Contractor and the Government or any other person.
- (b) The Guarantor, as a primary obligor and as a separate, continuing and independent obligation and liability from its obligations and liabilities under sub-clause (a) above, irrevocably and unconditionally agrees to indemnify and keep indemnified the Government against and shall pay to the Government on demand and without cavil or argument all losses, damages, costs, charges and expenses on a full indemnity basis suffered or incurred by the Government arising from or in connection with the failure of the Contractor to perform fully or promptly any of his, her or their obligations terms conditions stipulations or provisions of the Contract.
- (c) The Government may place and keep any monies received by virtue of this Guarantee (whether before or after the insolvency or liquidation of the Guarantor or the Contractor) to the credit of a suspense account for so long as the Government may think fit in order to preserve the rights of the Government to sue or prove for the whole amount of its claims against the Guarantor, the Contractor or any other person.
- (3) This Guarantee shall not be affected by any change of name or status in the company, firm or individual described as "the Contractor" or where "the Contractor" is a partnership, any change in the partners or in its constitution or where "the Contractor" is a company, any change of its member or shareholder or its officers or its constitution.
- (4) The Guarantor shall not be discharged or released from this Guarantee by any arrangement made between the Government and the Contractor or by any alteration in the obligations imposed upon the Contractor by the Contract or by any waiver or forbearance granted by the Government to the Contractor as to payment, time, performance or otherwise whether or not such arrangement, alteration, waiver or forbearance may have been or is made or granted with or without knowledge or assent of the Guarantor.

(5) Without prejudice to Clause 4 above, the obligations of the Guarantor under this Guarantee shall remain in full force and effect and shall not be amended or affected or discharged in any way by, and the Guarantor hereby waives notice of or assents to:

- (a) any suspension, termination, amendment, variation, novation or supplement of or to the Contract from time to time (including without limitation extension of time for performance);
- (b) any provision of the Contract being or becoming illegal, invalid, void, voidable or unenforceable;
- (c) the termination of the Contract or of the engagement of the Contractor under the Contract for any reason;
- (d) any forbearance, variation, extension, discharge, compromise, dealing with exchange, waiver or renewal in respect of any right of action or remedy that the Government may have, now or after the day of this Guarantee, against the Contractor and/or the negligence, failure, omission, indulgence or delay by the Government in enforcing any right, power, privilege to or remedy available to the Government in relation to the obligations of the Contractor set out in the Contract;
- (e) the voluntary or involuntary liquidation, bankruptcy, dissolution, sale of assets, receivership, general assignment for benefit of creditors, insolvency, reorganisation arrangement, composition, or other proceedings of or affecting the Contractor or its assets, or any change in the constitution of the Contractor;
- (f) any assignment, novation or sub-contracting by the Contractor of any or all of its obligations set out in the Contract; and
- (g) without prejudice to the generality of the foregoing, any fact or event (whether similar to any of the foregoing or not) which in the absence of this provision would or might constitute or afford a legal or equitable discharge or release of or defence to the Guarantor, other than the express release of its obligations.

(6) This Guarantee shall extend to any variation, novation of or amendment to the Contract and to any agreement supplemental thereto agreed between the Government and the Contractor and for the avoidance of doubt, the Guarantor hereby authorises the Government and the Contractor to make any such amendment, variation, novation or supplemental agreement without its notice or assent.

(7) This Guarantee shall have immediate effect on the same date as the Contract and is a continuing security. This Guarantee shall cover all of the obligations and liabilities of the Contractor under the Contract and shall remain in full force and effect and irrevocable until:

- (a) the date three (3) months after the early termination or expiry of the Contract; or
- (b) if at the time of expiry or early termination of the Contract Period, there is any outstanding right or claim of the Government, or any outstanding obligation or liability of the Contractor, whether under or arising from or in relation to the Contract, the date on which all such rights and obligations, and claims and liabilities

have actually been carried out, completed and discharged (as confirmed by the Government in writing),

whichever is the applicable.

(8) This Guarantee is in addition to and shall not merge with or otherwise prejudice or affect any contractual or other right or remedy or any guarantee, indemnity, lien, pledge, bill, note, charge or any other security which the Government may at any time hold (collectively "Other Security") and this Guarantee may be enforced by the Government without first having recourse to any of the Other Security or taking any steps or proceedings against the Contractor, and notwithstanding any release, waiver or invalidity of the Other Security.

(9) Any demand, notification or certificate given by the Government specifying amounts due and payable under or in connection with any of the provisions of this Guarantee shall be conclusive and binding on the Guarantor.

