

檔號 Reference No. :



香港濕地公園 Hong Kong Wetland Park
團體參觀申請表 Group Booking Application

傳真 Fax : 2617 4230

填寫此申請表前請先參閱第二頁的「申請者須知」。

Please read the Notes on Application on page 2 before filling in this form.

團體參觀服務申請只限於公園開放時間內，申請表必須於參觀前一星期至三個月內提交。

Group Booking is only available during Park's operation hours, applications must be made from 1 week to 3 months before the date of visit.

團體英文名稱 Name of Organization (English) :		
團體中文名稱 Name of Organization (Chinese) :		
聯絡電話 Contact no.:	傳真 Fax:	電郵 Email Address:
聯絡地址 Correspondent Address:		
團體性質 Nature of Organization:		
<input type="checkbox"/> 小學 Primary School <input type="checkbox"/> 中學 Secondary School		
<input type="checkbox"/> 大學／專上學院 Tertiary institute <input type="checkbox"/> 社區中心 Community Centre		
<input type="checkbox"/> 屋苑管理處 Housing co-operative society <input type="checkbox"/> 旅行社 Tour operator		
<input type="checkbox"/> 其他（請註明） Others (Please specify) _____		

參觀團體聯絡人姓名 Contact Person of Visiting Group:	
姓名 Name: _ _ _ _ _ _ _ _ _	姓 Surname _ _ _ _ _ _ _ _ _ 名 First Name _ _ _ _ _ _ _ _ _
聯絡電話 Contact No.:	電郵 Email:
參觀日期 Date of Visit:	_ _ _ _ _ _ _ _ (年/月/日 YY/MM/DD)
到達時間 Entry Time:	<input type="checkbox"/> 上午 AM <input type="checkbox"/> 下午 PM _ _ 時 O'Clock
參觀人數 No. of Participants:	共 Total _ _ _ _ 人 Participants
成人票人數 No. of Adults:	_ _ _ _ 人 Participants
特惠票人數* No. of Concessionary Tickets*:	_ _ _ _ 人 Participants
*特惠票適用於 3 – 17 歲兒童、全日制學生及 65 歲或以上長者	
*Concessionary Tickets applied to children aged from 3 –17, full-time students and seniors aged 65 or above.	

我選擇用 ☐ 電郵 ☐ 傳真 方式接收覆函 (請在適當位置加上 ☒ 號；珍惜用紙，盡量以電郵接收覆函)

I would like to receive the receipt via ☐ email ☐ fax. (Please ☒ at the appropriate space; use email to save paper and the trees.)

茲證明上述資料均正確無訛，並無遺漏。

The undersigned hereby certifies that all the information given on this form is correct and complete.

簽署及團體蓋章

Signature and Organization Crop: _____ 日期 Date: _____

香港濕地公園 Hong Kong Wetland Park

傳真 Fax : 2617 4230

網址 Website : www.wetlandpark.com

地址 Address : 新界天水圍濕地公園路

Wetland Park Road, Tin Shui Wai, New Territories

申請者須知

1. 申請表所有欄位的資料必須填寫。申請人如果沒有提供足夠、正確和清楚的資料，本署可能沒法處理這申請，或會影響申請處理時間和結果。
2. 此申請不能轉讓，申請表一經接收，申請日期和時段均不能更改。
3. 團體參觀只適用於十人至一百二十人申請。參觀團體必須於參觀前適數購買有效入場票。香港濕地公園成人入場費每位港幣\$30，小童/學生/老人每位港幣\$15。10人以上團體將會有以下優惠：

人數	門票	
	成人	小童(3-18歲以下/全日制學生/65歲或以上長者)
10 – 19 人	27.0	13.5
20 – 29 人	25.5	12.7
30 – 49 人	24.0	12.0
50 人或以上	21.0	10.5

4. 團體參觀只適用於香港濕地公園時間：
星期一、三至日：上午十時至下午五時
逢星期二休息。
本署接受參觀前一星期至三個月的預約。
5. 所有申請會以先到先得方式處理，本署並不保證參觀團體可以即時進場。覆函會在收到申請表後 3 個工作天內以電子郵件或以傳真方式通知聯絡人。
6. 關於各項申請，本園擁有絕對決定權。申請能否獲得批准，須視乎申請人是否完全符合上述條件而定。如申請人不遵守以上規定或提供虛假資料，園方有權取消先前的批准而不事先通知。
7. 團體參觀並不等於導賞團，請各參觀團體自行安排導遊（如適用）。
8. 參加者須自行安排交通到達和離開香港濕地公園。本園有免費旅遊車泊位(27 個)，泊位有限，先到先得。參加者應盡量使用公共交通工具前往香港濕地公園。
9. 當遇上未能預測的環境因素、意外或惡劣天氣，如天文台發出黑色暴雨警告，或八號或以上颱風訊號（以天文台於早上七時及早上十一時三十分之公佈為準），香港濕地公園將會關閉。而有關的申請並不會延期舉行，參觀團體並不會獲優先安排其他日子參觀。

個人資料收集聲明

根據個人資料（私隱）條例第十八、二十二及附表一載列的第六原則，申請人有權要求查閱及更正表格內所提供的個人資料。本園會把申請人於表格內所提供之個人資料存檔。申請人欲查閱及更正本表格所收集的個人資料，請連同有關申請的檔號，以書面通知本園社區教育組職員，地址：香港新界天水圍濕地公園路香港濕地公園，傳真：2617 4230。

Notes on Applicants

1. Please fill in the application form in BLOCK LETTERS. The data on this application form are mandatory. Failure to provide these data may influence the processing and the outcome of your application.
2. This application is not transferable. Once an application is received, the applicant cannot change the visit date and session.
3. Group Booking only applied for group sized with 10 to 120. Visiting group must purchase valid tickets for all its participants before entry. The entry fee per person is HK\$30 for adult and HK\$15 per child/student/ senior. Group size over 10 people can enjoy the following discounts:

Number of Visitors	Discounts	
	Adult	Child (aged 3-below18)/ Full-time Student/ Senior (aged 65 or above)
10 – 19 people	27.0	13.5
20 – 29 people	25.5	12.7
30 – 49 people	24.0	12.0
50 people or more	21.0	10.5

4. Group Booking only applied during Hong Kong Wetland Park's operation hours:
Mondays, Wednesdays to Sunday: 10:00am to 5:00pm
Tuesdays: Closed. Group Booking can be made from 1 week to 3 months in advance.
5. All bookings will be processed on a first-come-first-served basis, and the Park does not guarantee for immediate entry of Visitor Centre. Booking result will be informed within 3 working days by email or by fax to the contact person.
6. The Park reserves the right to approve an application. All applications are approved subject to the applicants' absolute compliance with the above-mentioned criteria. If the applicant fails to observe this condition or any information provided by the applicant is found to be untrue, the Park reserves the right to withdraw the approval without prior notice.
7. Hong Kong Wetland Park will not provide interpretative guides for group booking. Visiting group should arrange their own guides (if applicable).
8. Participants must arrange their own transportation to and from the Wetland Park. Limited parking for coach is available and on a first-come-first-served basis. It is strongly recommended to use public transport.
9. Hong Kong Wetland Park will be closed under Black Rainstorm Warnings; or when Typhoon Signal No. 8 or above is hoisted (According to Hong Kong Observatory announcement at 7:00am/11:30am of the day). There will be no rescheduled due to the bad weather or any unforeseeable condition.

Personal Data Collection Statement

All applicants have the right to request access to and correction of personal data as stated in this form in accordance with Section 18, 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance. The personal data provided in this form will be entered into the park's record. Enquiries concerning the personal data collected in this form, including the request for access and corrections, should be addressed to our Outreach Working Group staff with your reference number on the reply slip, Hong Kong Wetland Park, Wetland Park Road, Tin Shui Wai, New Territories, Hong Kong. Fax: 2617 4230