(10) The obligations expressed to be undertaken by the Guarantor under this Guarantee are those of primary obligor and not as a surety.

(11) This Guarantee shall be governed by and construed according to the laws for the time being in force in the Hong Kong Special Administrative Region of the People's Republic of China ("Hong Kong") and the Guarantor agrees to submit to the exclusive jurisdiction of the courts of Hong Kong.

(12) All documents arising out of or in connection with this Guarantee shall be served:-

(a) upon the Government, at 8/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, the Director of Agriculture, Fisheries and Conservation, marked for the attention of _____, facsimile number: (852) 2314 2866;

(b) upon the Guarantor, at _____, Hong Kong, marked for the attention of _____, facsimile number _____.

(13) Documents to be served under this Guarantee shall be deemed to have been duly served by one party if sent by letter or fax addressed to the other party at the address stated above or to the facsimile number set out above. The documents so served shall be effective (a) on the date of delivery if hand-delivered; (b) on the date of transmission if sent by facsimile; and (c) if despatched by mail (whether registered or not), on the day on which they are tendered for delivery by the postal authority in Hong Kong.

(14) Notwithstanding anything herein to the contrary, the aggregate amount of the Guarantor's liability under this Guarantee shall not exceed _____.

(15) This Guarantee may only be amended by an instrument in writing signed by the Guarantor and the Government as represented by the Government Representative.

IN WITNESS whereof the Guarantorhas caused its Common Seal/Seal to be hereunto affixed the day and year first above written.

* The [Common Seal/Seal] of the said)
 Guarantor was hereunto affixed and)
 signed by)
)
 duly authorized by its board of
 directors:
)
)

@ Signed Sealed and Delivered)
 for and on behalf of and as)
 lawful attorney of the Guarantor)
 under power of attorney dated)
 and deed of delegation)
 dated)
 by)
)
 and in the presence of.....)
)
)
)
)
)

* Please delete as appropriate.

@ See the Powers of Attorney Ordinance (Cap. 31)

Note: When bank guarantees are executed under power of attorney, a photocopy of the power of attorney, certified on each page by a Hong Kong solicitor that it is a true and complete copy of the original must be submitted.

ANNEX 3**NON-COLLUSIVE TENDERING CERTIFICATE**

(To be completed and returned together with the Tender submission)

To: the Government

Dear Sir/ Madam,

Non-collusive Tendering Certificate

1. I/We, (name of the Tenderer) _____ of
(address(es) of the Tenderer(s)) _____

refer to the Government's invitation to tender for the Contract ("Invitation to Tender") and my/our Tender in response to the Invitation to Tender.

Non-collusion

2. I/We represent and warrant that in relation to the Invitation to Tender:
- (a) My/Our Tender was prepared genuinely, independently and made with the intention to accept the Contract if awarded;
 - (b) My/Our Tender was not prepared with any agreement, arrangement, communication, understanding, promise or undertaking with any person (including any other Tenderer or competitor) regarding:
 - i) prices;
 - ii) methods, factors or formulas used to calculate prices;
 - iii) an intention or decision to submit, or not submit, any Tender;
 - iv) an intention or decision to withdraw any Tender;
 - v) the submission of any Tender that does not conform with the requirements of the Invitation to Tender;
 - vi) the quality, quantity, specifications or delivery particulars of the products or services to which the Invitation to Tender relates; and
 - vii) the terms of my/our Tender,

and I/we undertake that I/we will not, whether before or after the award of the Contract, enter into or engage in any of the foregoing.

3. Clause 2(b) of this certificate shall not apply to agreements, arrangements, communications, understandings, promises or undertakings with:

- (a) the Government;
- (b) a joint venture partner with which I/we have submitted my/our Tender, and such joint venture arrangement has already been notified to the Government in my/our Tender;
- (c) my/our consultants or sub-contractors, provided that the communications are held in strict confidence and limited to the information required to facilitate that particular consultancy arrangement or sub-contract;
- (d) my/our professional advisers, provided that the communications are held in strict confidence and limited to the information required for the adviser to render their professional advice in relation to my/our Tender;
- (e) insurers or brokers for the purpose of obtaining an insurance quote, provided that the communications are held in strict confidence and limited to the information required to facilitate that particular insurance arrangement;
- (f) banks for the purpose of obtaining financing for the Contract, provided that the communications are held in strict confidence and limited to the information required to facilitate that financing; and
- (g) any person other than the Government, provided that the Government has given prior written consent.

Disclosure of subcontracting

4. Without prejudice to other requirements set out in the Tender Documents concerning sub-contracting arrangement, in particular, the requirement to seek the Government's prior written approval before sub-contracting, I/we understand that I/we am/are required to disclose all proposed sub-contracting arrangements for the Contract to the Government in my/our Tender, including those which will be entered into after the Contract is awarded. I/We warrant that I/we have duly disclosed and will continue to disclose such arrangements to the Government.

Consequences of breach or non-compliance

5. I/We understand that in the event of any breach or non-compliance with any representations, warranties and/or undertakings in this certificate or in Clause 26.1 of the Terms of Tender, the Government may exercise any of the rights under Clauses 26.3 to 26.5 of the Terms of Tender in addition to and without prejudice to any other rights or remedies available to it against me/us.

6. Under the Competition Ordinance (Cap. 619), bid-rigging is serious anti-competitive conduct. I/We understand that the Government may, at its discretion, report all suspected instances of bid-rigging to the Competition Commission (the “Commission”) and provide the Commission with any relevant information, including but not limited to the information on my/our Tender and my/our personal information.

Signed by the Tenderer / Signed by an
authorised signatory for and on behalf of :
the Tenderer

Name of the authorised signatory (where :
applicable)

Title of the authorised signatory (where :
applicable)

Date :

ANNEX 4

Registration Form for the Tender Briefing**Tender for the Provision of Launches Services for Operations of
Agriculture, Fisheries and Conservation Department****(Tender Reference AFCD/SET2023)**

To: Director of Agriculture, Fisheries and Conservation
8/F, Cheung Sha Wan Government Office,
303 Cheung Sha Wan Road, Kowloon
Fisheries Enforcement and Special Projects Division
Licensing and Enforcement Section
(Attn: Mr. WONG Tsz-chun)
Facsimile: (852) 2314 2866

We will attend the Tender briefing for the above Tender
on 23 February 2023, 10:00 am
at Room 702
7/F., Cheung Sha Wan Government Office
303 Cheung Sha Wan Road,
Kowloon.

Company Name _____

Person to attend:

Name	_____	_____
Position	_____	_____
Tel No.	_____	_____
Fax No.	_____	_____
Date	_____	_____

Note: 1. The registration form should be completed and returned by facsimile by 22 February 2023. Late registration will not be accepted.

Note: 2. Each company should register no more than 2 persons for the Tender briefing due to limited seating capacity.

Note: 3. Please provide a list of the company's questions, if any, together with this registration.

PART V — OFFER TO BE BOUND

1. Having read the Tender Documents, I/we, the Tenderer mentioned below, agree to be bound by all of the terms and conditions as stipulated therein.
2. I/We, the Tenderer mentioned below, do hereby agree to carry out all and any of the Services at the Rates quoted by me/us in the Price Schedule free of all other charges, subject to and in accordance with the terms and conditions of the Tender Documents.

*# Signed by the Tenderer / Signed by an
authorised signatory for and on behalf of the :
Tenderer

Name of the Tenderer :

Name and title of the authorised signatory :
(where applicable)

Date :

Notes:

- (i) *For Paper-based Tendering, the Offer to be Bound to be signed and submitted shall be Part V of this Tender Form or a printed copy from a softcopy of Part V of this Tender Form or a photocopy or a scanned copy of such hardcopy or printed copy. Any manner of reproduction of Part V of this Tender Form (including copy-typing) to be submitted as the Offer to be Bound shall not be acceptable and **the Tender with the non-conforming Offer to be Bound will not be considered further.***
- (ii) **For Paper-based Tendering, this Part V – Offer to be Bound shall be signed and submitted in the Tender before the Tender Closing Time. This signed Part V – Offer to be Bound to be submitted must not be a photocopy of the original, otherwise, **the Tender will not be considered further.***
- (iii) *The Tenderer shall not make any alteration to the original text set out in this Part V – Offer to be Bound, otherwise **the Tender will not be considered further.** Deleting inapplicable word “I/we” or “me/us” or the alternative wording denoted by # above is however not to be treated as an alteration.*

PART VI
MEMORANDUM OF ACCEPTANCE

On behalf of the Government of the Hong Kong Special Administrative Region,

I

.....
(name and position of officer)

accept your Tender for the Contract relating to the following item(s). A copy of each document constituting the Contract is hereby attached for identification purposes.

.....
.....
.....
.....
.....

Dated this day of 20

Signed by the said in the presence of :

.....
.....